

Minutes of the **Meeting of the Parish Council** held at the **Village Hall, Hailey on Monday 10th October 2016 at 7.30pm**

Present: Cllrs: G.Knaggs (in the chair), A. Smith, D. Musson, N. Moglia, P. Lakey, M. Davies, **Parish Clerk:** L. Wilkinson, 11 members of public

1. **Apologies for absence** were received from Cllr K. McConville and District Cllr G. Hill.

2. **There were no Declarations of Interest.**

3. **Contributions from members of the public**

A query was raised about the latest on the Giernalls Rd planning application.

4. **To receive the Minutes of the Parish Council Meeting dated 12th September 2016**

The minutes were approved and signed by the chairman.

5. **Matters arising from the minutes.**

There were no matters arising.

6. **To receive an update report from Cllr Gill Hill, West Oxfordshire District Council and Cllr Louise Chapman, Oxfordshire County Council.**

No reports were available.

7. **Planning:** To receive an update report.

(a) Planning applications received:

Ref.No.	Address	Proposal	PC Decision
16/03254/HHD	3 The Coppice, Witney	Erection of conservatory	No objection
16/03213/HHD	21 Middletown, Hailey	Single storey rear extension	No objection

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
16/02950/HHD	Willow Farm, Crawley Rd, Witney	Erection of two storey extension to enlarge existing accommodation.	No objection
16/01540/OUT	Land South of Giernalls Rd, Hailey	Outline residential development for 25 no. dwellings on land south of Giernalls Rd, Hailey.	Object OCC has recently published No Objection. District Cllr G Hill to be asked to represent parish's point of view at committee meeting
16/01902/OUT	Land North Of, New Yatt Road, North Leigh,	Residential development comprising of up to 40 dwellings together with access, open space and associated works	Object (North Leigh parish)

(c) Decisions made:

Ref no:	Address	Proposal	Decision
16/02282/HHD	Foxmeade, Foxburrow Lane	Erection of 2 metre boundary fence	PC- No objection WODC- Approved
16/02338/HHD	5 Foxburrow Lane	Two storey side extension comprising a new garage on the	PC- No objection WODC- Approved

		ground floor with new bathroom and bedroom space on the first floor. Conversion of loft to additional accommodation and erection of porch to front elevation.	
16/02456/HHD	21 Middletown, Hailey	Two storey rear extension and insertion of front dormer.	PC –Object Application withdrawn
16/02689/FUL	Burycroft Farm, Crawley Rd, Witney	Conversion of agricultural building to dwelling house.	PC-No objection WODC- Approved
16/02516/HHD	Woodside, Pitts Lane	Conversion of loft to living accommodation and insertion of dormer windows.	PC- No objection WODC- Approved
16/02147/OUT	Land between Chapel Lane and Poffley End, Hailey	Outline residential development for 6 dwellings.	PC- Object Application withdrawn
16/02606/HHD	Staddlestone Barn, Middlefield Farm, New Yatt Rd	Insertion of two sets of timber double garage doors in North elevation of existing garage.	PC- No objection WODC - Approved

8. Update on Emergency Plan

Cllr Moglia offered the final version of the Emergency Plan to the meeting for approval. It was agreed that the church and Common Leys be added to the distribution list. The Emergency Plan was approved and thanks given to Cllr Moglia for his work. The Plan will be reviewed annually.

9. To consider the PC response to the DCLG technical consultation on the Local Government Finance Settlement including proposals regarding council tax referendum principles for local parish and town councils.

The Government is proposing to subject principal councils to referendum principles if they wish to raise the precept by 2% (or £5 – whichever is greater). The consultation also says that the Government is minded to extend these referendum principles to the larger, higher spending town and parish councils for the first time. The consultation also states the Government is aware that increases in precepts continue to concern local tax payers and is therefore prepared to consider extending referendums to ALL parishes.

Clerk to reply to consultation with the PC's view against the proposed referendums.

10. Neighbourhood Plan.

Cllr Knaggs reported that the Neighbourhood Plan group have approached local organisations asking what they would like to see from the Neighbourhood Plan. Responses have largely focused on refurbishing the village hall.

11. Hailey Infrastructure Development Plan (Draft).

No update at present

12. WODC Local Plan 2031 Inspection

The Local Plan is due out on Wednesday 19th October.

13. To receive a Neighbourhood Policing Report

Cllr Smith reported that a resident has complained about inconsiderate parking around the school. The PCSO has been out and given advice about parking. The Neighbourhood Police Team are going to use their STARS programme to work with the local school and decide what the issues are.

The Neighbourhood Team is currently working with schools around Witney on internet safety, crime prevention and personal safety.

Halloween: The Neighbourhood Team will be offering 'PLEASE DO NOT TRICK OR TREAT AT THIS DOOR'

leaflets to stick in your window if needed.

The annual Fireworks display is taking place on 6th November at the Rugby Club.

14. Amenities:

(a) Routine recorded inspection of play equipment and repairs.

Weekly inspection: a board on the roundabout is raised.

The Street Scene sign needs to be removed and larger age appropriate signs are required for the new exercise machines. The launch of the new equipment is planned for 3pm on Sunday 16th October.

(b) Update on work required by ROSPA report

As Phil Hunt is leaving the village Cllr Musson will approach Graham Franklin for handy work around the village.

(c) To receive a report from Hailey Football Club

Mark Weetman, treasurer of Hailey FC, reported that brand new goal posts have been put up. In the pavillion the windows have been modified and are now safe. New door frames have been donated and have arrived. They will be fitted ASAP. They are in the process of preparing the changing rooms to be painted. They have also cleaned out the small garage.

Dave Webb is the new team manager for the first team which is looking positive. The club have a great relationship with the Lamb and Flag. The pub has provided all the match balls and new First Aid kits and water bottles.

The team has received training tops for the first time and are just finalising two sponsors for two new kits. Lots of local young lads have come to play for Hailey FC. Ash Mills is the new chairman.

The football club has been unhappy with two previous grass cuts on the recreation ground. However, the last one was good as it was much shorter. The PC asked Mr Weetman that if grass is raked could it be put in the hedge rather than left in piles. There was also a reminder to pick up plastic bottles and tape.

A spontaneous round of applause was given for all the work Mark Weetman and the football club have put in this season.

(d) Exercise machines

These have been installed at the playground. Clerk to contact Wren to receive the funding and then pay Wicksteed Leisure for the amount £18,096

15. Highways and Traffic: To receive update reports.

(a) Highways.

The barely visible white lines around Foxburrow corner have been reported. These will not be repainted until summer 2017 due to budget constraints at OCC.

(b) Update on three Speed Data Recorder checks at Poffley End, New Yatt Lane and Delly End

Cllr Smith should have news of a date for the Delly End speed recorder check soon, followed by Poffley End and New Yatt.

16. Estates, Footpaths & Bridleways: To receive update reports.

(a) Burial Ground.

McCracken and Son have confirmed that they will cut the wildflower meadow, hedges and the grass on Church Lane but have not yet provided a date for this work.

(b) Footpaths & Bridleways.

Railings have been put up at the rugby club entrance. The previous railings were not able to be removed due to the depth that they have been set. A hacksaw may be needed for this.

Footpaths: clerk to contact the Parish Path Warden to see if there are any issues. The stile near Delly End to be checked.

(c) To consider hedge cutting around the parish.

Some hedges around the parish have been reported as being overgrown. Cllr Musson suggested that landowners are written to in order to remind them that hedges need to be trimmed. Mr Hat has agreed to cut the Poffley End hedge.

The hedge by Vine Farm is encroaching onto the adjacent area. The landowner, Dr Cox will be written to about cutting this back.

(d) To further discuss quote of £70 plus VAT from I.A.and I.J. Godfrey for hedge cutting at Priest Hill Lane. It was **resolved** to cut this hedge.

(e) To discuss revised grass cutting schedule for next season

This will be reviewed when the PC sets the budget. Cllr Musson will bring the current schedule to be discussed at the next meeting.

Mark Weetman suggested if they had a sit on lawn mower, the FC could cut the grass at the recreation ground.

(f) Update on sale of Woodgreen to Witney Town Council.

No update

17. Allotments:

(a) Update on registration of Allotments for the Labouring Poor land with Land registry.

It was **resolved** to spend £447 to cover Land Registry fees and search fees to progress with this registration.

(b) Letter expressing interest in acquiring Allotment for the Labouring Poor land at Whiteoak Green has been received. It was **resolved** that this piece of land is not for sale.

18. Finances:

(a) Payments received:

Allotments for the Labouring Poor	Allotment rents	£872.20
Hailey PC	Allotment rents	£211.10
WODC	Precept – 2 nd instalment	£7,541.00
Burial Ground account	Additional inscription to burial stone	£25.00

(b) Accounts for authorisation and payment:

L. Wilkinson	Clerk's August salary	£512.35
	Income Tax deduction	£11.60
	Office allowance	£24.96
	Postage	£8.89
	Ink cartridge	£16.42
	Total:	£551.02
David Musson	Repay for railings for outside rugby club	£16.38
Hailey Herald	Annual grant (2015/6)	£100.00
British Legion (authorised in budget)	Poppy appeal	£100.00

These accounts were authorised and cheques were signed.

Hailey Herald was not given a grant last financial year. This year another grant will be given if funds allow.

(c) To receive Financial Statements for 2nd quarter of the financial year, bank reconciliations to be authorised.

Financial statements were distributed to the councillors. The clerk will meet with a councillor to sign off the bank reconciliations.

19. Correspondence received

- Complaint about overgrown hedge on Poffley End
- Complaint about grass on Church Lane
- Complaint about parking on Delly Green

20. Contributions from members of the public.

Race night at the Lamb and Flag on 23rd October from 7.30pm for 'Fix the Floor'.

On 30th October is the Halloween pub quiz

On 23rd October there is Apple Pressing in the Village Hall.

The issue of grass cutting at Delly Green was raised. Keith Chamberlain has suggested buying a ride on mower. It was also suggested that a mulcher should be used so no big clumps are left.

21. Date of next Parish Council meeting: Monday 14th November 2016.

Meeting closed: 20.45