

Minutes of the **Meeting of the Parish Council** held at the  
**Village Hall, Hailey on Monday 11<sup>th</sup> April 2016 at 7.30pm**

**Present: Cllrs:** G. Knaggs (in the chair), D. Musson, N. Moglia, P. Lakey, M. Davies, **D.Cllr G. Hill, Parish Clerk:** Lisa Wilkinson, 4 members of public

**1. Apologies for absence** were received from Cllr K. McConville, Cllr A. Smith.

**2. Chairman's remarks.**

Cllr Knaggs commented that they would be talking about a Neighbourhood Plan questionnaire and there would be an update on the Hailey Festival.

**3. Contributions from members of the public**

None

**4. To receive Declarations of Interest:** Cllr M. Davies for the N. Witney development.

**5. To receive the Minutes of the Parish Council Meeting dated 14<sup>th</sup> March 2016.**

It was **resolved** that the minutes were accepted and were signed by the Chairman.

**6. Matters arising from the minutes.**

SSE are booked to remove the pole currently lying in the burial ground on 22<sup>nd</sup> April 2016.

**7. To receive an update report from Cllr Gill Hill, West Oxfordshire District Council and Cllr Louise Chapman, Oxfordshire County Council.**

There was no report available from OCC.

District Cllr G. Hill reported: the District Council elections and Police and Crime Commissioner elections are being held on May 5th. All seats are being contested. There are independent candidates standing such as Graham Knaggs. Barry Norton is not standing for re-election. Cllr David Musson asked about the proposed merger by WODC. WODC wants to merge with Cotswold District essentially to save money. OCC has proposed a different tier structure to this. Each District Council has proposed merging with one other District council to create a two tier structure.

**8. Planning:** To receive an update report.

**(a) Planning applications received:**

Ref.No.	Address	Proposal	PC Decision
16/01046/HHD	Wicstowe 4 Whitings Lane Hailey	Removal of existing garage and utility and erection of two storey extension.	No objection

**(b) Decisions outstanding:**

Ref No:	Address	Proposal	PC Decision
APP/D3125/W/ 16/3144253 Original application: 15/03396/OUT	Land north of Foxburrow Lane	Planning Appeal: Residential development to include nine dwellings and new access	For information only

**(c) Decisions made:**

Ref No:	Address	Proposal	Decision
16/00478/FUL	Merryfield Farm, New Yatt	To erect a steel frame metal clad barn adjacent to an existing Dutch barn within the curtilage of the existing farm on an area of ground currently used for the storage of farm equipment and vehicles.	PC - No objection WODC -Approved

**11. To consider writing an Emergency Plan for the parish of Hailey**

This responds to the question of what facilities are there in the parish to accommodate people on a temporary basis in the case of a village emergency. The plan will include a list of contacts and what to do during an emergency until the First Responders arrive. It was **resolved** that Cllr N. Moglia will devise an Emergency Plan for Hailey.

**12. Hailey Festival 2016 update**

Hailey Festival Facebook page is now up and running. The Scarecrow launch was held on Sunday 10<sup>th</sup> April and 27 people signed up. The next planning meeting to be held on Wednesday 13<sup>th</sup> April in the Lamb and Flag at 7.30pm.

**13. Neighbourhood Plan: Parish Questionnaire.**

Cllr Knaggs distributed a draft questionnaire which is the next stage of the Neighbourhood Plan. Cllr Musson discussed some minor modifications on the questionnaire, which will be made.

Cllr Knaggs asked the council if the questionnaire could be printed at the cost of £240. It was **resolved** to pay this and send it out with the May edition of the Hailey Herald. The completed questionnaires will then be analysed by the Neighbourhood Planning Team before WODC's consultation on the Local Plan takes place.

**14. Hailey Infrastructure Development Plan (Draft).** To receive an update.

No update.

**15. WODC Local Plan 2031 Inspection**

This has been suspended for a year with the consultation due in the autumn.

**16. To receive a Neighbourhood Policing Report**

Clerk summarised the latest Neighbourhood Policing report: the team have been out conducting speed checks in areas of concern around Witney. These will continue in the coming weeks/months.

The next Have-Your-Say meeting is planned for Saturday 21<sup>st</sup> May by Waitrose in the Woolgate Centre.

The Neighbourhood Policing Team will be looking closely at cycling on pavements and inappropriate parking over the next few months.

**17. Amenities:**

**(a)** Routine recorded inspection of play equipment and repairs.

There is a bolt missing at the top of the platform for the zipwire. There are also branches at eye level. Cllr Musson will lop these off.

**(b)** Recreation Ground clean-up by Project Hailey on 17<sup>th</sup> April.

Project Hailey welcomes helpers for the playground clean-up starting at 10am. They would like to clean some equipment as well.

New bark will be ordered as approved at the March meeting. Project Hailey volunteers will distribute this if it arrives in time.

The 'Keep dogs on a lead' sign at the bottom of the recreation ground has been graffitied. Cllr Knaggs will attempt to clean it with special spray.

**18. Highways and Traffic:** To receive update reports.

**(a)** Highways.

The signpost at Delly Pool has letters missing. Cllr Musson will invite a local resident to repaint it as he has done it previously.

**(b)** Update on three Speed Data Recorder checks at Poffley End, New Yatt Lane and Delly End. These are being organised with OCC Highways. Three SDR locations will record a 7 day period of vehicle speeds and volumes. Cllr Smith to provide OCC with locations for these.

Just over £1m has been allocated to Oxfordshire to fix 20,000 potholes.

**19. Estates, Footpaths & Bridleways:** To receive update reports.

**(a)** Burial Ground.

Nothing to report.

**(b)** Footpaths & Bridleways. Report received from Parish Path Warden Paul Thomas

Cllr Musson gave feedback from the report. Most comments are regarding waymark posts needing to be repaired/replaced or repairing of stiles. Cllr Musson will have a look at these and report back at the next meeting.

**(c) Update on grass cutting**

McCracken and Sons have accepted a revised schedule of cuts. The PC has been informed that it will receive a grass cutting grant this financial year at the same level as last year. This had not been expected due to OCC cuts. Cllr Musson and Clerk will relook at the schedule in light of this grant after a few cuts have taken place. The first cut will be this week although that is weather dependent. McCracken and Sons have agreed to e-mail the clerk and Cllr Musson each time the grass has been cut so they can keep track of the work.

**(d) Damage to railings at Rugby Club**

Cllr Musson reported that a car crashed into railings put up by the PC adjacent to the new path. The railings need to be replaced. A number plate has been found and passed onto the PCSOs. It is the PC's responsibility to replace the railings if the person responsible cannot be found. Cllr Musson to find out where materials for the railings were sourced from.

**(e) Update on sale of Woodgreen to Witney Town Council.**

A map of the area has been drawn up and sent to Witney Town Council for agreement. There is some discussion to be had about ownership of the roadway next to Little Green which is unadopted. Clerk and Cllr Knaggs to talk to the Town Clerk.

**(f) Update on registration of Allotments for the Labouring Poor land with Land registry**

No update as this is now with the solicitors.

**20. Allotments:**

i) To receive an update report on boundary wall damage at Whiteoak Green.

Phil Hunt has agreed to start the work. The PC is waiting for confirmation from Mr Siddall.

**21. Finances:**

**(a) Payments received:**

None

**(b) Accounts for authorisation and payment:**

L. Wilkinson	Clerk's March salary	£469.56
	Office allowance	£24.96
	Income Tax deduction	£2.80
	<b>Total:</b>	<b>£491.72</b>
Getmapping PLC	Parish Online Annual Renewal	£33.60
Bird in Hand (reimburse Graham Knaggs)	Thank you to Terry Matthews	£50.00

It was **resolved** that the above cheques were signed.

**(c) To receive financial statements for Hailey Parish Council and Allotments for the Labouring Poor**

Up to date financial information was distributed to Councillors. The Clerk will meet with a Councillor to approve the Bank reconciliation.

Cllr Knaggs gave a brief explanation about the raise in Council Tax. All the PC reserves have been spent over the last 5 years so a raise was necessary to enable the PC to meet their obligations.

**22. To consider agenda items for the Annual Parish Meeting scheduled for Monday 25<sup>th</sup> April 2016.**

The draft agenda for the Annual Parish Meeting was circulated to councillors and approved.

**23. Correspondence received:**

E-mail concerning the state of the village green at Delly End. It was **resolved** to write a letter to a local business to ask for their help in protecting the Green by not parking their cars directly on it.

**24. Contributions from members of the public.**

The dog fouling posters which were distributed around Delly End and Poffley End stayed up for 4 days then

were pulled down.

Pam Simpkins has given the PC information on replacing spare parts for the defibrillators. This will be a PC responsibility so the PC will try to get it into the budget for next year. The new cabinet is up and running. There is a contact number to ring if the battery is not working or if the pads need replacing.

**25. Date of next Parish Council meeting:** Monday 9<sup>th</sup> May 2016. **Annual Parish Meeting:** Monday 25<sup>th</sup> April 2016

**Meeting closed: 8.30pm**

**Clerk to the Council**  
**Lisa Wilkinson**

Hailey Parish Council  
April 2016 Minutes