

Minutes of the **Meeting of the Parish Council** held at the
Village Hall, Hailey on Monday 11th July 2016 at 7.30pm

Present: Cllrs: G. Knaggs (in the chair), D. Musson, A. Smith, M. Davies, P. Lakey, District Cllr G. Hill,
Parish Clerk: L. Wilkinson, 16 members of public

1. Apologies for absence were received from Cllrs N. Moglia, A. Smith and K. McConville.

2. There were no **Declarations of Interest**

3. Contributions from members of the public (excluding planning matters).

None

4. The Minutes of the Parish Council Meeting dated 13th June 2016 were signed as a true record.

5. Matters arising from the minutes. Under no.7 District Councillor's report it should read 'The WODC waste consultation with regard to the new contract is ongoing'.

6. District Councillor's report

Cllr Gill Hill reported that land is for sale at Turney Lane on the website, Gumtree. WODC has published a warning to potential purchasers that there is little chance of planning permission on this land.

No County Councillor's report was received.

7. Planning:

(a) Planning applications received:

| Ref.No. | Address | Proposal | PC Decision |
|------------------------------|--|--|--|
| 16/01815FUL/ 16/00660/FUL | Grovelands, 88 Hailey Rd, Witney | Demolition/ Removal of existing dwelling. Erection of seven dwellings with associated parking and access. | No objection |
| 16/01902/OUT | Land North Of, New Yatt Road, North Leigh, | Residential development comprising of up to 40 dwellings together with access, open space and associated works | The PC endorses and fully supports North Leigh PC's objection to this planning application. New Yatt Lane should also be included as traffic would increase on this road. |
| 16/02057/FUL | 124 Woodstock Rd, Witney | Demolition of part built double garage. Erection of a single dwelling and associated car parking | No objection |
| 16/02147/OUT | Land between Chapel Lane and | Outline residential development for 6 dwellings. | Minor amendments have been made to the previous |

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|--|------------------------|--|---|
| | Poffley End, Hailey | | application. Objections are the same as previously: conservation area, Poffley End is a separate small village to Hailey. Residents would also like to repeat the same objections as last time. They are also concerned about a significant flood risk at the site. Object. |
|--|------------------------|--|---|

(b) Decisions outstanding:

| Ref no: | Address | Proposal | PC Decision |
|--------------|--|--|---------------|
| 16/01540/OUT | Land South of Giernalls Rd, Hailey | Outline residential development for 25 no. dwellings on land south of Giernalls Rd, Hailey. | Object |

(c) Decisions made:

None

9. It was **resolved** to pay for a thank you lunch at the cost of £16.90, for Peggy Pratley who has stepped down as a Nominated Trustee to the PC for Hailey Relief in Need.

10. Hailey Festival 2016 update

No update

11. Update on Emergency Plan

Cllr Moglia is still awaiting feedback from some of the councillors to the draft emergency plan. A request for “services” to be entered into the plan has appeared in this month’s Hailey Herald. Cllr Moglia will provide a further update at the next meeting.

12. Update on Neighbourhood Plan.

Cllr Knaggs provided copies of the responses to the questionnaires that were sent out in May. He highlighted that the biggest age range of people responding was 45-60 years old. Half of the people who replied were employed, the other half were retired. A third work within 5 miles of the parish, another third work within 5-25 miles, 20% work from home. Responders believe that there should be 402 houses on average in the N. Witney development rather than proposed 1000 houses. 96% were not interested in moving to N. Witney. People believed on average 39 houses should be built in the parish over the next 15 years. To reduce car use, public transport needs to be improved. Parking problems are at the school and outside the church. If any money is received from N. Witney for a Community Infrastructure Levy, a cycleway to Witney and a school crossing are popular.

These responses will inform the thinking of the Neighbourhood Planning team as they design the Neighbourhood Plan. Cllr Musson gave thanks to Cllr Knaggs for the work involved in producing this questionnaire and collating the responses.

13. Hailey Infrastructure Development Plan (Draft).

Cllr Knaggs handed out a new version of the draft. This now includes the top 4 items from the questionnaire.

14. WODC Local Plan 2031 Inspection

No update

15 To receive a Neighbourhood Policing Report.

No update

16 Amenities:

(a) Routine recorded inspection of play equipment and repairs.

- There are rotting timbers on the right hand vertical support of the adventure trail, a screw is now exposed.
- Overhanging tree over the bench; Cllr Musson will cut this back.
- Sign by the BMX track has been spray painted. Cllr Knaggs will clean this.
- Phil Hunt has repaired the netting at the zipwire.
- Cherry tree at the far end of the recreation ground is dead. JAG to be asked to remove this.

i. The annual ROSPA report for the playground and BMX track has been booked in for July at the cost of £66.50 plus VAT per site for up to five items (any over five would be an extra £3.50 per item per site).

ii. To consider request from the Primary School to allow Year 6 leavers to camp on the Recreation Ground

This was agreed as long as it is well supervised.

(b) Update on railings at rugby club

Cllr Musson suggested replacing the railings with a wooden rail. This should cost £30-£40. It was resolved to spend up to £50. Cllr Musson and Phil Hunt to organise this.

(c) To consider request to purchase a defibrillator sign at the cost of £12.94 plus VAT

This was **resolved**.

(d) To report on the Village Hall Committee meeting

Cllr Davies reported. The meeting was held on 7th June. Ann Marie Fisher stepped down as chair but remains on the committee. Edie Woods was elected as new chair. Sue Ritchie replaced Jo Prew as bookings clerk at the beginning of July. The committee was asked to provide two new bike racks for village hall users. Cllr Davies proposed a vote of thanks to Anne Marie Fisher for 18 years of hard work for the village hall. There was a unanimous vote of thanks from the PC.

17. Highways and Traffic: To receive update reports.

(a) Highways.

No update

(b) Update on three Speed Data Recorder checks at Poffley End, New Yatt Lane and Delly End

No update

18. Estates, Footpaths & Bridleways: To receive update reports.

(a) Burial Ground.

- Reservation brick has been placed on a newly reserved grave.
- Two of the benches have been painted.
- Details of burials/fees etc are not displayed at present. Clerk to rectify this.
- Path through Burial Ground needs weeding.

(b) Footpaths & Bridleways.

No update

(c) Update on grass cutting

Cllr Musson met with Steve McCracken to clear up certain issues over the new grass cutting contract. Steve McCracken will notify Cllr Musson and the clerk when the cuts have been made. At the end of the year a review will be held on the schedule of cuts in order to make any changes for next year.

(d) Tree work. It was **resolved** to accept the revised quote of £85 plus VAT received from JAG for high priority work only at New Yatt. JAG will also be asked to remove the dead tree at the recreation ground.

(e) Update on sale of Woodgreen to Witney Town Council.

No update at present. Cllr Knaggs will redraw the map of Woodgreen to speed the matter up.

(f) Update on registration of Allotments for the Labouring Poor land with Land registry:

Registration is ongoing. At present maps of the area are being checked.

19. Allotments:

No update

20. Finances:

(a) Payments received:

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|---------------------------------|-------------------------|------|
| Hailey PC Burial Ground account | Burial plot reservation | £294 |
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(b) Accounts were authorised and paid:

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| L. Wilkinson | Clerk's June salary | £489.75 |
| | Overtime (as resolved at the June meeting) | £22.60 |
| | Income Tax deduction | £11.40 |
| | Office allowance | £24.96 |
| | Postage | £3.50 |
| | Total: | £529.41 |
| Pam Simkins | Thank you lunch for Peggy Pratley | £16.90 |
| McCracken and Son Ltd | Grass cutting (April/May) | £964.80 |
| Phil Hunt | Repairs to zipwire at recreation ground | £30.00 |
| Pam Simkins | Repay for defibrillator sign | £15.52 |
| Viking Direct | Stationery/ink cartridges | £69.01 |

(c)

| Bank transfers:- | | | |
|--|--|-----------|--------|
| To | From | | |
| Hailey Parish Council Community Account | Allotments for the Labouring Poor Account | Admin fee | 125.00 |
| Hailey Parish Council Community Account | Joan Smith Educational Charity Account | Admin fee | 125.00 |

(d) To receive financial statements and bank reconciliations for Hailey Parish Council and Allotments for the Labouring Poor.

Bank statements for Hailey PC and Allotments for the Labouring Poor were circulated to the councillors.

The clerk will meet with a councillor to sign the bank reconciliations.

(e) To consider auto enrolment in pension for clerk

Auto enrolment in a pension scheme for the clerk was discussed. Cllr Knaggs recommended that the PC starts the pension scheme this financial year and uses NEST as the pension provider. This financial year the cost to the PC is 1% of the clerk's salary, next year is 2% and subsequent years will be 3%. This was **resolved**.

21. Correspondence received:

A resident has drawn the PC's attention to an advertisement on Gumtree regarding the sale of land on Turley Lane (see District Councillor's report).

22. Contributions from members of the public.

A question was asked about the proposed bike rack for the village hall. This is an issue for the village hall committee.

23. Date of next Parish Council meeting (planning and finance only): Monday 8th August 2016.

Meeting closed: 9.35pm

