

**Minutes of the Meeting of the Parish Council held at the  
Village Hall, Hailey on Monday 11<sup>th</sup> January 2016 at 7.30pm**

**Present: Cllrs:** G Knaggs (in the chair), A. Smith, N. Moglia, P. Lakey, M.Davies, **Parish Clerk:** L. Wilkinson, 6 members of public

**1. Apologies for absence:** Cllr D. Musson, Cllr K. McConville

**2. Chairman's remarks:**

Cllr Knaggs will report formally on the status of the Local Plan; there is not much else on agenda.

**3. Contributions from members of the public**

Pam Simpkins reported that the money has been raised to buy the new defibrillator case for the defibrillator situated at the Lamb and Flag. Donations have been received from the Gardening Club and personal donations; raffles, tombolas and a coffee morning have been held. The new case will be lit up so the instructions can be read even when the pub lights are off. Adrian Reeve has kindly agreed to fit the case free of charge.

**4. Declarations of Interest:** received from Cllr M. Davies regarding the North Witney development

**5. Minutes of the Parish Council Meeting dated 14<sup>th</sup> December 2015.**

It was **resolved** that the minutes were accepted and they were signed by the Chairman.

**6. Matters arising from the minutes.**

None

**7. To receive an update report from Cllr Gill Hill, West Oxfordshire District Council and Cllr Louise Chapman, Oxfordshire County Council.**

No report received from County Cllr L. Chapman.

See no. 13 for report from District Cllr G. Hill.

**8. Planning:**

**(a) Planning applications received:**

Ref.No.	Address	Proposal	PC Decision
15/04310/HHD	6 Foxburrow Lane, Hailey	Widen proposed single storey extension from original approved planning permission ref 14/1353/P/FP	No objection

**(b) Decisions outstanding:**

Ref.No.	Address	Proposal	Decision
15/03993/FUL	Land south of New Yatt Lane, New Yatt	Erection of three dwellings and detached car ports together with associated works.	No objection

**(c) Decisions made:**

Ref.No.	Address	Proposal	Decision
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None

**10. Neighbourhood Plan:**

No report. Next meeting to be held on 25<sup>th</sup> January

**11. Hailey Infrastructure Development Plan (Draft).**

No update

**12. WODC Local Plan 2031 Inspection.** The Inspector has found elements of the Local Plan 2031 to be 'unsound' and has made a substantial number of observations and recommendations. He continues: "[Once the Council has reflected on these findings, it will need to decide whether](#)

*to withdraw this plan or put forward changes to make it sound. If it wishes to proceed with this plan, it should set out an indicative timetable for the further work which is necessary, including public consultation on proposed changes and appropriate recording and commentary on the further representations made. Once I receive that indicative timetable, I will be able to determine for how long I should suspend the Examination."*

District Cllr G. Hill entered the meeting.

Cllr G. Knaggs reported. The Inspector has made 26 pages of recommendations and observations. The main issue raised by the Inspector was the way WODC calculated the housing requirements for the next 15 years. These requirements do not conform to the Strategic Housing Marketing Assessment (SHMA). The Local Plan has also not made an allowance for Oxford City Council's requirement to pass on at least 15,000 houses to the other 4 Oxfordshire Councils. So WODC has to resolve these issues. The new plan will then potentially go out for consultation again. This could mean up to a year's delay for the Local Plan. Therefore the North Witney consultation has also been delayed.

### **13. District Councillor Report.**

District Cllr G. Hill reported:

- Operation Peanut: the Council is encouraging everyone to keep the area tidy.
- Recycling advisors are travelling around the district.
- With the 2016/7 budget consultation imminent and as Oxfordshire County Council and the Government are making cuts, WODC are asking the general public to air their views on this. 'Have your Say' can be found on the WODC website.
- WODC are the first District Council in the country to receive Superfast Rural Broadband throughout the district.

### **14. To receive a Neighbourhood Policing Report.**

Cllr A. Smith summarised the January update from the Neighbourhood Team:

- The Crime Prevention events have been successful and more will be held.
- The team is currently focusing on cycling on the pavement which is an offence and fines of £50 will be issued.
- There have been two burglaries in Witney where cars were specifically targeted by taking car keys from homes so the advice is to keep car keys and valuables out of sight.
- The next 'Have your Say' meetings are to be held in Market Square 10am – 12 midday on Saturday 13<sup>th</sup> February and Saturday 12<sup>th</sup> March

### **15. Amenities:**

#### **(a) Routine recorded inspection of play equipment and repairs.**

- Infant swing needs more bark as it is all compacted underneath.
- Adventure trail planks are very slippery due to the wet weather.
- There is a black cap missing on the palace fortress so the metal is exposed.
- A screw is missing on the scramble net.
- A blue screw on the roundabout has sheared off.
- The new notice on the games wall has been attached more securely.
- There are overhanging branches on the hard standing.

Clerk to contact Terry Matthews to see what can be repaired.

### **16. Highways and Traffic:**

#### **(a) Highways.**

Last Monday evening a lady came off her bike outside the rugby club and was hurt. A letter has been sent to the owner of the hedge requesting to keep stray branches cut back.

**(b)** Update on three Speed Data Recorder checks at Poffley End, New Yatt Lane and Delly End  
Cllr A. Smith will talk to the Highways Department at Oxfordshire County Council to see who provides the SDRs

### **17. Estates, Footpaths & Bridleways:**

#### **(a) Burial Ground.**

##### **i) To consider an annual review of burial fees including clarification of the fee structure.**

It was **resolved** that a single reservation fee is paid to reserve a plot for exclusive right of burial even if a double depth plot is required but that the interment fee paid for each interment.

It was **resolved** that burial fees remain the same: £284 to reserve a plot for exclusive right of burial

and £284 for an interment.

**(b) Footpaths & Bridleways.**

The cracks in the new footpath have been repaired.

**(c) Grass cutting contract.**

Three companies have agreed to tender.

**(d) Sale of Woodgreen to Witney Town Council.**

No update available.

**(e) Investigation of registration of Parish land with Land registry**

There are 5 areas of land in the parish owned by the Allotments for the Labouring Poor Charity (ALP), which are not registered with the Land Registry. Hailey PC is working towards registering these lands on behalf of the ALP with the Land Registry.

**(f) To consider purchase of a piece of Joan Smith land**

To be deferred to next month's agenda.

**18. Allotments:**

**i) Sale of allotment land at Poffley End.**

No update available.

**ii) To receive an update report on boundary wall damage at Whiteoak Green.**

The insurance company have still not replied to queries regarding this issue. Clerk to get another quote for the repair work on the stone wall to see if this speeds things up.

**iii) To consider request from Leda properties to purchase land owned by Allotments for the Labouring Poor on Priest Hill Lane.**

The PC owns the strip of land that runs alongside Priest Hill Lane. The PC would like any development in the area to remain inside the triangle. A discussion about this land took place. It was **resolved** to consult with the residents of Priest Hill Lane.

**19. Finances:**

**(a) Payments received:**

HSBC C/A	Field rent	£600.00
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**(b) Accounts for authorisation and payment:**

L. Wilkinson	Clerk's December salary	£469.56
	Office allowance	£24.96
	Postage	£2.05
	<b>Total:</b>	<b>£496.57</b>
OALC	Training courses for clerk	£84

**Bank Transfers**

To	From	
Hailey Parish Council Burial Ground Account	Hailey Parish Council Community Account	£19.65

It was **resolved** to authorise the accounts and the cheques were signed.

**(c) Financial statements:** Financial statements for Hailey Parish Council and Allotments for the Labouring Poor were distributed to the Councillors. The Clerk will meet with a Councillor to approve the bank reconciliations.

**20. Correspondence received:**

Volunteer Link- up Annual Report

**21. Contributions from members of the public.**

None

**22. Other Items to Note:**

- A meeting has been arranged regarding funding opportunities for the village hall with the Chair of the Village Hall Management Committee, Ann-Marie Fisher.
- A Hailey Festival 2016 meeting is to be held in the next few weeks if anyone would like to be involved.

**23. Date of next Parish Council meeting:** Monday 8<sup>th</sup> February 2016

**Meeting closed: 8.15pm**

**Clerk to the Council  
Lisa Wilkinson**