

Minutes of the **Meeting of the Parish Council** held at the
Village Hall, Hailey on Monday 12th September 2016 at 7.30pm

Present: Cllrs: G. Knaggs (in the chair), A.Smith, K. McConville, D. Musson, P. Lakey, N. Moglia, M. Davies,
District Cllr: G. Hill, **Parish Clerk:** L. Wilkinson, 10 members of public.

1. Apologies for absence. There were none.

2. To receive Declarations of Interest: there were no Declarations of Interest.

3. Contributions from members of the public

There was a query about the progress of the Giernalls Rd planning application. Nothing has been heard.

4. To receive the Minutes of the Parish Council Meeting dated 8th August 2016

Minutes of the Parish Council meeting held on 8th August were approved and signed.

5. Matters arising from the minutes.

There were no matters arising.

6. To receive an update report from Cllr Gill Hill, West Oxfordshire District Council and Cllr Louise Chapman, Oxfordshire County Council.

District Cllr Gill Hill reported that:

- There is grant funding available of £50,000 which can be applied to projects such as improvements to village halls. The deadline for this is 20th September.
- WODC is investing £50,000 into a funding platform called MarketInvoice. Approved local businesses will be able to receive money against outstanding invoices to ease cash flow problems.
- The new online social housing system has gone live. Applications need to be received before people can be added to the housing list.
- There is a new power cut helpline number. If power in a household goes off the number to ring is 105. You will then be told who to contact.
- WODC are currently holding a consultation on proposed changes to Council Tax support. This is open until 28th October.
- WODC are pledging a food waste reduction target of 20% by 2025.
- If people have been experiencing problems with their waste collection this may be because the current contract is coming to an end.

No report was received from County Cllr Louise Chapman.

7. Planning: To receive an update report.

(a) Planning applications received:

| Ref.No. | Address | Proposal | Decision |
|--------------|--------------------------|--|---|
| 16/02456/HHD | 21 Middletown, Hailey | Two storey rear extension and insertion of front dormer. | Neighbours object because of size of proposed development. Worried about overshadowing of their property. Householder of 21 Middletown spoke: it will be a 1 storey brick extension. 2 nd floor will be in the roof space. Tried to design sympathetically. PC objects (5 in favour of objection, 2 abstentions): <ul style="list-style-type: none">• The design statement is incorrect – no. 21 is not a semi-detached as stated but an end terrace |

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|--------------|--|--|---|
| | | | <ul style="list-style-type: none"> • A two storey extension with only 1 metre gap to the boundary would be a substantial towering structure and would overshadow the neighbour's garden. • The application breaches H2 (d) creating unacceptable living conditions for the neighbours. • The application breaches BE2 (a,c) as it does not respect the scale, pattern and character of the existing area and does not retain a satisfactory environment for the people living in the area. |
| 16/02606/HHD | Staddlestone Barn, Middlefield Farm, New Yatt Rd | Insertion of two sets of timber double garage doors in North elevation of existing garage. | No objection- improves the appearance of the property |
| 16/02689/FUL | Burycroft Farm, Crawley Rd, Witney | Conversion of agricultural building to dwelling house. | No objection |
| 16/02950/HHD | Willow Farm, Crawley Rd, Witney | Erection of two storey extension to enlarge existing accommodation. | No objection |

(b) Decisions outstanding:

| Ref no: | Address | Proposal | PC Decision |
|--------------|---|--|-----------------------------|
| 16/01540/OUT | Land South of Giernalls Rd, Hailey | Outline residential development for 25 no. dwellings on land south of Giernalls Rd, Hailey. | Object |
| 16/02338/HHD | 5 Foxburrow Lane | Two storey side extension comprising a new garage on the ground floor with new bathroom and bedroom space on the first floor. Conversion of loft to additional accommodation and erection of porch to front elevation. | No objection |
| 16/02516/HHD | Woodside, Pitts Lane | Conversion of loft to living accommodation and insertion of dormer windows. | No objection |
| 16/02282/HHD | Foxmeade, Foxburrow Lane | Erection of 2 metre boundary fence | No objection |
| 16/01902/OUT | Land North Of New Yatt Road, North Leigh, | Residential development comprising of up to 40 dwellings together with access, open space and associated works | Object (North Leigh parish) |

| | | | |
|--------------|--|--|--------|
| 16/02147/OUT | Land between Chapel Lane and Poffley End, Hailey | Outline residential development for 6 dwellings. | Object |
|--------------|--|--|--------|

(c) Decisions made:

None

8. Update on Emergency Plan

Cllr Moglia reported that he will be circulating the draft emergency plan to the councillors this week. He hopes to have it approved at the next meeting.

9. Neighbourhood Plan.

Cllr Knaggs reported that there is a meeting next week. The committee is waiting for the West Oxfordshire Local Plan to re-emerge.

10. Hailey Infrastructure Development Plan (Draft).

No update.

11. WODC Local Plan 2031 Inspection

See no. 9.

12 To receive a Neighbourhood Policing Report.

Cllr Smith reported that Neighbourhood team will continue to concentrate on speeding and anti-social behaviour, as these have been requested through engagement with the community. They have been looking at speeding in Minster Lovell with their Community Speed Watch programme.

The Neighbourhood Policing team will be at the charity football match on 19th September in Carterton, and at the Methodist church on 25th September for afternoon tea.

13 Amenities:

(a) Routine recorded inspection of play equipment and repairs.

None reported.

(b) To consider ROSPA report

The annual ROSPA check was carried out on 18th July. Several repairs were raised:

- Wear on the agility trail
- Platform on the zipwire should be cleaned and mats checked
- Roundabout bolt is protruding
- Rotting wood on the climber
- Chain needs checking on the junior swings
- Loose rocks need to be removed on the BMX track.

Cllr Musson will arrange to meet with Phil Hunt to see what repairs can be made. It was resolved that Cllr Musson could spend up to £100 for the work in the first instance.

Cllr Musson reported that new equipment is being installed by Project Hailey at the playground. Project Hailey would like to hold an opening event for this. The PC will support their opening.

Two ramps have been removed from the area. Project Hailey are happy to donate these. Clerk will ask other PCs if they would like them.

(c) Tree work. To consider revised quote for £300 plus VAT received from JAG for removing dead cherry tree at Recreation Ground

It was **resolved** to accept the quote. Clerk to organise to get the work undertaken.

(d) To receive a report from Hailey Football Club

Cherrie Smith, of Hailey FC, reported that all is positive at the club at the moment. New goal posts have been installed. There is a possibility that Tower Hill U16s may be playing at Hailey. Cllr Knaggs gave a reminder that there is £500 in the PC budget for maintenance of the pavilion by the football club. There is concern about the length of grass on the recreation ground and the cuttings left on the grass. The PC will review the number of cuts contracted for, at the end of the season.

14. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

(a) Highways.

There has been some marking up of potholes around the parish.

(b) Update on three Speed Data Recorder checks at Poffley End, New Yatt Lane and Delly End
No update.

A query has been received from a resident about the 60mph limit on Pitts Lane and whether it should be a 30mph limit. Cllr Smith will look into this but it will be a long process.

Wooden posts and railings for outside the Rugby club have been bought (£16.38) and will be installed by Cllr Musson and Phil Hunt.

White line markings on the main road and around Foxburrow corner have virtually disappeared.

15. Estates, Footpaths & Bridleways: To receive update reports.

(a) Burial Ground.

(i) To consider quote of £190 plus VAT from McCracken and Son for cutting and clearing the wildflower meadow.

This was proposed and it was **resolved** to accept this.

Reservation bricks for the burial ground need to be ordered. There is one to be installed.

(ii) To consider quote from McCracken and Son for £250 for cutting hedges at the burial ground.
It was **resolved** to accept this.

(b) Footpaths & Bridleways.

The PC has been contacted by Rachel Livingstone who is carrying out a thorough check on access and rights of way through the parish. This is because in 2026 there will be new regulations around rights of ways. Ms Livingstone has examined the parish records to help her gain her information.

(c) To consider quote of £70 plus VAT from I.A. and I.J. Godfrey for cutting of hedges at Priest Hill Lane.
It was agreed to see if the hedge needs cutting before this is decided.

(d) Update on sale of Woodgreen to Witney Town Council.

On Woodgreen there is an unadopted road. Cllr Knaggs has met with the householders regarding this as there was concern about its upkeep. The responsibility for maintenance of this is the householders' because they front onto it. One of the householders complained to OCC about the state of the road who then tarmacked it all.

16. Allotments:

(a) Rent requests have been sent out to allotment holders. Village hall has been booked for 12th September for rents to be paid.

Parish Clerk has collected some rents prior to this PC meeting. The remaining rents are to be paid by 29th September 2016.

(b) Update on registration of Allotments for the Labouring Poor land with Land registry.

Lee Chadwick are currently preparing a copy of the Declaration to be sworn by the Parish Clerk, confirming that the land is owned by the PC.

17. Finances:

(a) Payments received:

| | | |
|-----------------------|---------------------|-----------|
| HMRC | VAT refund | £237.81 |
| OCC | Grass cutting grant | £1,299.18 |
| Burial Ground account | Burial | £568.00 |
| Burial Ground account | Reservation of plot | £294.00 |

(b) Accounts for authorisation and payment:

| | | |
|---------------------------------|---|----------------|
| L. Wilkinson | Clerk's August salary | £512.35 |
| | Income Tax deduction | £11.60 |
| | Office allowance | £24.96 |
| | Postage (allotment mailings) | £16.50 |
| | Stationery | £1.80 |
| | Total: | £544.01 |
| McCracken and Sons | Grounds maintenance (June, July) | £1,312.80 |
| JAG Trees | Tree safety report/High Priority Work at New Yatt | £390.00 |
| BDO | External Audit | £120.00 |
| Churches Fire | Service of fire extinguisher at the pavillion | £37.07 |
| West Oxfordshire Bus User Group | Promotion of X9 bus service – printing costs | £30.00 |
| Phil Hunt | Repair/repainting of traditional signpost at Delly Pool | £250.00 |

(c) To note the Annual Return has been approved and accepted by the external auditors, BDO.

Clerk presented Issues Arising report. BDO raised a 'minor issue' that 'other income has been incorrectly classified as Precept'. This was bank interest being recorded under the wrong heading.

18. Correspondence received:

Invitation to Community First AGM to be held on 27th October

Invitation to Oxfordshire Playing Fields Association AGM on 22nd October

19 Contributions from members of the public.

Residents would like to see their County Councillor at meetings. Clerk will write to Louise Chapman inviting her to a meeting.

Grass cutting – suggestion that the PC purchases a ride on mower which the residents could use.

Question on 2026 review of footpaths, as mentioned above – will it affect current footpaths?

20. Date of next Parish Council meeting: Monday 10th October 2016.

Meeting closed: 20.45

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