

Minutes of the **Meeting of the Parish Council** held at the
Village Hall, Hailey on Monday 13th June 2016 at 7.30pm

Present: Cllrs: G. Knaggs (in the chair), D. Musson, N. Moglia, P. Lakey, M. Davies, **District Cllr** G. Hill,
Parish Clerk: L. Wilkinson, 25 members of public.

1. Apologies for absence were received from Cllr A. Smith and Cllr K. McConville

2. To receive Declarations of Interest.

None

3. Contributions from members of the public

Concern was raised about the potholes on the main road through Hailey. Clerk to contact OCC.
Verges outside the parish boundary are totally overgrown and are creating a safety issue at junctions. Clerk to report on Fix My Street.

4. To receive the Minutes of the Parish Council Meeting dated 9th May 2016

The minutes were agreed and signed as a true record.

5. Matters arising from the minutes.

There were no matters arising.

6. To resolve Councillors' portfolios of interest

Portfolio of Interest	Current Portfolio holders (lead name in bold)	New Portfolio holders (if any)
Highways and Traffic	Cllrs: A. Smith , M. Davies, N. Moglia	
Community Policing	Cllr A. Smith	
Planning	Cllrs: K. McConville , G. Knaggs, A. Smith, N. Moglia	Cllr M. Davies
WODC Local Plan	Cllrs: G. Knaggs , D. Musson, K. McConville	
Estates, Footpaths and Bridleways	Cllrs: D. Musson , K. McConville	
Amenities	Cllrs: D. Musson , M. Davies, P. Lakey	
Neighbourhood Plan	Cllrs: G. Knaggs , D. Musson, K. McConville	
Public Transport representative		Cllr D. Musson
Emergency Plan	Cllr N. Moglia	

7. To receive an update report from Cllr Gill Hill, West Oxfordshire District Council and Cllr Louise Chapman, Oxfordshire County Council.

District Cllr G. Hill advised that if residents had a strong representation about a planning application they could attend the District Council meeting regarding planning applications.

The WODC waste consultation with a new contractor is ongoing.

James Mills is the new leader of WODC.

WODC are still working on a new Unitary Council for West Oxfordshire; looking to reshape local government by transferring all Oxfordshire County Council services to the district councils so it can save money and retain essential services.

No report was received from County Councillor L. Chapman.

8. Planning: To receive an update report.

(a) Planning applications received:

Ref.No.	Address	Proposal	Decision
16/01540/OUT	Land South of Giernalls Rd,	Outline residential development for 25	50 people attended a public meeting prior to the PC meeting. The majority would like the proposal

	Hailey	no. dwellings on land south of Giernalls Rd, Hailey.	rejected outright. A quarter of them would like the proposal rethought. Issues of concern: the development is outside the footprint of the village, safety concerns due to increased traffic, the process of consultation was poorly managed, very strong feeling in the village against the development, small errors in the application, other proposed developments may look small in comparison. Volume of traffic is a major concern. Cllr Musson proposed that the PC rejects the application on these grounds and stressed the very, very strong local opinion against this application. Seconded by Cllr Moglia. The vote was unanimous. PC Decision -Object
--	--------	--	---

(b) Decisions outstanding:

None

(c) Decisions made:

Ref No:	Address	Proposal	Decision
APP/D3125/W/ 16/3144253 Original application: 15/03396/OUT	Land north of Foxburrow Lane	Planning Appeal: Residential development to include nine dwellings and new access	Appeal dismissed
16/01035/FUL	124 Woodstock Rd, Witney	Demolition of part built double garage. Erection of a single dwelling associated car parking.	PC – No objection WODC - Approved

9. Hailey Festival 2016 update.

Cllr Smith sent in a report on the weekend of activities including the rounders match, scarecrow trail, church service and the Big Lunch. The weekend of the 18th June is the fete; donations are requested for this.

10. Update on Emergency Plan

Cllr Moglia has circulated the initial draft of the Emergency Plan to councillors for feedback.

12. Hailey Infrastructure Development Plan (Draft).

No update

13. WODC Local Plan 2031 Inspection

Cllr Knaggs explained that this is paused as the Inspector returned it to WODC for further work.

14 To receive a Neighbourhood Policing Report.

Congratulations were given to Hailey resident, Ryan James, who has won Community Officer of the Year.

15 Amenities:

(a) Routine recorded inspection of play equipment and repairs.

Inspection: the netting in the grass at the end of the zipwire is sticking out. There are bolts missing on the roundabout. There is a dead tree at the top of the football field. The trees around the picnic benches are hanging very low at present.

(b) Update on railings at rugby club

The PCSOs have informed the PC that to receive details of the driver that crashed into the railings at the rugby club, in order to pursue an insurance claim, the PC has to pay £138 plus VAT to Thames Police. Cllr Smith to find out other options for pursuing this claim.

Phil Hunt has been asked to give a quote on the work.

(c) To review football fees paid by Hailey Football Club

Last year's fees have now been received by Hailey PC. It was **resolved** to keep the fees at the same level (£450) for this year.

16. Highways and Traffic: To receive update reports.

(a) Highways.

No update

(b) Update on three Speed Data Recorder checks at Poffley End, New Yatt Lane and Delly End

No update

17. Estates, Footpaths & Bridleways:

(a) Burial Ground.

No update

(b) Footpaths & Bridleways.

No update

(c) Update on grass cutting

Clr Musson/clerk to speak with McCracken and Sons to finalise the grass cutting schedule, and to find out when the next cut is due.

(d) Tree work. To consider quote for £450 plus VAT received from JAG for high and medium priority work at New Yatt.

It was felt that this was too expensive. It was **resolved** to ask for a quote for just the high priority work.

(e) Update on sale of Woodgreen to Witney Town Council.

No update available

(f) Update on registration of Allotments for the Labouring Poor land with Land registry:

Lee Chadwick solicitors have sent a draft Statutory Declaration. This is in the process of being checked through and returned to the solicitors for finalising.

18. Allotments:

i) Phil Hunt has repaired the boundary wall damage at Whiteoak Green. The insurance claim has been received and this matter is now closed.

19. Finances:

(a) Payments received:

Hailey Football Club	Pitch hire	£250.00
ERS Syndicate Management Ltd	Insurance claim for boundary wall damage at Whiteoak Green	£1,170.00

(b) To consider and approve new NJC Pay Scale for clerk (to be backdated to April 2016)

It was **resolved** that the clerk is awarded the revised NJC pay scale, to be backdated to April 2016. It was also **resolved** that the clerk receives an annual increment and will now be on Benchmark 24.

(c) Accounts were authorised and paid:

L. Wilkinson	Clerk's May salary	£489.75
	Backdated increase in salary scale (to April 2016)	£20.19
	Income Tax deduction	£11.00
	Office allowance	£24.96
	Postage	£9.65
	Ink cartridges	£27.17
	Total:	£560.72
Hailey Village Hall	Hire of room for PC meetings	£200.00
Bill Haire	Internal audit	£200.00
Phil Hunt	Repair of stone wall at Whiteoak Green	£1,000
HMRC	Income tax Q1	£16.80

(d) To consider auto enrolment in pension for clerk

To be deferred until the next meeting.

(e) To consider proposal for clerk's overtime

The clerk put forward a proposal that the large amount of overtime worked was reimbursed at two hours paid per month between July 2016 and March 2017 and the remainder could be taken as lieu hours. This would keep the clerk's salary within the approved budget. It was **resolved** to approve this proposal.

(f) To approve Part 1 of the Annual Return

This was approved and signed by the chairman and the Responsible Financial Officer.

(g) To approve Part 2 of the Annual Return

This was approved and signed by the chairman and the Responsible Financial Officer.

20. The August Parish Council meeting is a Planning and Finance meeting only.

21. Correspondence received:

- BT are promoting the availability of Superfast Broadband

22. Contributions from members of the public.

Request to buy defibrillator sign as people are unaware of the location of the defibrillator. A quote to be obtained and to be put on next month's agenda for consideration.

Query about subsidised bus services. A new timetable should be available at the end of July.

Can the PC find out from Thames Water and the Electricity board where all facilities are in the village?

23. Date of next Parish Council meeting: Monday 11th July 2016.

Meeting closed: 8.40pm