

**Minutes of the Meeting of the Parish Council held at the  
Village Hall, Hailey on Monday 14<sup>th</sup> March 2016 at 7.30pm**

**Present:** Cllrs: G. Knaggs (in the chair), A. Smith, D. Musson, P. Lakey, N. Moglia, M. Davies, Parish Clerk:  
L. Wilkinson, 8 members of public.

**1. Apologies for absence** were received from District Cllr G. Hill and Cllr K. McConville.

**2. Chairman's remarks.**

Cllr Knaggs reported that there was not much on the agenda involving a lot of discussion.

**3. Contributions from members of the public**

Pam Simpkins stated that she was representing Priest Hill Lane residents regarding the proposed development on Giernalls Rd. They are unhappy about the proposed extended site, which is not just the triangle but now the field as well.

**Cllr Musson entered the meeting.**

Cllr Knaggs explained about the exhibition held by Leda Properties on Monday 7<sup>th</sup> March 2016. This showed that the developers would like to extend into the field at the side of the recreation ground. There were a total of 25 houses in the exhibition. Formally no planning application has been entered. The Parish Council concurs with the point of view that there should be no development outside of the triangle. Not much notice was given of the meeting by Leda Properties.

It was suggested that the PC was not working in the interests of Hailey. 25 houses are too many for the village. When the planning application is formally put in the PC will try to communicate with as many people as possible in the village. Suggestions are welcome on how to communicate with the residents more efficiently.

Leda Properties need feedback on their consultation by 18<sup>th</sup> March.

Due to this discussion **agenda item 8d** was brought forward.

Cllr Musson had attended the exhibition and made some comments: the exhibition was poorly advertised, there have been some pre-meetings between Leda Properties and West Oxfordshire District Council (WODC) about the development in this area. Leda Properties had originally put in a proposal for 75-80 houses but were advised that it is extremely unlikely that WODC would support a development of that size. The PC discussed whether to submit views to Leda Properties for their consultation. Cllr Lakey proposed a special PC meeting when outline planning permission is put in.

The PC objects to the process of Leda's consultation e.g. lack of notice of meeting. It will note the level of concern in the community about the plan being presented. Cllr Musson to draft a letter to submit to Leda Properties for their consultation.

**4. There were no Declarations of Interest**

**5. It was resolved** that the Minutes of the Parish Council Meeting dated 8<sup>th</sup> February 2016 were accepted and were signed by the Chairman.

**6. Matters arising from the minutes.**

Update on bus subsidies. Cllr Musson reported: future proposals were due by the end of February but nothing has been heard. The provisional timetable for the X9 has not yet been received. Andrew Pulham told Cllr Musson that with regard to the bus consultation everything has been slightly delayed. There will be no changes to the current timetable until July. Reasons for this are: a) bus transport may be linked to school buses so any changes will have to wait until the end of term, b) there are a large number of representations supporting bus services, c) the OCC have a cabinet meeting where they will review the usage statistics. So the issue is ongoing.

**7. To receive an update report from Cllr Gill Hill, West Oxfordshire District Council and Cllr Louise Chapman, Oxfordshire County Council.**

No reports were received.

**8. Planning:** To receive an update report

**(a) Planning applications received:**

Ref.No.	Address	Proposal	PC Decision
16/00478/FUL	Merryfield Farm, New Yatt	To erect a steel frame metal clad barn adjacent to an existing Dutch barn within the curtilage of the existing farm on an area of ground currently used for the storage of farm equipment and vehicles.	No objection
APP/D3125/W/ 16/3144253 Original application: 15/03396/OUT	Land north of Foxburrow Lane	Planning Appeal: Residential development to include nine dwellings and new access	<b>N/A</b>

**(b) Decisions outstanding:**

None

**(c) Decisions made:**

Ref.No.	Address	Proposal	Decision
15/04513/FUL	Burycroft Farm, Crawley Rd, Witney	Conversion of agricultural building to dwelling house	PC – No objection WODC - Approved
16/00146/HHD	Elmwood Nursery, Poffley End, Hailey	Remove conservatory and erect single storey side extension	PC - No objection WODC - Approved

**(d)** Leda Properties hosted an exhibition at Hailey Village Hall on Monday 7<sup>th</sup> March to showcase their proposals for residential development at the Land off Giernalls Road, Hailey

See Public time

**10. To discuss General Power of Competence**, a legislative statement that councils have the power to do anything an individual may do, unless specifically prohibited.

Cllr A. Smith presented information about the General Power of Competence. Through the Localism Act 2011 there was devolution of some powers down to PC level but three conditions need to be met to achieve this. Two thirds of the councillors must be elected, the clerk needs a specific qualification, and it must be resolved at a meeting. As the clerk does not hold the qualification then this is on hold for the moment.

**11.** The defibrillator case has been purchased and is ready to be installed at the Lamb and Flag. There was a request for ideas on how to dispose of the old one.

**12. To consider and adopt updated risk assessment**

The risk assessment has been updated. Action to get tree inspection undertaken. JAG to be asked. It was **resolved** to accept the updated risk assessment.

**13. Hailey Festival 2016 update**

Cllr Smith reported: two meetings have been held to organise events for this summer. The plan is to time events to coincide with the Queen's 90<sup>th</sup> birthday celebrations. A beacon has been bought to celebrate the Queen's 90<sup>th</sup> birthday. A generous anonymous donation to pay for the beacon has been received. The Queen's birthday is on Thursday 21<sup>st</sup> April. Hailey will join in with other places around the country by lighting a beacon. This will be held at the Lamb and Flag during the early evening.

A fete is to be held on Saturday 18<sup>th</sup> June in conjunction with the school and other organisations such as the Owl Sanctuary, Common Leys and Radio Cherwell.

**14. Neighbourhood Plan:** To receive an update.

No update

**15. Hailey Infrastructure Development Plan (Draft).**

No update

**16. WODC Local Plan 2031 Inspection**

No update

**17. To receive a Neighbourhood Policing Report.**

Cllr Smith summarised the Witney Neighbourhood team monthly update. They are working on child sexual exploitation this month. The team is going into schools, beavers groups etc. They are also looking at parking issues and remind everyone to park considerately

The next 'Have your Say' meeting is on 21st May 10am – 12 noon, by Waitrose.

**18. Amenities:**

**(a)** Routine recorded inspection of play equipment and repairs.

From the inspection it was noted that:

- The bark at the infant swing has been raked.
- There is a screw missing on the scramble net.
- The palace fortress is covered in moss. Project Hailey are planning a clean-up so this will be cleaned then.
- An urgent cut of the hedge alongside the footpath behind the BMX track is required. Clerk to find out when the hedge cutting season closes and organise a cut if there is time.
- The dog fouling is bad. See agenda item 18c.
- Two bags of rubbish have been collected.
- The goal posts still need painting.
- The lower branches of the trees surrounding the play area need cutting back in places.
- There are only 2 litter bins in the whole area.
- Another reminder will be sent to the football club to tidy up the tape that is left lying around after football matches.
- One more bag of bark is needed. It was **resolved** to buy bark up to £150

**(b)** Report on Village Hall Committee meeting

Cllr M. Davies attended this meeting and reported: Can any renovation be done to improve the appearance of the pavilion? Can there be more dog bins on the playing field? Is there any possibility of a bus shelter by the post box? Parking in Middletown is becoming a problem, cars are being parked on the footpath so there is no access past especially with pushchairs. Could the large green area in Middletown be made into parking area? The Village Hall Committee have been advised by ORCC to look at their lease renewal in approximately two years' time.

**(c)** Dog fouling around the village

Cllr P. Lakey reported. She has bought posters from Keep Britain Tidy to put round Hailey, New Yatt, Delly End and Poffley End.

**(d)** A thank you letter to be written to Terry Matthews for all the work he has carried out for the Parish Council over many years.

**19. Highways and Traffic:**

**(a)** Highways.

No update

**(b)** Update on three Speed Data Recorder checks at Poffley End, New Yatt Lane and Delly End

No update

**20. Estates, Footpaths & Bridleways:**

**(a)** Burial Ground.

Electricity pole is still lying in the ditch. Clerk to contact SSE to request it is moved.

**(b)** Footpaths & Bridleways. Report from Parish Path Warden

This will be deferred until the next meeting.

**Agenda item no. 23 Breach Lane moved forward**

Letter has been received about the maintenance to trees and hedges in Breach Lane. There is concern that too much is being cut down and that it will affect the biodiversity of the area. The PC has contacted the person who has been managing the land and making it accessible to pedestrians. The resident has agreed to stop all maintenance and just keep it passable.

**(c) Sale of Woodgreen to Witney Town Council.**

This has now been passed to Lee Chadwick solicitors. A map of the area needs to be drawn and old archive maps need to be found. The chairman and the clerk to undertake this.

**(d) Update on investigation of registration of Parish land with Land registry**

The relevant information and maps have been passed to Lee Chadwick solicitors. Land Registry requires a valuation of the land in order to set their fee. Cllr K. McConville will undertake this.

**21. Allotments:**

**i) Sale of Allotment Land at Poffley End.**

The Land Registry have completed the registration of the transfer of the land. The sale is now complete.

**ii) To receive an update report on boundary wall damage at Whiteoak Green.**

A query has arisen about the possibility of two walls being damaged in the collision. However, after several communications, no reply has been received from the owner of the second wall. It was **resolved** to go ahead with the repair to the original wall, to be paid for by the insurance company.

**iii) To consider request to buy the small paddock at Whiteoak Green, land owned by ALP.**

A request has been received by the person who rents it, to purchase the small paddock at Whiteoak Green. This was discussed. It was proposed not to sell and this was **resolved**.

**iv) The gate to the allotments at Hemplands will be in use and padlocked from 14<sup>th</sup> March 2016. The allotment holders have received a letter informing them of the code to the padlock.**

**22. Finances:**

**(a) Payments received:**

Donations from residents	Defibrillator case	£90.00
E Taylor Funeral Directors (burial ground account)	Erection of headstone	£256.00
WODC Temporary loan	Repayment of loan	£1,500
Hailey Festival	Donation for Queen's birthday beacon	£299.00

**(b) Accounts for authorisation and payment:**

L. Wilkinson	Clerk's February salary	£469.56
	Office allowance	£24.96
	Chain for padlock at allotments	£4.25
	Postage	£5.40
	<b>Total:</b>	<b>£504.17</b>
WEL Medical Ltd	Defibrillator case	£648.00
OALC	Annual subscription	£216.05
Bullfinch Gas Equipment	Beacon for Queen's 90 <sup>th</sup> birthday	£358.80

It was **resolved** to authorise and pay these.

**23. Correspondence received:**

Letter from resident regarding Breach Lane  
See agenda item 20b

**24. Contributions from members of the public.**

Residents would like to show their appreciation for all the work that Terry Matthews has done for the village. It was agreed to give him a £50 meal voucher for two at the Lamb and Flag.

There is an overflowing bin by the BMX track that never seems to be emptied. The clerk will report this to WODC.

**Meeting closed to the public.**

**25. To consider tenders for grass cutting contract**

Tenders have been received and were discussed. It was **resolved** to accept the tender from McCracken and Sons. A reduced number of cuts will be discussed to bring the quote in line with the budget.

**26. Date of next Parish Council meeting:** Monday 11<sup>th</sup> April 2016. **Annual Parish Meeting:** Monday 25<sup>th</sup> April 2016

**Meeting Closed: 9.15pm**