

**Minutes of the Parish Council Meeting** held at the  
**Village Hall, Hailey on Monday 9<sup>th</sup> November 2015 at 7.30pm**

**Present:** Cllrs: G Knaggs (in the Chair), K McConville, N. Moglia, M. Davies, D. Musson, **Parish Clerk:** L. Wilkinson, 4 members of public

**1. Apologies for absence** received from Cllr A. Smith and Cllr P. Lakey

**2. Chairman's remarks.**

The Chairman commented that there was not much on the agenda tonight.

**3. Contributions from members of the public**

Pam Simkins explained that she would like to raise money to purchase a new Defibrillator case as the current one is not as easy to open as the new style. This will cost £450 plus VAT. She asked if Hailey Parish Council would buy this. This was resolved unanimously.

**4. Declarations of Interest** received from Cllr Davies regarding the North Witney development

All councillors, as Trustees of the Allotments, declared an interest in the Brambles, Poffley End.

**5. Minutes of the Parish Council Meeting dated 12<sup>th</sup> October 2015:**

It was resolved that the minutes were accepted with two amendments: under Planning the landscape report was commissioned by West Oxfordshire District Council; under Correspondence some notes for the Clerk were removed. They were signed by the Chairman.

**6. Matters arising from the minutes:**

The annual firework display was held at the Rugby club on Sunday 8<sup>th</sup> November. Unlike previous years, car parking was not too bad with the cars being mostly in the car park and not along the road.

**7. To receive an update report from Cllr Gill Hill, West Oxfordshire District Council and Cllr Louise Chapman, Oxfordshire County Council.**

District Cllr Hill reported: have people responded to OCC about the waste recycling consultation and the A40 consultation? The Local Plan is being scrutinised at the moment.

No OCC report was available.

**8. Planning:** To receive an update report. (Cllr Karl McConville)

**(a) Planning applications received:**

Ref.No.	Address	Proposal	PC Decision
15/03489/HHD	The Brambles, Poffley End, Hailey	Single story rear extension	No objection
15/03392/HHD	11 Giernalls Road, Hailey	Erection of single storey rear extension and tiles roof to cover porch and bay window.	No objection Comment – there seems to be potential difficulty reaching the rear of the property. The PC request that this access is looked into.

**(b) Decisions outstanding:**

Ref No.	Address	Proposal	PC Decision
15/03396/OUT	Land North Of Foxburrow Lane Hailey	Residential development to include nine dwellings and new access	PC - Object

**(c) Decisions made:**

Ref.No.	Address	Proposal	Decision
15/03162/FUL	The Saddlers Arms, New Yatt Lane, New Yatt	Change of use and conversion of Public House to dwelling and extension to form Granny Annexe, erection of outbuilding to form Pilates Studio and meeting room.	PC – Object WODC- Refused

**9. Oxfordshire Together initiative by OCC:** To consider the impact on Hailey of possible cuts by OCC. OCC are inviting Parish Councils and District Councils, individually or in cluster groups, to take on some of their activities as a substantial cost saving exercise to themselves. The major concern for Hailey PC is the potential cut in the grass cutting grant. It was resolved that Hailey PC could not afford to take on any other expense at present.

The possibility of employing people through the Probation Service was raised (for example to cut the grass), in order to help cover costs. Cllr Moglia to research this.

**10. Neighbourhood Plan:** To receive an update.

A meeting has been held with WODC about the progress of the Plan. The proposed Neighbourhood Plan area should be confirmed in early December. Then Hailey PC can apply for a grant of £8000 to be used for this application. The Project team is working on developing a questionnaire to go out to the Parish. WODC has advised the Project team to slow the pace of the project down because the hearings for the first phase of the Local Plan begin on 23<sup>rd</sup> November to see if WODC can hit their first target for housing numbers. The District's Local Plan needs to be in place first as Hailey's Neighbourhood Plan comes under its umbrella.

**11. To consider a draft list of community projects for funding under S106 (Planning Obligations) of the Town & Country Planning Act 1990.**

An updated list was distributed by Cllr Knaggs. School crossing to be added to the list.

**12. To receive an update on WODC's Local Plan.** (Cllr Graham Knaggs)

See no. 10

**13. To receive a Neighbourhood Policing Report.**

The clerk reported in Cllr Smith's absence.

- There have been a recent spate of shed burglaries in West Oxfordshire so everyone should ensure their property is secure.
- The abandoned bikes in the old burial ground have been reported.
- The next Have-Your-Say meeting will be held on Saturday 21<sup>st</sup> November, 10am – 12 noon in Market Square (with another scheduled for the same time and place on Saturday 19<sup>th</sup> December).

**14. Amenities:**

**(a)** Routine recorded inspection of play equipment and repairs.

Cllr Davies and Lakey completed the inspection. The broken pegs have been removed.

The kick board, at the side of the toddler swing, is falling in and could be tripped over. The mesh is lifting at the stop point of the zip wire. There are still 2 bolts missing on the roundabout. There was a lot of tape lying around. The football club to be reminded to collect it after matches. There was also dog mess around the recreation ground.

A quote for £70 for the 'No Climbing' sign to be put on the Games Wall, has been received. A second quote is due in. It was resolved that up to £70 could be spent on this sign.

**15 Highways and Traffic:** To receive update reports.

The clerk reported in Cllr Smith's absence.

- 30 mph roundels, SLOW DOWN and dragon teeth road markings have now been completed.
- Kerb stones are due to be repaired imminently in Middletown
- Salt has been delivered for the winter. It is not for use on private driveways. The salt bin at New Yatt needs to be filled.

**(b)** Update on three Speed Data Recorder checks at Poffley End, New Yatt Lane and Delly End

These are in hand for the agreed locations and will be carried out during term-time.

**16. Estates, Footpaths & Bridleways:** To receive update reports.

**(a) Burial Ground.**

- The unknown grave at the burial ground has been identified as an empty plot. The grave diggers dug it by mistake and refilled it.
- WODC have agreed to cut the hedge.

**(b) Footpaths & Bridleways.**

No items to add.

**i) To consider cracks in the new footpath.**

The clerk to invite Hills to inspect, comment and recommend remedial action.

**(c) Grass cutting tender.**

Clr Musson reported on possible cuts for next year's grass cutting grant. An article to be placed in the Hailey Herald asking if residents would prefer to pay more precept and have the grass cut more often.

**(d) Outstanding invoices for grass cutting**

There are 3 outstanding invoices payable to WODC. The clerk to speak to the previous clerk about these and pay them.

**(e) Sale of Woodgreen to Witney Town Council.**

No update at present.

**(f) Investigation of registration of Parish land with Land registry**

Lee Chadwick solicitors have been asked to quote for this work.

**17. Allotments:**

**i) Sale of allotment land at Poffley End.**

The transfer of deeds has been signed by the Parish Council and has now been sent to Mr and Mrs Hayter. The clerk to complete a Statutory Declaration to the Land Registry that the land being sold is within the Council's ownership and has been for over 30 years.

**ii) To receive an update report on boundary wall damage at Whiteoak Green.**

No update at present

**18. Finances:**

**(a) Payments received:**

WODC	Precept 2 <sup>nd</sup> instalment	£6015.13
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**(b) Accounts for authorisation and payment:**

K. Doughty	Postage (BDO)	£6.45
Philip Hunt	Repair of dry stone wall at Poffley End	£400.00
L. Wilkinson	Clerk's October salary	£469.56
	Office allowance	£24.96
	Postage	£5.40
	<b>Total:</b>	£499.92
Churches Fire	Hailey Pavillion – fire extinguishers	£109.07

It was resolved that the above cheques were signed.

**(c) Financial statements:** To receive Financial Statements for Hailey Parish Council and Allotments for the Labouring Poor to 31<sup>st</sup> October 2015

Up to date financial information was distributed to councillors. The clerk will meet with a Councillor to approve the Bank Reconciliation.

**19. Correspondence received:**

**(a) Maintenance of ditches**

A letter has been received from Mr Henson concerning the lack of maintenance of the ditches in Hailey. All ditches need to be cleared or they will be blocked. Hailey PC will look into writing to landowners to remind them it is their responsibility to clear their ditches. This will also be put in the Hailey Herald.

**(b) Saturday postal deliveries not always delivered**

There are frequently no postal deliveries to parts of Hailey on a Saturday. The response to this is that Hailey and Middletown receive a delivery every Saturday. However Priest Hill Lane and Delly End may not. Clerk to write a letter to the post office.

**20. Contributions from members of the public.**

The question was asked if there is any update on the Giernalls Road draft proposal. Nothing more has been heard.

Regarding grass cutting it was suggested that residents monitor when the grass is cut and inform the PC. Pam Simkins offered to do this for Delly End.

**21. Items to note:**

There will be a pub quiz at the Lamb and Flag for Project Hailey, on Sunday 6<sup>th</sup> December from 7.30pm.

**21. Date of next Parish Council meeting:** Monday 7<sup>th</sup> December 2015.

Meeting closed 8.30pm