

Minutes of the **Meeting of the Parish Council** held at the **Village Hall, Hailey** on **Monday 9th January 2017** at **7.30pm**

The Chairman asked the councillors and the public if they objected to Ross, representing a community group in opposition to any proposed development on the land off Charlbury Road, videoing item 7d. of the meeting. There were no objections.

Present: Cllrs: G. Knaggs (in the chair), A. Smith, K. McConville, D. Musson, N. Moglia, **Parish Clerk:** L. Wilkinson, 35 members of public

1. To receive apologies for absence.

Apologies for Absence were received from District Cllr G. Hill.

2. To receive Declarations of Interest: Declarations of Interest were received from Cllr K. McConville for item 7d and for the proposed North Witney development.

3. Contributions from members of the public

Mr Ford queried the minute item 6d from December 2016 where Cllr Knaggs stated he had seen plans that were dated before the purchase of the Saddler’s Arms by Mrs Lakey. It was agreed to amend the minutes and add a note in Matters Arising to clarify this issue.

4. To receive the Minutes of the Parish Council Meeting dated 12th December 2016 (Cllr G Knaggs).

Amendment no. 1 item 6d: Mr Ford has asked that his comment at the previous meeting was minuted so *‘There was an objection raised about Cllr Moglia being able to vote as he is a founding member of the Saddler’s Arms Community pub group. Mr Ford believed this would be a bias.’* was suggested to be added to the minutes. This was **resolved**.

Amendment no. 2 item 6d: the word ‘the’ was removed from the minutes, as it was not necessary. This was **resolved**.

Amendment no. 3 item 6d: Cllr Knaggs stated that the creation of plans which accompanied the subsequent planning application predated the purchase of the pub. This was **resolved** as it was more accurate. See Matters Arising.

The minutes were then approved and signed.

5. Matters arising from the minutes.

Reference to previous amendment (no. 3): the architect’s plans accompanying the planning application for the Saddler’s Arms are dated April 2013. The completion of the purchase of the Saddler’s Arms as recorded in Land Registry is dated 8th July 2013

Cllr Knaggs handed hard copies of the architect’s plan (dated April 2013) plus the Land Registry registration of the sale of the Saddler’s Arms (dated 8th July 2013) to Mr Ford.

Item no. 9: the hedge on Foxburrow Lane has now been cut.

6. To receive an update report from Cllr Gill Hill, West Oxfordshire District Council and Cllr Louise Chapman, Oxfordshire County Council.

None received.

7. Planning: To receive an update report.

(a) Planning applications received:

None

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
16/01902/OUT	Land North Of, New	Residential development comprising	Object (North Leigh

	Yatt Road, North Leigh,	of up to 40 dwellings together with access, open space and associated works	parish) Conditional approval from WODC in place
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(c) Decisions made:

Ref no:	Address	Proposal	Decision
16/03645/FUL	Land south of Foxburrow Lane, Crawley	Erection of steel framed barn	PC-No objection WODC- Approved

(d) Proposed Sharba Homes development on Land south west of Charlbury Road, Hailey

To discuss emerging proposals and to note Public Consultation Event being held on 16th January at the Village Hall

Cllr Knaggs summarised the process then opened this issue to the public.

Flyers have been circulated by Sharba Homes to promote their consultation for this emerging proposal. Their consultation is being held on Monday 16th January at Hailey Village hall. No application has yet been put into WODC; Sharba are just asking for opinions from residents. Sharba are likely to apply for outline planning permission after their consultation. At that point Hailey PC should be asked (by WODC) for their opinion as a consultee. Then it is WODC's decision.

Meeting was opened to the public, whose comments included:

- The Government inspector turned down the pumping station application in Priest Hill Lane so that could help refusal of this application.
- Is there any local connection to the village?
- Sharba Homes were successful at appeal at Milton-u-Wychwood.
- Land is in Crawley Parish not Hailey Parish.
- A group of residents met to discuss this application. The group is totally against this potential development.
- Can the Area of Outstanding Natural Beauty (AONB) be extended to stop this happening again? The PC noted that they had explored this a few years ago, but were told that the association that looked after AONB status had no intention of changing boundaries.
- Additional 85 homes within Hailey is a completely over the top number.
- Cllr Knaggs referred to a questionnaire, sent out last year as part of the ongoing development of the Neighbourhood Plan. In response to the question "how many new houses should be built in the Parish (excluding North Witney) over the next 15 years?" the answer category with the most responses was "30 houses".
- Cllr Knaggs stated that one benefit that would be realised if these houses were built, would be the improved ongoing viability of the village school. The school is currently operated with "half form entry" which the government has recently highlighted as being a non-viable model moving forward. Additional pupils (e.g. from new housing) may help it to operate as "full form entry".
- Is there an obligation from Hailey PC to provide a set number of houses?
- Hailey is developing a Neighbourhood Plan at present. There is a need to identify potential housing locations for this.
- Concern that there is no affordable housing in the village. The Local Plan states at least 50% of houses on each development should be affordable houses.
- A community impact assessment is necessary.
- If the development goes ahead how do we preserve village life?
- It was noted that individuals will need to put in their own arguments to WODC when any planning application comes out.

Cllr Knaggs asked for a show of hands to show whether there was a clear indication "for or against" the potential development from those present. There was a clear majority against the development.

This was then opened to the PC to discuss, whose comments included:

- Previous applications close by have been turned down due to landscaping issues.

- There would be significant risk of flooding issues.
- It would be disproportionate to the size of the village.
- It was noted that it is important to remember there are two sides to this issue and the PC is here to represent the community.

Several actions are to be taken by the Clerk:

- Ask Sharba for more leaflets and to contact the Clerk at Crawley.
- Posters will be put up around the village for those who have not received flyers about the consultation.
- Ensure people are also notified via Facebook.
- Ask for a delay in the consultation so more people can be notified about it.

7. Neighbourhood Plan.

Cllr Knaggs reported that the next Neighbourhood Plan meeting is being held on Tuesday 17th January at 7.30pm. Contact Cllr Knaggs if you would like to attend.

8. Hailey Infrastructure Development Plan (Draft). To receive an update

Cllr Knaggs reported on the updated Plan. Cllr Knaggs read out a few of examples of the new items on the wish list – increase size of primary school, brand new secondary school, replacement of Windrush Centre and provision of a children’s play area inside in the new development. These items need to be discussed, costed and put in the Plan.

9. WODC Local Plan 2031 Inspection

Cllr Knaggs explained that the current Local Plan was issued in 2006 and expired in 2011. WODC has tried four times to replace it with a new plan. The latest revision has just finished its consultation. Once comments have been examined it will then be resubmitted to the Inspector.

10. To approve meeting dates for the next financial year:

A mistake on the agenda listed some of these dates as 2016. This has now been changed to 2017/8. The asterisks denote Joan Smith Educational Charity meetings.

Date	Monday of Month	Weeks between Meetings
10 th April 2017	2nd	4
24 th April 2017	Annual Parish Meeting	
8 th May 2017	2nd	4
12 th June 2017*	2nd	5
10 th July 2017	2nd	4
7 th August 2017 (Planning and Finance only)	2nd	4
11 th September 2017*	2nd	5
9 th October 2017	2nd	4
13 th November 2017	2nd	5
11 th December 2017*	2nd	4
8 th January 2018	2nd	4
12 th February 2018	2nd	5
12 th March 2018*	2nd	4

12. Vacancies for Parish Councillor

Mrs Pauline Lakey has resigned as councillor effective from 14th December 2016 and Mrs Marion Davies has resigned as councillor effective from 4th January 2017. Cllr Knaggs proposed a vote of thanks for Mrs Lakey and Mrs Davies for their work on the PC. This was unanimous.

There are currently two vacancies for parish councillors. The public present were asked if anyone is interested in becoming a councillor to contact the clerk.

13. To receive a Neighbourhood Policing Report.

- Cllr Smith reported that speed checks have been carried out in Witney. The police have been issuing tickets/fines and offering advice to speeding motorists.
- There were incidents of criminal damage and arson at some local recreation grounds, in particular on/around 5 November.
- Purse thefts are rising in Witney so please be vigilant. Purse bells are an effective device that can be supplied for free by the PCSOs. Pam Simpkins also has some available.
- Please drive carefully in fog, ice and snow.
- Request for new people to join the Witney and Rural Neighbourhood Action Group (NAG) who meet on a quarterly basis in Witney. The NAG works with organisations such as other town/parish/district/county councils, police, young people, etc. to identify and address public concerns in the area.

14. Amenities:

(a) Routine recorded inspection of play equipment and repairs.

Litter has been collected and low branches on the trees have been locked. More bark will be needed in the spring as well as a spring clean-up.

(b) Update on parish handyman

The clerk has received 4 applications for this role: 2 in a voluntary capacity and 2 as paid work. The playground repairs will need to be carried out by a qualified person, to satisfy insurance requirements. Cllr Musson to contact Donald Steptoe to discuss the playground repairs. It was **resolved** that other jobs could be undertaken in a voluntary capacity. Clerk to contact Charles Rich and Antony Dyer who have offered to do this.

(c) Update on work required at the playground

See 14b.

15. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

(a) Highways.

Nothing to report.

(b) Update on three Speed Data Recorder checks at Poffley End, New Yatt Lane and Delly End
Cllr Smith reported that the SDR at Delly End was undertaken in early December. The report shows no issue in terms of speeding. Cllr Smith has the details of the survey if anyone is interested in seeing it.

16. Estates, Footpaths & Bridleways: To receive update reports.

(a) Burial Ground.

No report

(b) Footpaths & Bridleways.

(i) Definitive Map Modification Order

Ms Livingstone has been identifying rights of way in Hailey that she believes have not been properly recorded and is considering proposing modifications to them. She has listed 3 footpaths where this may be possible.

- Occupation Lane in New Yatt which is registered as a bridleway.
- Footpath 13 in Hailey from Down Hill Farm to New Yatt Road. Ms Livingstone believes this should be modified to a bridleway.
- Breach Lane which she proposes is modified to a restricted byway. If this happens OCC will contact Hailey PC for their input.

Cllr Musson noted that it is unlikely that these applications will be considered by OCC for several years.

To note the footpath that goes across the school playing field, had been requested to have the path diverted when the playing field was fenced, however the applicant has withdrawn the application for this diversion.

(c) To discuss revised grass cutting schedule for next season

Cllr Musson has met with McCracken's, the grass cutting contractors. They have supplied a revised quotation for 8 cuts of the main areas through Hailey and 10 cuts of the recreation ground per season. The total figure for this is £3624 which is within the agreed budget for 2017/8. The PC can now make a formal agreement

with McCracken and Sons. The cost for cut and collect at Delly Green would be £2880 just for that area, which is seen as too expensive.

It was **resolved** to accept this new schedule at £3624. It was also **resolved** to pay McCracken's by standing order when the new internet banking account is operational.

(d) Salt bins

In case of bad weather there are full salt bins on Hatfield Pitts Lane, Priest Hill Lane, the Village Hall car park, the bottom of Delly Hill and Farm Rd.

17. Allotments:

No update

18. Finances:

(a) Payments received:

Burial Ground account	Burial fees	£568.00
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(b) Accounts were authorised and cheques signed:

L. Wilkinson	Clerk's December (correction from agenda) salary	£512.35
	Income Tax deduction	-£11.60
	Office allowance	£24.96
	Postage	£10.81
	Ink cartridges	£28.81
	Total:	£565.33
Hailey Village Hall	Room hire	£240.00
Information Commissioner	Registration with Information Commissioner's Office	£35.00
Oxfordshire County Council	Radar Survey at Delly End, Hailey	£120.00

To note an internet bank account has been applied for with Unity trust, as resolved at the November meeting.

(c) To receive Financial Statements for 3rd quarter of the financial year, bank reconciliations to be authorised.

Financial Statements (budget vs expenditure) were distributed to the councillors.

A councillor will meet with the clerk to sign the bank reconciliations.

17. Correspondence received:

- Letter from Oxfordshire Credit Union
- Letter from ex-councillor was summarised by the clerk
- E-mail from Dr Carr regarding Rev'd Neil Traynor's leaving do. Request for the village to do something to say thank you. Would like a lunch-time on 12th February.

18. Contributions from members of the public.

- Query about the summary of the letter from ex-councillor
- Suggestion that representative of Crawley PC be invited to next meeting
- Recently, there has been smoke from a bonfire through the centre of Hailey, causing very limited visibility on a very foggy evening. The Fire service were called but the source of the bonfire could not be found. Please desist from lighting bonfires when it is misty. There is a page on the WODC website with strict guidelines about bonfires, details of which the clerk will include in the next edition of the Hailey Herald.
- Concern was raised about parking outside the school, on pavements and opposite junctions. It was noted that people can park at the Village Hall on the school run.

- Query on whether yellow lines could be painted outside the school. It was noted that this has been investigated before and the PC and OCC were not keen on any urbanisation of village (there are no other double yellow lines).
- Subaru Garage lease has come to an end. The business has moved to a location in Witney.
- Query over who to contact for an allotment. This is the clerk although there is a waiting list at present.

19. Date of next Parish Council meeting: Monday 13th February 2017.

Meeting closed: 9:25pm