

## Hailey Parish Council Information Sheet

### **Hailey Parish Council:**

Chairman: Graham Knaggs

Vice Chairman: Andy Smith

Councillors: Giles Doland, Karl McConville, Calvert McGibbon, Nick Moglia, and David Musson

Clerk: Lisa Wilkinson

### **Hailey Parish**

Comprises Hailey, Poffley End, Delly End, New Yatt, White Oak Green, Foxburrow

See map in separate document

### **Hailey Parish Council**

Elected every 4 years – last election 2015, next 2019

There are 48 Parish and 6 Town Councils in West Oxfordshire.

### **Tiers of Local Government**

District Council – wards – Hailey, Minster Lovell and Leafield

Current District Councillors: Gill Hill (elected 2015), Kieran Mullins (elected 2017)

Oxfordshire County Council – Hanborough and Minster Lovell

Current County Councillor: Liam Walker (elected 2017)

### **Meetings etc.**

Note: An excellent summary of the remit, role, responsibilities etc of Parish Councils can be found in

### **NALC – Good Councillor Guide**

<http://www.nalc.gov.uk/library/publications/801-good-councillors-guide/file>

this covers all procedural aspects etc, such as:

Conduct of meeting

Officers and Roles

Speaking

Decisions and voting

Declarations of Interest

Agenda

AGM – usually held in May, election of officers etc.

Annual Parish Meeting – Report back to parish on the activities of the Parish Council in the previous year; usually held in late April. Not a parish council meeting.

## **Portfolios of Interest (previously Working Groups)**

The Parish Council shares its responsibilities and tasks through Portfolios of Interest, made up of teams of parish councillors. They are not decision-making bodies, and any recommendations should be reported to the Parish Council which is the decision-making body.

There will be an item on every agenda covering the work of the Portfolios of Interest

Each POI will have a co-ordinator who is responsible for reporting back to the Parish Council.

Members opt to be on a POI, and membership is reviewed/confirmed at the Parish Council AGM (usually in May)

### Planning – Karl McConville (lead), Graham Knaggs, Andy Smith, Nick Moglia, Giles Doland, Calvert McGibbon

Planning Applications – receive, consider, visit (if necessary), comment and make recommendation

### Estates, Footpaths and Bridleways– David Musson (lead) Karl McConville, Calvert McGibbon

Allotments, Old Burial Ground, New Burial Ground, War Memorial, Footpaths and Bridleways; and land owned and administered by the Parish Council

Liaise with Clerk over burials

Grass cutting – liaise with contractors

Hedges and Fences: Benches

### Amenities – David Musson (lead) Calvert McGibbon

Recreation Ground, Play and Exercise Equipment, Pavilion and Football Pitch,

Village Hall

Liaise with Village Hall Committee, Football Club, and Project Hailey

### Highways and Traffic – Andy Smith, Nick Moglia

Roads, Traffic, Speeding, Parking, Safety and related Police Issues

### WODC Local Plan – Graham Knaggs, Karl McConville, David Musson

Report on Local Plan, and co-ordinate response

### Neighbourhood Plan - Graham Knaggs, Karl McConville, David Musson, Giles Doland

Develop and Steer Neighbourhood Plan

Also:

### Emergency Plan – Nick Moglia

### Public Transport Representative – David Musson

### Community Policing – Andy Smith

## **Budgets, Finance and Precepts**

The Parish Council agrees budget each year in November. This sets the precept for the year. The precept is the parish council's share of the council tax, i.e. the local contribution or 'tax' raised in the parish to cover the cost of services and work undertaken by the Parish Council. The precept demand goes to WODC, which collects the tax for the parish council. Hailey Parish Council set the precept at £20k for the 2017-18 Financial Year. This was a 33% increase on the previous year, effectively an increase of £10 from £30 to £40 of the parish council element of the Council Tax for Band D properties. The Council Tax for B and D properties in 2016-17 was £1565.

## **Links with other organisations**

Joan Smith Educational Charity  
Allotments for the Labouring Poor  
Hailey Relief in Need  
Hailey Festival  
St Johns Church  
Hailey Herald  
Village Hall and Village Hall Committee  
Hailey CE Primary School  
Oxfordshire Association of Local Councils (OALC)

## **Major Projects and Achievements in Recent Years**

Footpaths  
Speed Indicators  
Playground Equipment  
Village of the Year Awards

## **Resources, Training, Guides etc.**

### **NALC – Good Councillor Guide**

<http://www.nalc.gov.uk/library/publications/801-good-councillors-guide/file>

### **West Oxfordshire District Council**

Keith Butler

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## **Oxfordshire Association of Local Councils (OALC)**