**To:** All members of Hailey Parish Council **8th November 2017**

You are summoned to attend the **Meeting of the Parish Council** to be held at the

**Village Hall, Hailey** on **Monday 13th November 2017** at **7.30pm**

For the transaction of the business stated below. The Public and Press are also invited to attend.

**The agenda is as follows:**

**1. To receive apologies for absence.**

**2. To receive Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*

**3. Contributions from members of the public**

**4. To receive the Minutes of the Parish Council Meeting dated 9th October 2017** (Cllr G Knaggs).

**5**. **Matters arising from the minutes.** (Cllr Graham Knaggs)

**6. To receive an update report from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.**

**7 Planning:** To receive an update report. (Cllr Karl McConville)

1. **Planning applications received:**

|  |  |  |
| --- | --- | --- |
| **Ref no:** | **Address** | **Proposal** |
| 17/03436/LBC | Greenside, Delly End, Hailey | Removal or single storey rear extension and erection of two storey extension with attic room |
| 17/03259/OUT | Land south of Middlefield Farm, New Yatt Rd, Hailey | Outline planning application (all matters reserved except for access) for the erection of up to 5 dwellings |
| 17/00992/OUT  amended | Land south west of Charlbury Rd, Hailey | Outline residential development with means of vehicular access from Charlbury Rd for consideration. All other matters (layout, appearance, scale and landscaping) reserved for subsequent approval, for the construction of up to 50 dwellings (C3 use), of which 40% will be affordable. Landscaping and earthworks to facilitate surface water drainage and all other ancillary infrastructure and enabling works. |
| 17/03054/ADV | Cotswold Subaru Middletown, Hailey | Erection of sign |

**(b) Decisions outstanding:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref no:** | **Address** | **Proposal** | **PC Decision** |
| 17/02463/RES | Land South of New Yatt Road **North Leigh** | Erection of 76 residential dwellings together with associated works (matters to be considered; appearance, landscaping, layout, and scale). | Object |

**(c) Decisions made:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref no:** | **Address** | **Proposal** | **Decision** |
| 17/03146/HHD | 25 Giernalls Rd, Hailey | Erection of single storey rear and first floor side extensions. Conversion of loft to create additional bedroom with en-suite, to include insertion of rear dormer. | PC - No objection  WODC - Approved |
| APP/D3125/W/17/3178526 | Land south of Giernalls Rd, Hailey | Outline residential development for 25 no. dwellings on land south of Giernalls Road, Hailey | Appeal withdrawn |

**8. To discuss request from Village Hall Committee for donation for new tables.**

**9. Neighbourhood Plan**. (Cllr Graham Knaggs)

**(a) To resolve to spend £186 on printing for the Neigbourhood Plan**

**10** **Infrastructure Development Plan** (Cllr Graham Knaggs)

**11. WODC Local Plan 2031 Inspection** (Cllr Graham Knaggs).

**12.** **To receive a Neighbourhood Policing Report.** (Cllr Andy Smith)

**13. Amenities:** (Cllr David Musson)

1. Routine recorded inspection of play equipment.
2. Update on handyman

**14. Highways and Traffic:** To receive update reports. (Cllr Andy Smith)

**(a)** Highways.

**(i)** Update on verge reinstatement at Vine Farm

**(b)** Update on Speed Data Recorder check at Poffley End

**15. Estates, Footpaths & Bridleways:** To receive update reports. (Cllr David Musson)

**(a)** To consider grass cutting arrangements for next year

**(b)** Sale of Wood Green

**(c)** To consider rent of Hemplands field

**(d)** To authorise a tree survey to be carried out

**(e)** To consider request to take payment in instalments for a burial plot reservation

**16. Allotments**

**(a)** To consider rent of ALP land at Whiteoak Green

**17. Finances:**

**(a) Payment received:**

|  |  |  |
| --- | --- | --- |
| Allotments for Labouring Poor | Allotment rent | £223.75 |
| Hailey PC | Allotment rent | £5.90 |
| WODC | Precept | £10,000 |
| Hailey Football Club | Standing rent | £250.00 |

**(b) Accounts for authorisation and payment:**

|  |  |  |
| --- | --- | --- |
| L. Wilkinson | Clerk's September salary | 539.76 |
| Income Tax deduction | 16.20 |
| Office allowance, travel | £36.96 |
| Microsoft Office renewal | £59.99 |
| Clerk’s pension deduction | 4.32 |
| **Total:** | **£616.19** |
| Nest | Clerk’s pension | 9.72 |
| SLCC | Annual membership | £69.50 |
| McCracken and Sons | Grounds maintenance October | £132.00 |

1. To consider purchase of new scanner/printer
2. To consider purchasing a new PC specific accounts package – Scribe 2000
3. To note that Cllrs Doland and McGibbon have been added as signatories to the ALP bank account
4. To consider and resolve the draft budget
5. To consider and resolve closure of the Burial Ground account(s)

**18. Correspondence received:**

**19 Other Items to Note**

**20. Contributions from members of the public.**

**21. Date of next Parish Council meeting:** Monday 11th December 2017.

**Clerk to the Council**

**Lisa Wilkinson**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.*

*(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*