

To: All members of Hailey Parish Council

3<sup>rd</sup> January 2018

You are summoned to attend the **Meeting of the Parish Council** to be held at the  
**Village Hall, Hailey on Monday 8<sup>th</sup> January 2018 at 7.30pm**  
 For the transaction of the business stated below. The Public and Press are also invited to attend.

## The agenda is as follows:

1. To receive apologies for absence.
2. To receive **Declarations of Interest**: *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the **Minutes of the Parish Council Meeting dated 13<sup>th</sup> November 2017** (Cllr G Knaggs).
5. **Matters arising from the minutes.** (Cllr Graham Knaggs)
6. To note the December 2017 PC meeting was cancelled due to adverse weather conditions.
7. To receive an update report from **West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.**
- 8 **Planning**: To receive an update report. (Cllr Karl McConville)

## (a) Planning applications received:

Ref no:	Address	Proposal
17/04007/FUL	Common Leys Farm, Whitings Lane, Hailey	Proposed construction of Agritech Innovation and Skills Centre, covered outdoor riding school and teaching block extension. With associated landscaping and parking.
17/0338/RES	Land North of Burford Rd, Witney	Construction of 260 dwellings (appearance, scale, landscaping and layout).

## (b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
17/02463/RES	Land South of New Yatt Road <b>North Leigh</b>	Erection of 76 residential dwellings together with associated works (matters to be considered; appearance, landscaping, layout, and scale).	Object
17/03436/LBC	Greenside, Delly End, Hailey	Removal or single storey rear extension and erection of two storey extension with attic room	No objection
17/03259/OUT	Land south of Middlefield Farm, New Yatt Rd, Hailey	Outline planning application (all matters reserved except for access) for the erection of up to 5 dwellings	No objection
17/00992/OUT amended	Land south west of Charlbury Rd, Hailey	Outline residential development with means of vehicular access from Charlbury Rd for consideration. All other matters (layout, appearance, scale and landscaping) reserved for subsequent approval, for the construction of up to 50 dwellings (C3 use), of which 40% will be affordable. Landscaping and earthworks to facilitate surface water drainage and all other ancillary infrastructure and enabling works.	Object

## (c) Decisions made:

Ref no:	Address	Proposal	Decision
17/03054/ADV	Cotswold Subaru Middletown, Hailey	Erection of sign	PC-No objection WODC- Approved

9. To consider and resolve the Equal Access Policy
10. To approve meeting dates for the financial year 2018-19

Date	Monday of Month	Weeks between Meetings
9 <sup>th</sup> April 2018	2nd	4

9 <sup>th</sup> April 2018	Annual Parish Meeting	
14 <sup>th</sup> May 2018	2nd	4
11th June 2018*	2nd	4
9 <sup>th</sup> July 2018	2nd	5
13 <sup>th</sup> August 2018 (Planning and Finance only)	2nd	4
10 <sup>th</sup> September 2018*	2nd	4
8th October 2018	2nd	4
12th November 2018	2nd	5
10th December 2018*	2nd	4
14th January 2019	2nd	4
11th February 2019	2nd	5
11th March 2019*	2nd	4

\* denotes Joan Smith meeting

**11. Neighbourhood Plan.** (Cllr Graham Knaggs)

- i. To discuss summary of Neighbourhood Plan Consultation responses
- ii. To consider Pro bono work by architect on Village Hall and Sports Pavillion

**12. Infrastructure Development Plan** (Cllr Graham Knaggs)

**13. WODC Local Plan 2031 Inspection** (Cllr Graham Knaggs).

**14. To receive a Neighbourhood Policing Report.** (Cllr Andy Smith)

**15. Amenities:** (Cllr David Musson)

- (a) Routine recorded inspection of play equipment.

**16. Highways and Traffic:** To receive update reports. (Cllr Andy Smith)

- (a) Highways.
- (b) Update on Speed Data Recorder check at Poffley End

**17. Estates, Footpaths & Bridleways:** To receive update reports. (Cllr David Musson)

- (a) Sale of Wood Green
- (b) To consider increase in burial fees in line with the revised table of Parochial fees (Church of England) from January 2018.
- (c) Clear up of broken boughs on triangle at Vine Farm and at Delly End.

**18. Allotments**

- (a) To consider rent of ALP land at Whiteoak Green
- (b) To consider removal of gate in Poffley End allotment wall.
- (c) To note that SSE require access to Poffley End allotments and Whiteoak Green to update power line poles.

**19. Finances:**

(a) **Payment received:**

Burial Ground account	Additional inscription	£25.00
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(b) **Accounts for authorisation and payment:**

**i. To retrospectively authorise payments from December 2017 (meeting was cancelled):**

L. Wilkinson	Clerk's November salary	£569.21
	Income Tax deduction	£22.20
	Office allowance/expenses	£27.20
	Clerk's pension deduction	£4.55
	<b>Total:</b>	<b>£569.66</b>
Nest	Clerk's pension	£10.24
Ruth Allington	Printing of Neighbourhood Plans	£186.00
Printerbase	Printer/scanner	£120.80

These payments were authorised online by Cllrs Doland and McGibbon On 11<sup>th</sup>/12<sup>th</sup> December 2017

**ii. To authorise payments for January 2018:**

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L. Wilkinson	Clerk's December salary	£580.98
	Income Tax deduction	£24.40
	Office allowance	£24.96
	Clerk's pension deduction	£4.65
	<b>Total</b>	£576.89
Nest	Clerk's pension	£10.46
HMRC	Income Tax payment	£40.60
SLCC	CiLCA course	£204.00
Information Commissioner's Office	Renewal of data protection registration	£35.00

(c) To note precept for £25,899 has been requested from WODC.

(d) To appoint internal auditor for Financial Year 2017-18

(e) To authorise payment of £30 for General Data Protection Regulations Document Pack

(f) **Financial statements:** To receive financial statements for Hailey Parish Council and Allotments for the Labouring Poor

**20. Correspondence received:**

- Complaint about Fireworks

**21 Other Items to Note**

**22. Contributions from members of the public.**

**23. Date of next Parish Council meeting:** Monday 12<sup>th</sup> February.

**Clerk to the Council**

**Lisa Wilkinson**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*

