

Minutes of the Meeting of the Parish Council held at the Village Hall, Hailey on Monday 12th March 2018 at 7.30pm

Present: Cllrs: G. Knaggs (in the chair), D. Musson. K. McConville, G. Doland, C. McGibbon, **District Cllr** K. Mullins, **County Cllr** L. Walker, **Parish Clerk:** L. Wilkinson, 14 members of public

1. **Apologies for absence** were received from District Cllr Gill Hill and Cllr A. Smith.
2. **No Declarations of Interest** were received.
3. **Contributions from members of the public** (except for planning application 18/00485/FUL which will be discussed under item 8 Planning).

None.

4. To consider co-option of parish councillor

No applications have been received for role of parish councillor yet.

5. To receive the Minutes of the Parish Council Meeting dated 12th February 2018

These were **resolved** and signed as an accurate record.

6. Matters arising from the minutes.

There were none.

7. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.

Cllr Kieran Mullins reported that the planning application for Land south of New Yatt Road, North Leigh was approved at the Planning Committee meeting (12/3/18). There have been several improvements to the details of the application. 50% of the development is now affordable housing. 30% of that is shared ownership.

The planning application for 52 houses in Eynsham has been rejected.

Cllr Liam Walker reported that a consultation is now open on Occupation Lane and will be so until the end of April.

There was a query about how long a container can remain on a verge. There is no limit to this. The container in question will be moved and the ground will be reinstated and made good when the building work is completed.

8. Planning: To receive an update report.

Planning applications received:

Ref no:	Address	Proposal	PC Decision
18/00485/FUL	Land South of Chapel Lane Hailey	Erection of seven dwellings together with associated works and provision of 2 accesses.	Opened to the floor* PC resolved to object: Reasons: Access from Poffley Lane is onto 40mph limit. Proposed cul de sac style is not in keeping with rest of area. Not in the emerging Neighbourhood Plan or Local Plan. Falls within buffer zone between Witney and Hailey recommended in emerging Neighbourhood Plan. Close to listed buildings which detracts from them. Closes gap between Poffley End and Hailey.

Chapel Lane is safe way to walk to Hailey.
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* Members of public are strongly opposed to this application using the same criteria as for a previous application in the same area. The development would not preserve or enhance the character of Poffley End. The development would lead to destruction of the hedgerows which are Important for the habitat such as owls and bats, and to an increase in traffic.

There was also concern about access into Chapel Lane which is a busy pedestrian lane.

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
17/00992/OUT amended	Land south west of Charlbury Rd, Hailey	Outline residential development with means of vehicular access from Charlbury Rd for consideration. All other matters (layout, appearance, scale and landscaping) reserved for subsequent approval, for the construction of up to 50 dwellings (C3 use), of which 40% will be affordable. Landscaping and earthworks to facilitate surface water drainage and all other ancillary infrastructure and enabling works.	Object

(c) Decisions made:

Ref no:	Address	Proposal	PC Decision
17/02463/RES	Land South of New Yatt Road North Leigh	Erection of 76 residential dwellings together with associated works (matters to be considered; appearance, landscaping, layout, and scale).	PC-Object WODC-Approved

9. To consider the running order for the Annual Parish Meeting to be held in April

- 1) Parish Council Reports
 - a) Planning Report (Cllr Karl McConville)
 - b) Highways and Traffic Report (Cllr Andy Smith)
 - c) Estates and Footpaths Report (Cllr David Musson)
 - d) Amenities Report (Cllr David Musson)
 - e) Neighbourhood Plan Report (Cllr Graham Knaggs)
 - f) Hailey Festival (Cllr Andy Smith)
 - g) IDP (Cllr Graham Knaggs)
 - h) 2017-8 Report (Cllr Graham Knaggs)
- 2) Reports from District and County Councillors
- 3) Report from Thames Valley Police
- 4) Report from Hailey Village Hall Management Committee (Cllr Calvert McGibbon)
- 5) Report from St John's Church
- 6) Report from Hailey Football Club
- 7) Report from Breach Wood (Cllr David Musson)
- 8) Parish Accounts for 2016-17 (Clerk)
- 9) Hailey Primary School
- 10) Charity Reports and Accounts for 2017-18
 - a) Joan Smith Educational Charity
 - b) Allotments for the Labouring Poor
 - c) Hailey Relief in Need (John Gibson)

This was **resolved**. Invites have been sent out. It will be held at 7.30pm on Monday 9th April.

10. Neighbourhood Plan.

Cllr Knaggs reported that he has been unsuccessful finding a consultant to carry out a health check before the end of March, as that is when the grant runs out. There is no legal requisite for a health check. A consultant is currently checking to see if two site environmental assessments are necessary.

Cllr McConville proposed that if site environmental assessments are not necessary, then the Neighbourhood Plan should be submitted to WODC provided no subsequent material changes are necessary.

Resolved.

It was also **resolved** to repay the grant less the cost of printing as this was the condition of receipt of the grant.

10. Infrastructure Development Plan

(a) An updated IDP was circulated.

(b) To consider terms of reference for an Infrastructure Development Project Working Party

The clerk circulated draft terms of reference for this working party. These were **resolved**.

11. WODC Local Plan 2031 Inspection

No update at present.

12. To receive a Neighbourhood Policing Report

(a) To discuss anti-social driving around village hall car park

There has been anti-social driving on Poffley End and around the village hall. The PCSOs have been informed and will check up on it.

A van has been broken into in Middletown, and a large amount of equipment stolen.

14. Amenities: (Cllr David Musson)

(a) Routine recorded inspection of play equipment.

This has been carried out.

(b) To resolve to order play bark for the playground.

It was **resolved** to order one cubic metre of play bark at the estimated cost of £130, to be delivered on 5th or 6th April.

A working morning at the playground will be arranged for Saturday 7th April. This will be advertised in the Hailey Herald and via pupil mail at the school.

(c) To consider proposal to install gated access to the recreation ground

Cllr Knaggs explained that for Hailey Festival events it is difficult to get large play equipment through the gate into the recreation ground. He proposed knocking down the low wall at the entrance and installing two posts with a chain and lock. This was **resolved**. Hailey Festival will be asked to obtain a costing for this and for a contribution towards the cost of it.

15 Highways and Traffic: To receive update reports

(a) Highways

No update

16. Estates, Footpaths & Bridleways: To receive update reports

(a) Sale of Wood Green

No update

(b) To consider an increase of the burial reservation fee in line with the burial fee

It was **resolved** to increase the cost of reserving a burial plot to £331 in line with the cost of a burial.

17. Allotments

(a) To report on Hemplands allotment

Cllr Musson reported that he has drawn up a diagram of the allotments. Cllr Knaggs will draw up a map, using this diagram, on the map software.

Cllr Musson proposed renumbering the allotments. This will be investigated before September when the allotments rents are due.

(c) To consider clearing up Spicers Lane for better access to the allotments
 Cllr Musson proposed that the fly tipping could be taken away and the ground cleared. Cllr Musson will obtain a quote for clearing this. Spicers Lane is an unadopted lane.

18. Hailey Festival

(a) To consider request for use of recreation ground for summer fete on Saturday 16 June 2018.
 This was **resolved**.

Permission to use the recreation ground for the rounders match for Friday 8th June was also granted.

(c) To consider request for allocation of the budgeted £500 towards Hailey Festival, to be used towards cost of a band at the “Battle of the Bands” to be held on Saturday 23 June 2018.

This was **resolved**.

This will be paid at the April meeting.

19. Finances:

(a) **Payment received:**

None

(b) **Accounts for authorisation and payment:**

L. Wilkinson	Clerk's February net salary	£573.58
	Expenses/Allowance	£48.40
	Repay HMRC tax for employers (month 9)	£22.24
	Total:	£644.22
Nest	Clerk's pension	£11.09
McCracken and Son	Wildflower meadow cut/ hedge cutting at Burial Ground	£528.00
OALC	Annual subscription	£223.06
HMRC	PAYE payment	£95.12
OCC	Speed surveys x 2 Delly End and Poffley End	£240.00

Cllrs McGibbon and Doland will authorise the payments.

(c) To authorise training course for new councillor
 This was **resolved** for when a new councillor is co-opted.

(d) To receive report on General Data Protection Regulations
 The clerk circulated a brief report on the new GDPR coming into force in May 2018.

19. Correspondence received:

- E-mail from Liz Harvey, councillor for Ledbury, with information about problems with OALC's Dispute Resolution Policy

20 Other Items to Note

None

21. Contributions from members of the public.

A query was raised on the speed surveys

22. Date of next Parish Council meeting and Annual Parish Meeting: Monday 9th April

Meeting closed: 8.45pm

