

**Minutes of the Meeting of the Parish Council held at the Village Hall, Hailey on Monday 9<sup>th</sup> April 2018 at 7pm**

**Present: Cllrs:** G. Knaggs (in the chair), A. Smith, K. McConville, D. Musson, **District Cllr** G. Hill, **County Cllr** L. Walker, **Parish Clerk:** L. Wilkinson, 13 members of public

1. **Apologies for absence** were received from Cllr G. Doland and District Cllr K. Mullins.

2. **To receive Declarations of Interest.**

No Declarations were received.

3. **Contributions from members of the public**

Several bonfires have been held in Delly End which cause problems along the main road. This issue will be mentioned in the Hailey Herald.

4. **To consider co-option of parish councillor**

Two applications have been received. Details provided by the applicants have been circulated to the current parish councillors. Each applicant said a few words about themselves. A vote was then taken (on ballot papers) and counted by the clerk. The successful candidate was Gavin Hyatt.

He will take up the role from the May parish council meeting, so the paperwork can be drawn up.

5. **To receive the Minutes of the Parish Council Meeting dated 12<sup>th</sup> March 2018**

These were agreed as a true record and signed by the chairman.

6. **Matters arising from the minutes.**

There were no matters arising.

7. **To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.**

Reports will be provided at the Annual Parish meeting following the PC meeting.

8. **Planning:** To receive an update report.

**(a) Planning applications received:**

Ref no:	Address	Proposal	PC Decision
18/00834/PN56	Land south of Heath Holm Farm, New Yatt	Conversion of agricultural barn to dwelling	This is a prior notification proposal for change of agricultural barn to residential so no comment necessary.

**(b) Decisions outstanding:**

Ref no:	Address	Proposal	PC Decision
18/00485/FUL	Land South of Chapel Lane Hailey	Erection of seven dwellings together with associated works and provision of 2 accesses.	Object
17/00992/OUT amended	Land south west of Charlbury Rd, Hailey	Outline residential development with means of vehicular access from Charlbury Rd for consideration. All other matters (layout, appearance, scale and landscaping) reserved for subsequent approval, for the construction of up to 50 dwellings (C3 use), of which 40% will be affordable. Landscaping and earthworks to facilitate surface water drainage and all other ancillary infrastructure and enabling works.	Object

**(c) Decisions made:**

None

9. To confirm HPC's response to WODC's consultation on Further Modifications to Local Plan 2031  
Cllr Knaggs circulated a response to this consultation. This was **resolved**.

10. To resolve to use OALC Privacy notice for the public to comply with General Data Protection Regulations 2018.

The transparency requirements under the new GDPR require councils to provide individuals with extensive information about how their personal data is collected, stored and used. This information must be easily accessible, transparent and presented using clear and plain language. It was **resolved** to use the privacy notice, as drawn up by OALC. This will be put on the website.

11. **Neighbourhood Plan:** To resolve to request a Strategic Environmental Assessment by Enfusion as recommended by WODC at the proposed cost of £2,960. To resolve to apply for a grant for this Assessment. It was **resolved** to request the SEA as above at the cost of £2,960 and to apply for a grant to cover this. It was also **resolved** that a new grant for Neighbourhood Plan costs, for the financial year 2018-9 would be applied for.

**12. Infrastructure Development Working Party**

(a) To consider whether the village hall should be refurbished or rebuilt.

Cllr Knaggs presented the findings of the IDP working party. The proposals received are only initial designs. Following discussion, it was **resolved** to rebuild the village hall and sports pavillion.

**13. To receive a Neighbourhood Policing Report.**

No report

**14. Amenities:**

(a) Routine recorded inspection of play equipment.

This has been carried out.

Cllr Musson reported that the clean up day took place on Saturday 7<sup>th</sup> April. New play bark was laid. It was **resolved** to buy another cubic metre as more is required.

(b) To receive and consider a quote of £295 to remove a section of Recreation Ground wall and install gated access (3 posts and a chain), as per Hailey Festival's request.

It was **resolved** to go ahead with this quote.

Cllr Musson requested that the post with information on is re-instated after the work is complete.

**15. Highways and Traffic:** To receive update reports.

(a) Highways.

No report

**16. Estates, Footpaths & Bridleways:** To receive update reports.

(a) Sale of Wood Green

No update

(b) To consider Hailey PC's response to consultation on Occupation Lane.

OCC has opened a consultation to enter Occupation Lane onto the Definitive Map thus making it a public right of way. The consultation closes on 12<sup>th</sup> April.

The item was opened up to the public: North Leigh Parish Council are supporting the consultation.

It was proposed that Hailey PC, having considered the evidence, visited the site and discussed with residents, support this Modification Order.

This was **resolved**.

**17. Allotments**

(a) Update on clearing up Spicers Lane for better access to the allotments

Cllr Musson has received a large estimate for this work from a local contractor. Clerk to contact WODC to ask if any help is available with this.

**18. Hailey Festival**

No update

**19. Finances:**

(a) **Payment received:**

Hailey Football Club	Ground rent	£250.00
Burial Ground	Burial fees/Plot reservation fees	£2,035.00
Hailey Village Hall	Annual rent	£1.00
Witney Town Council	Annual rent for Wood Green	£1.00

b) **Accounts for authorisation and payment:**

L. Wilkinson	Clerk's March net salary	587.18
	Expenses/Allowance	£28.52
	<b>Total:</b>	<b>£615.70</b>
Nest	Clerk's pension	£11.09
Hailey Village hall	Donation towards purchase of new tables	£300.00
Groundwork UK	Repayment of grant for Neighbourhood Plan	£2,190.00 corrected to £2,160.00
Community First	Annual subscription	£70.00
Hailey Festival	Annual grant	£500.00
Playbark.com	Play bark for playground	£129.99 corrected to £130.00
Viking Direct	Stationery	£195.82
Parish Online	Mapping Software annual fee	£36.00

Cllrs Musson and McGibbon will authorise the payments.

c) **To consider and approve end of year financial statements for Hailey PC, Joan Smith Charity and Allotments for the Labouring Poor Charity.**

These had been distributed. The chairman signed the accounts for the financial year 2017-18. The clerk will collate the necessary paperwork and send it to Robert Whitehouse Ltd for the internal audit.

d) **To consider increasing the employer pension contribution for the clerk in line with the Automatic Enrolment Contributions**

It was **resolved** to increase the employer contribution to 2% for the financial year 208-19.

**20. Correspondence received:**

None

**21. Date of next Parish Council meeting (Annual Meeting):** Monday 14<sup>th</sup> May

Meeting closed: 7.30pm

Signed ..... Chairman

Date .....

