

To: All members of Hailey Parish Council

5<sup>th</sup> September 2018

You are summoned to attend the **Meeting of the Parish Council** to be held at the **Village Hall, Hailey on Monday 10<sup>th</sup> September 2018 at 7.30pm**  
For the transaction of the business stated below. The Public and Press are also invited to attend.

**The agenda is as follows:**

1. To receive apologies for absence.
  2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
  3. Contributions from members of the public
  4. To receive the Minutes of the Parish Council Meeting dated 13<sup>th</sup> August 2018 (Cllr G Knaggs).
  - 5 Matters arising from the minutes. (Cllr Graham Knaggs)
  - 6 To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
  7. **Planning:** To receive an update report. (Cllr Karl McConville)
- (a) **Planning applications received:**

Ref no:	Address	Proposal
18/02191/HHD	Little Blenheim, Delly End, Hailey	Demolition of existing rear single-storey extensions. Erection of rear single storey extension and first floor side extension. Internal alterations to include loft conversion.

**(b) Decisions outstanding:**

Ref no:	Address	Proposal	PC Decision
17/00992/OUT amended	Land south west of Charlbury Rd, Hailey	Outline residential development with means of vehicular access from Charlbury Rd for consideration. All other matters (layout, appearance, scale and landscaping) reserved for subsequent approval, for the construction of up to 50 dwellings (C3 use), of which 40% will be affordable. Landscaping and earthworks to facilitate surface water drainage and all other ancillary infrastructure and enabling works.	PC – Object Planning Appeal
17/04189/OUT	Land north of New Found Out Farm, Whiteoak Green, Hailey	Erection of 6 new dwellings to replace redundant farm buildings	WODC – Refused Planning appeal
18/01567/FUL	Bird in Hand, White Oak Green, Hailey	Construction of new dwelling	No objection
18/02099/FUL	Burycroft Farm, Crawley Rd, Witney	Conversion of barn to dwelling	No objection
18/01844/FUL	The Haybarn, Burycroft Farm, Crawley Rd, Witney	Conversion of agricultural building to dwelling and associated works	Object

**(c) Decisions made:**

Ref no:	Address	Proposal	Decision
18/01185/HHD	The Old Post House, Middletown, Hailey	Alterations and erection of first floor extension	PC- No objection WODC- Approved
18/01396/HHD	7 Giernalls Road, Hailey	Alterations and erection of single storey extension and detached studio/office	PC – No objection WODC- Approved
18/01731/HHD	Brackenwood, Delly Hill, Hailey	Removal of existing conservatory and detached outhouse. Erection of replacement conservatory (part	PC- No objection WODC- Approved

		retrospective).	
18/01670/OUT	Land south of Middlefield Farm, New Yatt Rd, Witney	Outline planning application (all matters reserved except for access) for the erection of up to 4 dwellings.	PC- No objection WODC – Refused

(d) To note the planning appeal for Land south west of Charlbury Rd (50 dwellings) is to be held on 29<sup>th</sup> January 2019 at 10am in the Council Chamber, Woodgreen.

**8. To consider planting a Tree of Remembrance with plaque to commemorate WW1. If resolved to consider site for tree and a planting event**

**9. To consider and resolve Retention and Disposal of Documents Policy**

**10. Neighbourhood Plan.** (Cllr Graham Knaggs)

(a) To resolve to pay back the unused part of the grant received for the Health check

**11. Infrastructure Development Plan** (Cllr Graham Knaggs)

(a) Village hall renewal

(b) To consider transferring the allocated budget of £5,000 for construction of the new village hall to Project Hailey

**12. To receive a Neighbourhood Policing Report.** (Cllr Andy Smith)

**13. Amenities:** (Cllr David Musson)

(a) Routine recorded inspection of play equipment.

(b) To consider ROSPA report and resolve repair work that is necessary

(c) To resolve to repair the doors of the garage at the recreation ground

(d) To note the Peace Memorial at Delly End has been added to the List of Buildings of Architectural or Historic Interest at Grade II.

(e) To consider refurbishment of BMX track at recreation ground

**14. Highways and Traffic:** To receive update reports. (Cllr Andy Smith)

(a) Highways.

(i) Update on postponed SGN roadworks through Hailey

(b) To consider purchase of a Vehicle Activated Sign at Delly Hill

(c) To receive quotes for repair to finger post at Delly End crossroads

(d) To consider refilling salt bins in preparation for winter

(e) To consider request for official street name plate for 1-7 Giernalls Rd

(f) Update on Speedwatch initiative

**15. Estates, Footpaths & Bridleways:** To receive update reports. (Cllr David Musson)

(a) Sale of Wood Green

(b) To consider and resolve Grass cutting tender for 2019

(c) To consider cutting of hedge and wildflower meadow at burial ground

(d) To consider quotes for remedial tree works as per the tree survey 2018

(e) Registration of Parish Council land with Land Registry

(f) To discuss lease of land in Poffley End to Southern Electricity Board

**16. Allotments**

(a) To consider quotes and resolve contract for clearing up Spicers Lane for better access to the allotments

(b) To resolve Allotment Tenants 'Consent to hold Information' form (GDPR compliant)

(c) To resolve to inspect the allotments at the end of October to check that allotment rules are being followed.

(d) To resolve to advertise the allotment field at New Yatt as up for tender

(e) To consider a grant from Allotments for Labouring Poor to Project Hailey towards construction of new village hall.

**17. Finances:**

(a) Payments received:

None

(b)Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's August net salary	£517.62
	Expenses/Allowance	£24.96
	<b>Total:</b>	<b>£542.58</b>

Hailey Parish Council September 2018 Agenda

Nest	Clerk's pension	£23.65
Hailey Football Club	Line marker and paint	£339.59
HMRC	Income tax	tbc
McCracken & Son	Grass cutting August	£489.60
G. & D. Franklin	Hedge cutting (top hedge) at Burial Ground	£75.00

**(g)** Hailey Parish Council bank balance to 31 August 2018

Unity Trust Current Account	£34,514.72
Unity Trust Deposit account	£96.66

**19. Correspondence received**

**18. Other Items to Note**

**19. Contributions from members of the public.**

**20. Dates of Parish Council meetings for 2018-19:**

8 <sup>th</sup> October 2018	
12 <sup>th</sup> November 2018	
10 <sup>th</sup> December 2018	And Joan Smith Educational Charity meeting
14 <sup>th</sup> January 2019	
11 <sup>th</sup> February	
11 <sup>th</sup> March 2019	And Joan Smith Educational Charity meeting

**Clerk to the Council**

**Lisa Wilkinson**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.*

*(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*

