

To: All members of Hailey Parish Council

3rd October 2018

You are summoned to attend the **Meeting of the Parish Council** to be held at the
Village Hall, Hailey on Monday 8th October 2018 at 7.30pm
 For the transaction of the business stated below. The Public and Press are also invited to attend.

The agenda is as follows:

1. To receive apologies for absence.
 2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
 3. Contributions from members of the public
 4. To receive the Minutes of the Parish Council Meeting dated 10th September 2018 (Cllr G Knaggs).
 - 5 Matters arising from the minutes. (Cllr Graham Knaggs)
 - 6 To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
 7. **Planning:** To receive an update report. (Cllr Karl McConville)
- (a) **Planning applications received:**

Ref no:	Address	Proposal
18/02530/FUL	Land south of New Mill Lane, Witney	Change of use from Agriculture to Mixed Agriculture and Dog Walking/Grooming business, laying of hardcore and erection of replacement fence (Retrospective).

(b) **Decisions outstanding:**

Ref no:	Address	Proposal	PC Decision
18/02191/HHD	Little Blenheim, Delly End, Hailey	Demolition of existing rear single-storey extensions. Erection of rear single storey extension and first floor side extension. Internal alterations to include loft conversion.	No objection
17/00992/OUT amended	Land south west of Charlbury Rd, Hailey	Outline residential development with means of vehicular access from Charlbury Rd for consideration. All other matters (layout, appearance, scale and landscaping) reserved for subsequent approval, for the construction of up to 50 dwellings (C3 use), of which 40% will be affordable. Landscaping and earthworks to facilitate surface water drainage and all other ancillary infrastructure and enabling works.	PC – Object Planning Appeal
17/04189/OUT	Land north of New Found Out Farm, Whiteoak Green, Hailey	Erection of 6 new dwellings to replace redundant farm buildings	WODC – Refused Planning appeal
18/01567/FUL	Bird in Hand, White Oak Green, Hailey	Construction of new dwelling	No objection

(c) **Decisions made:**

Ref no:	Address	Proposal	Decision
18/02099/FUL	Burycroft Farm, Crawley Rd, Witney	Conversion of barn to dwelling	PC-No objection Application Withdrawn
18/01844/FUL	The Haybarn, Burycroft Farm, Crawley Rd, Witney	Conversion of agricultural building to dwelling and associated works	PC- Object WODC- Refused

8. To consider location of Tree of Remembrance with plaque to commemorate WW1.
9. Neighbourhood Plan. (Cllr Graham Knaggs)

10. Infrastructure Development Plan (Cllr Graham Knaggs)

11. To receive a Neighbourhood Policing Report. (Cllr Andy Smith)

12. Amenities: (Cllr David Musson)

- (a) Routine recorded inspection of play equipment.
- (b) Update on refurbishment of BMX track at recreation ground. To resolve to spend £ on materials and labour

14. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

- (a) Highways.
 - (i) Update on postponed SGN roadworks through Hailey
- (b) To consider purchase of a Vehicle Activated Sign at Delly Hill
- (c) Update on Speedwatch initiative

15. Estates, Footpaths & Bridleways: To receive update reports. (Cllr David Musson)

- (a) Sale of Wood Green
- (b) To consider and resolve Grass cutting tender for 2019
- (c) To consider quotes for cutting of hedge and wildflower meadow at burial ground
- (d) Registration of Parish Council land with Land Registry
- (e) Update on lease of land in Poffley End to Southern Electricity Board
- (f) To consider burial request for a non-resident of Hailey
- (g) To consider memorial stone request

16. Allotments

17. Finances:

(a) Payments received:

Banbury Memorials Ltd	Memorial fees	£136.00
ALP account	Allotment rents	£87.05
HPC account	Allotment rents	£155.87
WODC	Precept (2 nd instalment)	12,949.50
Hailey Football Club	Football club fees	£250.00

(b)Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's September net salary	£517.82
	Expenses/Allowance	£24.96
	Total:	£542.78
Nest	Clerk's pension	£23.65
John Campbell	Insertion of middle post at recreation ground	£312.00
Groundwork UK	Repay remaining Neighbourhood Plan grant	£2,625.00
British Legion	Memorial wreath	£100.00
Viking Direct	Stationery	£86.33
Moore Stephens	External audit	£376.56
McCracken & Son Ltd	Grass cutting September	£573.60

(c) To consider request to purchase the latest edition of Arnold-Baker on Local Council Administration at cost of £103.99

(d) Hailey Parish Council bank balance to 31 August 2018

Unity Trust Current Account	£46,318.14
Unity Trust Deposit account	£96.68

- (e) To receive completed Annual Governance and Accountability Return from Moore Stephens, the external auditors. To note issues arising.
- (f) To receive Financial Statements, Bank Reconciliation and Actual vs Expenditure figures
- (g) To resolve to move £5000 budgeted for the village hall sinking fund to allocated reserves

19. Correspondence received

18. Other Items to Note

19. Contributions from members of the public.

20. Dates of Parish Council meetings for 2018-19:

12 th November 2018	
10 th December 2018	And Joan Smith Educational Charity meeting
14 th January 2019	
11 th February	
11 th March 2019	And Joan Smith Educational Charity meeting

Clerk to the Council

Lisa Wilkinson

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.