

To: All members of Hailey Parish Council

7th November 2018

You are summoned to attend the **Meeting of the Parish Council** to be held at the
Village Hall, Hailey on Monday 12th November 2018 at 7.30pm
 For the transaction of the business stated below. The Public and Press are also invited to attend.

The agenda is as follows:

1. To receive apologies for absence.
 2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
 3. Contributions from members of the public
 4. To receive the Minutes of the Parish Council Meeting dated 8th October 2018 (Cllr G Knaggs).
 - 5 Matters arising from the minutes. (Cllr Graham Knaggs)
 - 6 To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
 7. **Planning:** To receive an update report. (Cllr Karl McConville)
- (a) **Planning applications received:**

| Ref no: | Address | Proposal |
|--------------|--|--|
| 18/02881/HHD | 11 Middletown, Hailey | Insertion of a new dormer to front elevation. Alterations to existing rear dormer. |
| 18/02866/ADV | Land north of A4095 at E437546 N211578 North Leigh | Erection of two non-illuminated hoarding signs |
| 18/02971/FUL | New Mill, New Mill Lane, Witney | 43 additional parking bays |
| 18/02749/HHD | 1 Wood Lane, Hailey | Erection of greenhouse and garden shed (part retrospective) |
| 18/03010/HHD | Littledean, Pitts Lane, Hailey | Construction of an oak framed porch over front door. Rear extension and conversion of roof space to create first floor living area to include insertion of roof lights and dormer windows. |

(b) **Decisions outstanding:**

| Ref no: | Address | Proposal | PC Decision |
|----------------------|---|--|--------------------------------|
| 18/02530/FUL | Land south of New Mill Lane, Witney | Change of use from Agriculture to Mixed Agriculture and Dog Walking/Grooming business, laying of hardcore and erection of replacement fence (Retrospective). | No objection |
| 17/00992/OUT amended | Land south west of Charlbury Rd, Hailey | Outline residential development with means of vehicular access from Charlbury Rd for consideration. All other matters (layout, appearance, scale and landscaping) reserved for subsequent approval, for the construction of up to 50 dwellings (C3 use), of which 40% will be affordable. Landscaping and earthworks to facilitate surface water drainage and all other ancillary infrastructure and enabling works. | PC – Object Planning Appeal |
| 18/01567/FUL | Bird in Hand, White Oak Green, Hailey | Construction of new dwelling | No objection |

(c) **Decisions made:**

| Ref no: | Address | Proposal | Decision |
|--------------|-------------------|--------------------------------|----------------|
| 17/04189/OUT | Land north of New | Erection of 6 new dwellings to | WODC – Refused |

| | | | |
|--------------|--|---|------------------------------------|
| | Found Out Farm, Whiteoak Green, Hailey | replace redundant farm buildings | Planning appeal dismissed |
| 18/02191/HHD | Little Blenheim, Delly End, Hailey | Demolition of existing rear single-storey extensions. Erection of rear single storey extension and first floor side extension. Internal alterations to include loft conversion. | PC- No objection WODC- Approved |

(d) To note planning application Hickrall, Hatfield Pitts Lane, Hailey (application 17/02073/FUL) has an enforcement case open with WODC.

8. Defibrillator training. To resolve to pay for the hire of the hall and for a thank you present to the coordinator of the training

9. Hailey Festival. To request that Hailey Festival is separated from the Parish Council

10. Neighbourhood Plan. (Cllr Graham Knaggs)

11. Infrastructure Development Plan (Cllr Graham Knaggs)

12. To receive a Neighbourhood Policing Report. (Cllr Andy Smith)

13. Amenities: (Cllr David Musson)

(a) Routine recorded inspection of play equipment.

(b) To discuss safety of gym equipment at playground

(c) To discuss unauthorised removal of gate between Church Lane and the Recreation Ground

14. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

(a) Highways.

(i) Update on postponed SGN roadworks through Hailey

(b) To consider purchase of a Vehicle Activated Sign at Delly Hill

(c) Update on Speedwatch initiative

(d) To consider speeding in New Yatt

(e) To resolve to repair the AED in New Yatt. To order a replacement LED board.

15. Estates, Footpaths & Bridleways: To receive update reports. (Cllr David Musson)

(a) Sale of Wood Green

(b) Registration of Parish Council land with Land Registry

(c) Update on lease of land in Poffley End to Southern Electricity Board

(d) To consider burial request for non-residents of Hailey

(e) To consider memorial stone request

(f) To consider request to graze sheep on wildflower meadow at the Burial Ground

16. Allotments

(a) To consider annual rent of Hemplands field

(b) New Yatt field. See item 22

17. Finances:

(a) **Payments received:**

| | | |
|------------------|---------------------------------------|-----------|
| HMRC | VAT reclaim Qs1&2 2018-19 | £1,129.62 |
| Burial Ground | Plot Reservation fees and burial fees | £3,320.00 |
| Allotment holder | Allotment rent | £8.95 |

(b) **Accounts for authorisation and payment:**

| | | |
|---------------------|---|----------------|
| Lisa Wilkinson | Clerk's October net salary | £517.62 |
| | Expenses/Allowance | £36.88 |
| | Total: | £554.50 |
| Nest | Clerk's pension | £23.65 |
| SLCC | Membership renewal | £73.50 |
| LexisNexis | Arnold-Baker on Council Administration | £110.99 |
| McCracken & Son Ltd | Cutting of wildflower meadow and hedges | £320.00 |

| | | |
|----------------|---------------------------------------|---------|
| | at Burial Ground | |
| Witney Gazette | Advert for Grounds maintenance tender | £130.80 |

(c) Transfers

| From | To | Reason | Amount |
|---------------------|---------------------|--------------------|--------|
| HPC Current account | HPC Deposit account | Allocated reserves | £5,000 |

(d) Hailey Parish Council bank balance to 31 October 2018

| | |
|-----------------------------|------------|
| Unity Trust Current Account | £44,992.44 |
| Unity Trust Deposit account | £96.68 |

(e) To consider amendments to Financial Regulations

(f) To consider draft budget 2019-20

18. Correspondence received

19. Other Items to Note

20. Contributions from members of the public.

21. Dates of Parish Council meetings for 2018-19:

| | |
|--------------------------------|--|
| 10 th December 2018 | And Joan Smith Educational Charity meeting |
| 14 th January 2019 | |
| 11 th February | |
| 11 th March 2019 | And Joan Smith Educational Charity meeting |

Meeting closed to the Public

22. Allotments

To award tenancy of New Yatt field

Clerk to the Council

Lisa Wilkinson

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.

