

To: All members of Hailey Parish Council

5th November 2018

You are summoned to attend the **Meeting of the Parish Council** to be held at the
Village Hall, Hailey on Monday 10th December 2018 at 7.30pm
 For the transaction of the business stated below. The Public and Press are also invited to attend.

The agenda is as follows:

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 12th November 2018 (Cllr G Knaggs).
- 5 Matters arising from the minutes. (Cllr Graham Knaggs)
- 6 To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. **Planning:** To receive an update report. (Cllr Karl McConville)

(a) Planning applications received:

Ref no:	Address	Proposal
18/03324/HHD	33 New Road, Hailey	Erection of single storey rear extension
18/03175/HHD	Little Blenheim, Delly End, Hailey	Demolition of existing rear single-storey extensions. Erection of rear single storey extension and first floor side extension. Internal alterations to include loft conversion. (To allow dormer changes to dormer window)
18/03244/OUT	Land south of the Hollies, New Yatt Lane, New Yatt	Residential development of up to 8 dwellings and associated infrastructure works
18/03318/LBC	Old Manor Cottage, Poffley End, Hailey	Alterations to include new fire door and upgrading of existing doors also new extract ventilation to N. E. elevation.

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
18/02866/ADV	Land north of A4095 at E437546 N211578 North Leigh	Erection of two non-illuminated hoarding signs	No objection
18/02971/FUL	New Mill, New Mill Lane, Witney	43 additional parking bays	No objection
18/02749/HHD	1 Wood Lane, Hailey	Erection of greenhouse and garden shed (part retrospective)	No objection
18/03010/HHD	Littledean, Pitts Lane, Hailey	Construction of an oak framed porch over front door. Rear extension and conversion of roof space to create first floor living area to include insertion of roof lights and dormer windows.	No objection
18/02530/FUL	Land south of New Mill Lane, Witney	Change of use from Agriculture to Mixed Agriculture and Dog Walking/Grooming business, laying of hardcore and erection of replacement fence (Retrospective).	No objection
17/00992/OUT amended	Land south west of Charlbury Rd, Hailey	Outline residential development with means of vehicular access from Charlbury Rd for consideration. All other matters (layout, appearance, scale and landscaping) reserved for subsequent approval, for the construction of up to 50 dwellings (C3 use), of which 40% will be affordable. Landscaping and earthworks	PC – Object Planning Appeal

		to facilitate surface water drainage and all other ancillary infrastructure and enabling works.	
18/01567/FUL	Bird in Hand, White Oak Green, Hailey	Construction of new dwelling	No objection

(c) Decisions made:

Ref no:	Address	Proposal	Decision
18/02881/HHD	11 Middletown, Hailey	Insertion of a new dormer to front elevation. Alterations to existing rear dormer.	PC- No objection WODC- Refused

8. Hailey Festival. To consider the future status of Hailey Festival

9. Neighbourhood Plan. (Cllr Graham Knaggs)

10. Infrastructure Development Plan (Cllr Graham Knaggs)

(a) Responses to new village hall consultation including responses from the Infrastructure Development Group

11. To receive a Neighbourhood Policing Report. (Cllr Andy Smith)

12. Amenities: (Cllr David Musson)

(b) Routine recorded inspection of play equipment.

(c) To consider grant for village hall management committee

13. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

(a) Highways.

(i) Update on postponed SGN roadworks through Hailey

(b) Update on Vehicle Activated Sign at Delly Hill

(c) Update on speeding in New Yatt

(d) To resolve to repair the VAS at New Yatt at the cost of £509 plus VAT

15. Estates, Footpaths & Bridleways: To receive update reports. (Cllr David Musson)

(a) Sale of Wood Green

(b) Registration of Parish Council land with Land Registry

(c) Update on lease of land in Poffley End to Southern Electricity Board

(d) To consider request to graze sheep on wildflower meadow at the Burial Ground

(e) To consider burial request for non-resident

(f) To consider remaining capacity of Burial Ground

(g) Review of Burial Ground regulations

(h) To consider maintenance of Burial Ground

(i) Tree maintenance:

i) To discuss planned tree work

ii) To discuss trees in Church Lane and overhead wires

iii) Trees on Vine Farm triangle

iv) Trees in Delly End

16. Allotments

a. To consider rent for Whiteoak Green field

17. Finances:

(a) Payments received:

RA Jones Funeral Directors	Burial fees (non-resident)	£1324.00
A.L. Sole & Son	Burial fees	£331.00
Allotments for Labouring Poor	Allotment rent	£1,670.00
Lack Funeral services	Burial fees (non-resident)	£1,324.00
Greens Funeral Service	Burial fees	£331.00

(b)Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's November net salary	£517.62
	Expenses/Allowance	£31.97

	Total:	£549.59
Nest	Clerk's pension	£23.65
Pam Simpkins	Repay for Dick Tracey thank you present	£25.00
Hailey Village Hall	Room hire (defib training)	£20.00
McCracken & Son Ltd	October grass cutting	£489.60
Netwise	Domain name renewal	£20.00
Wel Medical	Replacement Lightboard for Defib	£47.94
Printerbase	Ink cartridges	£151.21
HMRC	Income tax (months 7 & 8)	£13.80
Information Commissioner's Office	Data protection fee renewal	£35.00

(c) Hailey Parish Council bank balance to 30 November 2018

Unity Trust Current Account	£45,045.20
Unity Trust Deposit account	£5096.68

- (d) To consider amendments to Financial Regulations
- (e) To consider capital expenditure for 2018-19
- (f) To appoint internal auditor for 2019-20
- (g) To consider setting up annual direct debit for Data Protection fee
- (h) To resolve to increase the clerk's pension contribution from 3% to 5% from April 2019 in line with the minimum pension contributions

18. Correspondence received

19. Other Items to Note

20. Contributions from members of the public.

21. Dates of Parish Council meetings for 2018-19:

14 th January 2019	
11 th February	
11 th March 2019	And Joan Smith Educational Charity meeting

Clerk to the Council

Lisa Wilkinson

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.

