

To: All members of Hailey Parish Council

9th January 2019

You are summoned to attend the **Meeting of the Parish Council** to be held at the
Village Hall, Hailey on Monday 14th January 2019 at 7.30pm
 For the transaction of the business stated below. The Public and Press are also invited to attend.

The agenda is as follows:

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 10th December 2018 (Cllr G Knaggs).
- 5 Matters arising from the minutes
- 6 To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. **Planning:** To receive an update report. (Cllr Karl McConville)
 - (a) **Planning applications received:**

Ref no:	Address	Proposal
18/03537/HHD	9 Hemplands, Poffley End, Hailey	Alterations to stone walling and formation of vehicular access
19/00010/HHD	Barnfield House, Delly End, Hailey	Extension to storage building

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
18/03324/HHD	33 New Road, Hailey	Erection of single storey rear extension	No objection
18/03244/OUT	Land south of the Hollies, New Yatt Lane, New Yatt	Residential development of up to 8 dwellings and associated infrastructure works	No objection
18/03318/LBC	Old Manor Cottage, Poffley End, Hailey	Alterations to include new fire door and upgrading of existing doors also new extract ventilation to N. E. elevation.	No objection
18/02971/FUL	New Mill, New Mill Lane, Witney	43 additional parking bays	No objection
18/03010/HHD	Littledean, Pitts Lane, Hailey	Construction of an oak framed porch over front door. Rear extension and conversion of roof space to create first floor living area to include insertion of roof lights and dormer windows.	No objection
18/02530/FUL	Land south of New Mill Lane, Witney	Change of use from Agriculture to Mixed Agriculture and Dog Walking/Grooming business, laying of hardcore and erection of replacement fence (Retrospective).	No objection
17/00992/OUT amended	Land south west of Charlbury Rd, Hailey	Outline residential development with means of vehicular access from Charlbury Rd for consideration. All other matters (layout, appearance, scale and landscaping) reserved for subsequent approval, for the construction of up to 50 dwellings (C3 use), of which 40% will be affordable. Landscaping and earthworks to facilitate surface water drainage and all other ancillary infrastructure and enabling works.	PC – Object Planning Appeal
18/01567/FUL	Bird in Hand, White Oak Green, Hailey	Construction of new dwelling	No objection

(c) Decisions made:

Ref no:	Address	Proposal	Decision
18/02866/ADV	Land north of A4095 at E437546 N211578 North Leigh	Erection of two non-illuminated hoarding signs	PC- No objection WODC- Approved
18/03175/HHD	Little Blenheim, Delly End, Hailey	Demolition of existing rear single-storey extensions. Erection of rear single storey extension and first floor side extension. Internal alterations to include loft conversion. (To allow dormer changes to dormer window)	PC-No objection WODC- Approved
18/02749/HHD	1 Wood Lane, Hailey	Erection of greenhouse and garden shed (part retrospective)	PC- No objection WODC- Approved

8. To approve meeting dates for the financial year 2019-20

Date	Monday of Month	Weeks between Meetings
8 th April 2019	2nd	4
8 th April 2019	Annual Parish Meeting	
13 th May 2019	2nd	5
10 th June 2019*	2nd	4
8 th July 2019	2nd	5
12 th August 2019 (Planning and Finance only)	2nd	4
9 th September 2019*	2nd	5
14 th October 2019	2nd	4
11 th November 2019	2nd	4
9 th December 2019*	2nd	4
13 th January 2020	2nd	4
10 th February 2020	2nd	4
9 th March 2020*	2nd	4

* denotes Joan Smith meeting

9. To note timetable for PC elections and consider advertising for new councillor(s)

10. To consider PC funding to St John's Church for maintenance of the churchyard

11. Neighbourhood Plan. (Cllr Graham Knaggs)

12. Infrastructure Development Plan

a. Village Hall consultation

b. Church Lane

13. To receive a Neighbourhood Policing Report.

14. Amenities: (Cllr David Musson)

(a) Routine recorded inspection of play equipment.

15. Highways and Traffic: To receive update reports.

(a) Highways.

(i) Update on postponed SGN roadworks through Hailey

(b) Update on Vehicle Activated Signs

16. Estates, Footpaths & Bridleways: To receive update reports. (Cllr David Musson)

(a) Sale of Wood Green

(b) Registration of Parish Council land with Land Registry

(c) To receive quote for maintenance of trees in Church Lane and recreation ground

17. Allotments

18. Finances:

(a) Payments received:

Allotments for Labouring Poor	Field rent (Whiteoak Green)	£535.00
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(b)Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's December net salary	£517.82
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	Expenses/Allowance	£30.76
	Total:	£548.58
Nest	Clerk's pension	£23.65
HMRC	Income tax payments	£6.67

(c) Hailey Parish Council bank balance to 31 December 2018

Unity Trust Current Account	£42,666.41
Unity Trust Deposit account	£5,096.75

(d) To consider purchase of noticeboards for the parish.

(e) To consider salary award for clerk from April 2019 in line with NJC increments

(f) To note precept for £31,119 has been requested from WODC

(g) To receive financial statements for Hailey Parish Council and Allotments for the Labouring Poor

(h) To authorise bank reconciliations

19. Correspondence received

20. Other Items to Note

21. Contributions from members of the public.

22. Dates of Parish Council meetings for 2018-19:

11 th February	
11 th March 2019	And Joan Smith Educational Charity meeting

Clerk to the Council

Lisa Wilkinson

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.

