

Minutes of the Meeting of the Parish Council held at the Village Hall, Hailey on Monday 11th February 2019 at 7.30pm

Present: Cllrs: A. Smith (in the chair), D. Musson, C. McGibbon, G. Doland, G. Hyatt, **Parish Clerk:** L. Wilkinson, 1 member of public.

1. **Apologies for absence** were received from Cllr Knaggs and County Cllr Walker
2. **To receive Declarations of Interest**
None were received.
3. **Contributions from members of the public**
To be discussed under 10a.
4. **To receive the Minutes of the Parish Council Meeting dated 14th January 2019.**
These were signed as a true record.
5. **Matters arising from the minutes**
Common Leys campus have been contacted but no reply has been received.
Funding for the church will be put on the March agenda. Cllr Musson will submit a proposal for the agenda.
6. **To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.**
No reports received.

7. **Planning:** To receive an update report.

(a) Planning applications received:

Ref no:	Address	Proposal	PC Decision
18/01844/FUL APPEAL: APP/D3125/W/18/3218868	The Haybarn, Burycroft Farm, Crawley Road, Witney	Conversion of stable building to dwelling and associated works	No further action required

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
18/03537/HHD	9 Hemplands, Poffley End, Hailey	Alterations to stone walling and formation of vehicular access	No objection
19/00010/HHD	Barnfield House, Delly End, Hailey	Extension to storage building	Object
18/03244/OUT	Land south of the Hollies, New Yatt Lane, New Yatt	Residential development of up to 8 dwellings and associated infrastructure works	No objection
18/03318/LBC	Old Manor Cottage, Poffley End, Hailey	Alterations to include new fire door and upgrading of existing doors also new extract ventilation to N. E. elevation.	No objection
18/02971/FUL	New Mill, New Mill Lane, Witney	43 additional parking bays	No objection
18/03010/HHD	Littledean, Pitts Lane, Hailey	Construction of an oak framed porch over front door. Rear extension and conversion of roof space to create first floor living area to include insertion of roof lights and dormer windows.	No objection
18/02530/FUL	Land south of New	Change of use from Agriculture to Mixed Agriculture	No

	Mill Lane, Witney	and Dog Walking/Grooming business, laying of hardcore and erection of replacement fence (Retrospective).	objection
17/00992/OUT amended	Land south west of Charlbury Rd, Hailey	Outline residential development with means of vehicular access from Charlbury Rd for consideration. All other matters (layout, appearance, scale and landscaping) reserved for subsequent approval, for the construction of up to 50 dwellings (C3 use), of which 40% will be affordable. Landscaping and earthworks to facilitate surface water drainage and all other ancillary infrastructure and enabling works.	PC – Object Planning Appeal
18/01567/FUL	Bird in Hand, White Oak Green, Hailey	Construction of new dwelling	No objection

(c) Decisions made:

None

8. To consider format of Annual Parish meeting

Following discussion, it was decided to invite as many community groups as possible to speak for five minutes on the activities of the group over the last year and/or create a static display.

Cllr Hyatt will provide a PA system.

Any reviews sent in by groups unable to attend will be published in the annual report.

The new look APM will be publicised in the Hailey Herald.

It was agreed to offer refreshments after the meeting. The purchase of wine, juice and biscuits up to £50 was **resolved**.

9. To note recent power outages and discuss SSEN’s suggestion of keeping a record of vulnerable people

Cllr Hyatt reported that following several short power outages in the village, SSEN identified the fault as being on Wood Lane.

SSEN has a good Twitter account and they respond immediately. They also have a service for priority users and have provided a leaflet advertising this. This will be put in the Hailey Herald again.

There are planned supply interruptions to upgrade the network. This will include tree cutting. Cllr Hyatt will request them to look at the overhanging branches on Church Lane and near Vine Farm.

10. Infrastructure Development Plan

(a) Church Lane – Access to Village Hall

Having investigated its status, Cllr Musson reported that Church Lane is a bridleway and that OCC has stated that there are no recorded public rights of way for any vehicles. Residents have private rights that exist alongside the rights of the bridleway.

Member of public, Chris Weller, stated that up to the grassed area it is unadopted road then it is a bridleway. He is concerned about the suggested use of Church Lane as a one-way system to access the new village hall. He is also concerned about building a village hall on land which has such poor access.

Thanks were given to Mr Weller for the note that he sent to the Parish Council regarding the status of Church Lane, which will be kept on record (see item 17).

Cllr Musson stated that Church Lane was a bridleway all the way along according to the Definitive Map.

Residents are against the use of Church Lane both for access to the village hall and for construction traffic.

11. To receive a Neighbourhood Policing Report

No Policing report has been received. Cllr Smith reported that a police helicopter and cars have been in the area. Burglaries seem to be on the increase, so it is important to lock sheds and leave house lights on. The police are sending out a large amount of alerts at present.

12. Amenities:

(a) Routine recorded inspection of play equipment.

This has been carried out.

(b) To consider quotes for repairs to playground equipment

Quotes have been received for the outstanding work noted on the ROSPA report. As this is a specialised job and there are no other qualified workmen in the area (and according to standing orders) it was **resolved** to accept the four quotes (each £250) totalling £1,000 from Neil Tuckwell.

(c) Report on village hall committee meeting

Cllr McGibbon reported that the village hall is doing well under the new management. Revenue has increased substantially, and maintenance is being kept up-to-date.

(d) To discuss further maintenance grant to village hall

It was **resolved** to defer this as costings have not yet been received.

13. Highways and Traffic: To receive update reports.

(a) Update on postponed SGN roadworks through Hailey

No update

(b) Vine Farm and New Yatt VAS have been repaired. The new VAS for Delly Hill is on order.

14. Estates, Footpaths & Bridleways: To receive update reports.

(a) Sale of Wood Green

No update

(b) Registration of Parish Council land with Land Registry

No update.

(c) To receive further quotes for maintenance of trees in Church Lane and recreation ground

JAG has been asked to provide a quote. No action will be taken until SSEN has notified the PC about whether they will remove the branches overhanging the cables (see item 9).

(d) To consider accepting payment of burial fees by bank transfer

This would prevent the PC having to pay extra bank charges for cashing large amounts of burial fees in a month (as happened in November 2018). This was **resolved**.

(e) Restricted By-Way decisions- New Found Out Farm

An application to change the status of the Restricted Byway at New Found Out Farm to a Byway Open to All Traffic status has been refused by OCC.

15. Allotments

An inspection will be carried out at the beginning of March.

16. Finances:

(a) Payments received:

Peter Smith Funeral Directors	Burial fees	£661.00
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(b)Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's January net salary	£517.82
	Expenses/Allowance	£24.96
	Total:	£542.78
Nest	Clerk's pension	£23.65
Hailey Village Hall	Room hire 2018	£240.00
Hailey Village Hall	Room hire January – March 2019	£60.00
Westcotec	Repair of VAS at New Yatt	£610.80

Hailey Village Hall	Grant for repairs (windows)	£240.00
Swarco	Vehicle Activated Sign	£2,974.03

These will be authorised by Cllrs Doland and McGibbon

(c) Hailey Parish Council bank balance to 31 January 2019

Unity Trust Current Account	£42,044.01
Unity Trust Deposit account	£5,096.75

- (e) To consider purchase of noticeboards for the parish.
Cllr Doland reported that he has requested three quotes.

17. Correspondence received

- E-mail received regarding Church Lane as a bridleway.

18. Other Items to Note

- Elections will be taking place in May this year.
- The road in New Yatt has been re-opened. The road to North Leigh has been narrowed and made a priority right of way. Contractors have made a mistake with the give way road markings. OCC has asked them to rectify the situation.

19. Contributions from members of the public.

None

20 Dates of Parish Council meetings for 2018-19:

11 th March 2019	And Joan Smith Educational Charity meeting
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Meeting closed to the public

21. To award grass cutting contract for 2019-21

Four tenders have been received. These were opened by the clerk at the meeting. It was **resolved** to award the contract to McCracken.

Meeting closed: 9.20pm

