

Minutes of the Meeting of the Parish Council held at the Village Hall, Hailey on Monday 11th March 2019 at 7.30pm

Present: Cllrs G. Knaggs (in the chair), D. Musson, G. Doland, A. Smith, District Cllr K. Mullins, County Cllr L. Walker (late arrival) **Parish Clerk:** L. Wilkinson, 15 members of public

1. Apologies for absence were received from Cllr McGibbon, Cllr Hyatt, District Cllr Gill Hill

2. To receive Declarations of Interest: None were received.

3. Contributions from members of the public

See after item 5.

4. To receive the Minutes of the Parish Council Meeting dated 11th February 2019.

These were agreed and signed as a true record.

5. Matters arising from the minutes

McCracken and Son have been offered the grass cutting contract for the next three years. A contract will be sent out to be signed.

Item 7d on Saddler's Arms was brought forward so members of the public could contribute.

The Saddler's Arms will be removed from the ACV list on 9th April 2019 and so will no longer be subject to the restrictions placed upon it.

An ACV gives the community, including the PC, the right to put in a bid if the property is put up for sale.

Residents spoke for and against listing of the Saddler's Arms as an ACV.

The councillors then discussed whether to apply for another ACV to be put in place.

Comments included:

- Another ACV would be difficult to get in place because evidence of recent use will be hard to prove.
- Is there a mechanism via WODC that forces the sale of the property if an offer is refused by the owner? It was requested that District Cllr Mullins investigate this.
- No progress has been made over several years
- The PC should not request another ACV as it doesn't meet the criteria requested. (tests 1 and 2)
- A letter was read out from the owner

A proposal was made to defer the decision to the next meeting when more councillors are present.

This was seconded and **resolved**.

6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.

District Cllr Mullins reported that the budget had been approved at the end of February. There will be a £5 increase to Council Tax per Band D property.

County Cllr Walker reported that the budget has been approved:

- Adult social care will receive an extra £8.8 million next financial year.
- Education will receive an extra £3 million.
- Children's social care will receive an extra £9 million.
- Highways will receive £13 million

The Council Tax will be raised by 2.99% for the financial year 2019-20, then by 1.99% in the following year.

Cllr Walker is working on re-instating the bus through New Yatt with a community transport provider.

7. (a) Planning: To receive an update report. Planning applications received:

Ref no:	Address	Proposal	PC Decision
19/00407/FUL	Witney Rugby Club, Witney Road, Hailey	Extension to clubhouse with viewing platform above	No objection
19/00458/LBC	The Old Manor, Poffley End, Hailey	Internal alterations to layout	No objection

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
18/03244/OUT	Land south of the Hollies, New Yatt Lane, New Yatt	Residential development of up to 8 dwellings and associated infrastructure works	No objection
18/03010/HHD	Littledean, Pitts Lane, Hailey	Construction of an oak framed porch over front door. Rear extension and conversion of roof space to create first floor living area to include insertion of roof lights and dormer windows.	No objection
18/02530/FUL	Land south of New Mill Lane, Witney	Change of use from Agriculture to Mixed Agriculture and Dog Walking/Grooming business, laying of hardcore and erection of replacement fence (Retrospective).	No objection
17/00992/OUT amended	Land south west of Charlbury Rd, Hailey	Outline residential development with means of vehicular access from Charlbury Rd for consideration. All other matters (layout, appearance, scale and landscaping) reserved for subsequent approval, for the construction of up to 50 dwellings (C3 use), of which 40% will be affordable. Landscaping and earthworks to facilitate surface water drainage and all other ancillary infrastructure and enabling works.	PC – Object Planning Appeal
18/01844/FUL APPEAL: APP/D3125/W/18/3218868	The Haybarn, Burycroft Farm, Crawley Road, Witney	Conversion of stable building to dwelling and associated works	No further comment

(c) Decisions made:

18/03537/HHD	9 Hemplands, Poffley End, Hailey	Alterations to stone walling and formation of vehicular access	PC - No objection WODC -Approved
19/00010/HHD	Barnfield House, Delly End, Hailey	Extension to storage building	PC – Object Withdrawn
18/03318/LBC	Old Manor Cottage, Poffley End, Hailey	Alterations to include new fire door and upgrading of existing doors also new extract ventilation to N. E. elevation.	PC - No objection WODC - Approved
18/01567/FUL	Bird in Hand, White Oak Green, Hailey	Construction of new dwelling	PC - No objection WODC – Approved subject to legal agreement

18/02971/FUL	New Mill, New Mill Lane, Witney	43 additional parking bays	PC - No objection WODC - Approved
--------------	---------------------------------	----------------------------	--------------------------------------

(d) To note the expiry of the ACV on the Saddler’s Arms (on 9th April 2019) and to consider seeking of another ACV.

See public time above

9. To consider the running order for the Annual Parish Meeting held in April

The invites to the APM have been sent out and several replies have been received. The order of the meeting was discussed. The clerk will continue to pull this together. Refreshments will be made available on tables throughout the meeting.

10. To consider continuing annual donation to St John’s Church

Following discussion on this the following proposal was put forward:

Having considered the legislation, and the range of advice available including that of our Clerk, this PC recognises there is no consensus, and a good deal of ambiguity on whether parish councils may provide financial support to the church.

Following sections 214 and 137 of the 1972 Local Government Act we believe that it is permissible to provide funds to the church; and that it is in the public benefit of the community to do so; and consequently, we resolve to continue to provide financial support to St John’s Hailey.

If, and when, there is a definitive and categorical legal statement deriving from the Government or case law prohibiting this, we would review our position.

An amendment was proposed, that the PC writes formally to the Diocese to suggest that the churchyard is closed. Therefore, the PC can take on responsibility to maintain the churchyard. However, this proposal was not supported.

The original proposal was seconded. This was voted on and **resolved**. Hailey PC will continue to make a grant to St John’s Church.

11. To consider request from Friends of Hailey Primary School for financial support for new IT equipment for the school

Hailey Primary School are fund-raising to purchase 15 computers and a charging and storage trolley. £6000 of the required £8000 has already been raised. They have requested any contribution possible from the PC. It was **resolved** to discuss this at the Joan Smith meeting. If no grant was received, then it will be put on the next PC agenda.

12. Neighbourhood Plan: to accept the Examiner’s changes and to consider implementing a referendum

Cllr Knaggs reported that the Neighbourhood Plan had been returned with a fact check report issued by the Examiner. The Examiner has taken out the housing sections. Of 23 policies, 16 have been deleted.

Cllr Knaggs has highlighted the incorrect facts in the report. It was agreed that these corrections would be returned to the Examiner. WODC will then provide an amended Neighbourhood Plan to the PC.

Member of public suggested that the examiner, if making significant changes, should give the community opportunity to make comments.

13. Infrastructure Development Plan

Cllr Knaggs has circulated an updated IDP.

14. To receive a Neighbourhood Policing Report

No report.

15. Amenities:

- (a) Routine recorded inspection of play equipment.

This has been carried out.

(b) To discuss further maintenance grant to village hall

No request has been received.

(c) Supervision of works

Cllr Musson requested that when a contractor undertakes some work, they should meet with a councillor to discuss what is required. Then when the work is carried out by contractors it should be checked by councillors to ensure it has been completed adequately. This was **resolved**.

The jobs at the playground have not yet been completed so invoices will be authorised but not paid until completion.

16. Highways and Traffic: To receive update reports.

(a) Update on postponed SGN roadworks through Hailey

No update

(b) Update on VAS at Delly Hill

The equipment is currently being manufactured.

The Speedwatch kit is available for use again. Cllr Smith will contact the volunteers. Volunteers will also be requested via the Hailey Herald.

17. Estates, Footpaths & Bridleways: To receive update reports.

(a) Sale of Wood Green

The delay on this is about the unadopted road, Little Green. Cllr Walker has sent information regarding unadopted roads to Witney Town Council, as requested by Cllr Knaggs.

(c) Registration of Parish Council land with Land Registry

No update.

(d) To receive further quotes for pollarding of lime tree at the recreation ground

A quote has been received from JAG for £240 plus VAT. It was **resolved** to accept this quote (as per standing orders it is below £250).

(e) Update on maintenance of trees on Church Lane

BT has advised that the PC or contractors should not attempt to cut back the branches near power lines. They have planned this work for the next financial year.

Hedges at New Yatt Millennium Park need trimming. These cannot be done until September as it is bird nesting season.

(d) To consider request for dog poo bins on paths around Breach Wood/Whitings Lane

An article will be written for the Hailey Herald, requesting dog walkers to pick up dog mess, especially in community woodland.

An ash tree has fallen across Breach Lane and will be removed in the next week.

(f) To discuss use of footpaths by horses

Horses have been using the footpaths.

(g) To note decision on status of Occupation Lane

Final confirmation has been received that this is a right of way. Landowners will be instructed to move any fences/gates. OCC will provide some support to clear the vegetation.

18. Allotments

No update.

19. Finances:

(a) Payments received:

OCC	Councillor Priority Fund (VAS at Delly Hill)	£2,478.36
Hailey FC	Match fees 2018/9	£250.00

(b)Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's February net salary	£517.62
	Expenses/Allowance	£31.92
	Total:	£549.54
Nest	Clerk's pension	£23.65
OALC	Membership renewal	£221.54
HMRC	Income Tax months 10 & 11	£13.80
Neil Tuckwell	Maintenance of climber/picnic table	£249.99
Neil Tuckwell	Maintenance/repair of roundabout	£249.99
Cotswold Tree Surgery	Tree maintenance in parish	£790.00

Cllrs Musson and Doland will authorise these payments

(c)Hailey Parish Council bank balance to 28 February 2019

Unity Trust Current Account	£41,434.12
HSBC Deposit account	£5,096.75
Allotments for Labouring Poor	£23,230.16

(d) Update on purchase of noticeboards for the parish.

Cllr Doland reported on his research on the purchase of noticeboards. He proposed purchasing noticeboards:

- with two sides and glazed
- one side lockable and one side without a lock
- six sheets of A4 each side.

Prices range from £1100 upwards for light oak. It was agreed to purchase two in the first instance – one for Poffley End and one for New Yatt. Quotes will be brought to the May PC meeting.

(e) To consider moving deposit account to Unity Trust

As the deposit account is linked to the Hailey Festival account it needs to be separated. It was **resolved** to open a deposit account with Unity Trust as it is the only one with triple authority, required by Parish Councils. The interest rate is currently 0.4%.

(f) To review the use of banking deposit account

To be considered at the April meeting.

20. Correspondence received

Email regarding horses using footpaths and dog mess on the footpaths.

21. Other Items to Note

None

22. Contributions from members of the public.

None

23. Dates of Parish Council meetings for 2019-20:

8 th April 2019 7pm

8 th April 2019 Annual Parish Meeting
13 th May 2019
10 th June 2019*
8 th July 2019
12 th August 2019 (Planning and Finance only)
9 th September 2019*
14 th October 2019
11 th November 2019
9 th December 2019*
13 th January 2020
10 th February 2020
9 th March 2020*

* denotes Joan Smith Educational Charity meetings

Meeting closed: 9:50pm