

To: All members of Hailey Parish Council

5<sup>th</sup> June 2019

You are summoned to attend the **Meeting of the Parish Council** to be held at the  
**Village Hall, Hailey on Monday 10<sup>th</sup> June 2019 at 7.30pm**  
 For the transaction of the business stated below. The Public and Press are also invited to attend.

## The agenda is as follows:

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. To receive **Declaration of Acceptance of Office and Register of Member's Interests from Ann Gibson**
4. Contributions from members of the public
5. To receive the **Minutes of the Parish Council Meeting dated 13<sup>th</sup> May 2019.**
6. **Matters arising from the minutes**
7. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
8. **Planning:** To receive an update report.

## (a) Planning applications received:

Ref no:	Address	Proposal
19/01248/FUL	Witney Pony Partners	The replacement of storage container and use of portable lighting.
19/01330/HHD	Ivydene, Delly End, Hailey	Erection of single storey side extension

## (b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
18/03244/OUT	Land south of the Hollies, New Yatt Lane, New Yatt	Residential development of up to 8 dwellings and associated infrastructure works	No objection
19/00737/FUL	Turley Farm, Turley Lane, Hailey	Change of use of agricultural land to camping site, including the construction of a welfare building (retrospective) and the erection of 4 tents and 2 for protection cabinets	No objection with request to reduce size of land for change of use
19/00974/HHD	Monks Barn, Downhill Lane, Hailey	Construction of detached building comprising a double garage, storeroom and log store.	Object
18/01670/OUT	Land south of Middlefield Farm, New Yatt Rd, Witney	Outline Planning Application (all matters reserved except for access) for the erection of up to 4 dwellings.	Appeal

## (c) Decisions made:

19/00735/HHD	2B New Road, Hailey	Provision of covered way to front of garage and erection of first floor extension including front dormer window.	PC- No objection WODC- Approved
19/01185/HHD	Barnfield House, Delly End, Hailey	Extension to storage building	PC – Object WODC- Approved

9. To further consider provision of bus shelter in the village
10. Neighbourhood Plan
  - (a) To report date of Neighbourhood Plan referendum
11. To receive a **Neighbourhood Policing Report** (Cllr Andy Smith)
12. **Amenities:** (Cllr Calvert McGibbon)
  - (a) Routine recorded inspection of play equipment.

(b) Sale of Wood Green

(c) Registration of Parish Council land with Land Registry

(d) To consider quotes for purchasing noticeboards for New Yatt, Foxburrow Lane and Delly End

13. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

(a) To adopt Speedwatch risk assessment

14. Environment: To receive update reports (Cllr Michael Drew)

(a) Grass cutting

(b) Burial Ground

15. Allotments (Cllr Calvert McGibbon)

(a) To consider new heads of terms from SSE

(b) To consider raising allotment rents for 2020-2021

16. Finances:

(a) Payments received:

OCC	Grass cutting grant	£1,299.18
Peter Smith Funeral Directors	Memorial fees	£272.00
Joan Smith Educational Charity	Administration fees	£150.00
Allotment for Labouring Poor	Administration fees	£150.00

(b)Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's May net salary	£517.60
	Expenses/Allowance	£26.02
	<b>Total:</b>	<b>£543.62</b>
Nest	Clerk's pension	£39.10
St John's Church	Annual grant	£1,000
Swarco	Vehicle Activated Sign (Delly Hill)	£2,974.03
HMRC	Income tax months 1-3 2019-20	£136.14
Repay L. Wilkinson	HMRC Income tax month 12 (2018-19)	£7.01
McCracken & Son	May grass cutting	£693.60

(c)Hailey Parish Council bank balance to 31 May 2019

Unity Trust Current Account	£55,759.80
Unity Trust Deposit account	£5099.01
Allotments for Labouring Poor	£27,432.76

(d) Transfers

From	To	Reason	Amount
Unity Trust Current Account	Deposit Account	Village Hall sinking Fund (as agreed in budget)	£7500

(e) To receive the internal auditors report and to note recommendations

(f) To approve Part 1 Annual Governance statement of Annual Governance and Return (AGAR)

(g) To approve Part 2 Accounting statement of AGAR

(h) To consider opening a COIF Charities Deposit Account for Parish Council funds

(i) To receive RFO's recommendation to move PC funds to deposit account

(j) To receive RFO's recommendation to move ALP funds to COIF Charities Deposit account

17. Correspondence received

18 Other Items to Note

19. Dates of Parish Council meetings for 2019-20:

8 <sup>th</sup> July 2019
12 <sup>th</sup> August 2019 (Planning and Finance only)
9 <sup>th</sup> September 2019*
14 <sup>th</sup> October 2019
11 <sup>th</sup> November 2019
9 <sup>th</sup> December 2019*
13 <sup>th</sup> January 2020
10 <sup>th</sup> February 2020

9th March 2020\*

\* denotes Joan Smith Educational Charity meetings

**Clerk to the Council**

**Lisa Wilkinson**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*