

Minutes of the Meeting of the Parish Council held at the Village Hall, Hailey on Monday 8th July 2019 at 7.30pm

Present: Cllrs: G. Knaggs, A. Smith, C. McGibbon, A. Gibson, M. Drew, **Parish Clerk:** L. Wilkinson, 3 members of public

1. To receive apologies for absence.

These were received from District Cllr G. Hill, County Cllr L. Walker and Cllr G. Doland

2. To receive Declarations of Interest: None were received.

3. Contributions from members of the public

Several allotments are overgrown which affects neighbouring properties. Three allotments have not been cultivated at all this season.

An allotment inspection had been organised for 1st August but this will now be brought forward.

The ditch in Poffley End is overflowing and water runs down the road. It also overflows over the footpath across Mr Moat's field.

There is a rotten post on the gate to the footpath.

The clerk will write to the landowners requesting that these issues are rectified.

A request was received to post the minutes of the IDP meetings on the website.

Update on Neighbourhood Watch:

There have been break-ins in Middletown, Crawley and Ramsden. More Neighbourhood Watch co-ordinators are needed. Inspector Steve Hookham has agreed to organise patrols in the parish for two weeks. The Neighbourhood Watch leaflet will be requested to be inserted into the next edition of the Hailey Herald.

4. To receive the Minutes of the Parish Council Meeting dated 10th June 2019.

These were agreed and signed by the Chairman.

5. Matters arising from the minutes

Reminder that no September issue of Hailey Herald is published which may affect publication of referendum for Neighbourhood Plan.

6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.

No reports available

7. Planning: To receive an update report.

(a) Planning applications received:

Ref no:	Address	Proposal	PC Decision
19/01838/HHD	31 New Road, Hailey	Erection of single storey rear extension	No objection
19/01707/HHD	Roebuck, Delly End, Hailey	Replacement of existing rear extension	No objection

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
19/01248/FUL	Witney Pony Partners	The replacement of storage container and use of portable lighting.	Comment
19/01330/HHD	Ivydene, Delly End, Hailey	Erection of single storey side extension	Comment
18/03244/OUT	Land south of the Hollies, New Yatt Lane, New Yatt	Residential development of up to 8 dwellings and associated infrastructure works	No objection

18/01670/OUT	Land south of Middlefield Farm, New Yatt Rd, Witney	Outline Planning Application (all matters reserved except for access) for the erection of up to 4 dwellings.	Appeal
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object

(c) Decisions made:

19/00737/FUL	Turley Farm, Turley Lane, Hailey	Change of use of agricultural land to camping site, including the construction of a welfare building (retrospective) and the erection of 4 tents and 2 for protection cabinets	PC-No objection with request to reduce size of land for change of use WODC- Approved
19/00974/HHD	Monks Barn, Downhill Lane, Hailey	Construction of detached building comprising a double garage, storeroom and log store.	PC- Object WODC- Approved

(d) East Witney consultation paper

West Oxfordshire District Council is consulting on the future development of land at east Witney which is allocated in the adopted West Oxfordshire Local Plan for the provision of around 450 new homes. An 'issues paper' has been prepared which highlights several potential opportunities for the site to help stimulate early debate about how the site should be brought forward. The issues paper is the subject of a 6-week period of public consultation from 5 June until 17 July 2019.

Cllr Knaggs has written a draft paper in response to the consultation and circulated it to the councillors objecting. This was **resolved**. The Clerk will send this before the end of the consultation.

8. To further consider provision of bus shelter in the village

The clerk has contacted OCC on several occasions but has received no reply yet.

A consultation on the provisional bus shelter will be placed in the next edition of the Hailey Herald

9. To receive a Neighbourhood Policing Report

Cllr Smith reported that Pam Simpkins has covered this in the Members' of Public item.

10. Amenities:**(a) Routine recorded inspection of play equipment.**

This was completed.

i) To resolve clerk's authorisation of urgent work to be carried out on zipwire

This was **resolved**. The work has been completed and will be paid for at the August meeting.

(b) Sale of Wood Green

Cllr McGibbon is chasing this sale and is in contact with the clerk at the Town Council.

(c) Registration of Parish Council land with Land Registry

No update

(d) To authorise purchase of new AED pads

This was **resolved** at the estimated cost of £100.00. These will not be purchased until the defib is installed at a new venue.

(e) To consider relocation of Delly End noticeboard

A request has been received to relocate the noticeboard to just beyond the broadband box.

This was discussed. As a new noticeboard without posts has been budgeted for, it was agreed that this will be installed and then if there is still a problem with the location it will be re-discussed. The new noticeboard will look nicer as all posters will be inside the glass front of the board.

(f) The fire extinguisher service took place on Friday 5th July. It was reported by Churches Fire that the key box is no longer there. The clerk has queried whether access was gained.

The Clerk will contact the football club to request access as the key box is no longer in place.

(g) The missing Poffley End sign is still unresolved. Cllrs McGibbon and Gibson will attempt to locate it.

11. Highways and Traffic: To receive update reports.

Cllr Andy Smith reported that the VAS is up and running. It has had two battery changes. Please notify Cllr Smith if it is not working.

There were not many volunteers at the last Speedwatch sessions. More volunteers will be requested over the summer.

12. Environment: To receive update reports

(a) Grass cutting

Cllr Drew reported that the grass was cut in time for the fete. The grass in Middletown needs cutting so the clerk will chase Cottsway

The Lime tree on Middletown needs pruning. The Clerk will contact Cottsway to request this.

(b) Burial Ground

i) To consider upkeep and discuss budget for the work

Cllr Drew reported that the burial ground has received over £50,000 in burial fees since it has been opened. It has not been looked after recently and he would like money spent on it to improve the facility. Ideas are:

- Strim verge
- Reinstate footway along Church Lane
- HPC Burial Ground sign
- Create new vehicular surface
- Create standing for recycling bins
- Create water tap
- Double width of path to church gate
- Weed existing paths
- Level/fill in existing graves

Cllr Drew would like to prioritise the vehicle hard standing and clearing the footpath along Church Lane. He will aim to obtain three quotes on these by the September meeting.

Old Burial Ground:

The trees in the old Burial Ground need pruning so the footpath can be accessed.

The ivy on the stone wall needs removing. Cllr Drew will ask if McCrackens would be willing to take on this job.

Cllrs Gibson, McGibbon and Drew will meet and discuss what regular maintenance is required.

ii) To discuss request for burial of non-resident

A request for the burial of a non-resident of Hailey has been received. Following discussion, it was **resolved** that permission would be refused as the non-resident has no recent strong connection to Hailey.

12. Allotments

Cllrs McGibbon and Gibson have arranged to carry out an inspection of the allotments on 1st August, but this

will be brought forward.

14. Finances:

(a) Payments received:

None

(b)Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's June net salary	£539.94
	Expenses/Allowance	£24.96
	Total:	£564.90
Nest	Clerk's pension	£39.10
Hailey Herald	Annual grant	£100.00
RMW Accountants	Internal audit	£258.00
OALC	New councillor training	£102.00
Netwise	Website support and maintenance	£300.00
McCracken & Son	June grass cutting	£276.00*

* June invoice £969.60. £693.60 paid in June. Balance to pay £276.
These were authorised by Cllrs Knaggs and McGibbon

(c) Hailey Parish Council bank balances

To 30 June 2019	
Unity Trust Current Account	£43,372.28
To 31 May 2019*	
Unity Trust Deposit account	£5099.01
WODC deposit account	£10,000
Allotments for Labouring Poor	£27,432.76
Allotments for Labouring Poor COIF deposit account	£12,727.47

* June bank statements not received when agenda published

(d) To receive Financial Statements, Bank Reconciliation and Actual vs Expenditure figures

These were distributed.

The bank reconciliations were agreed and signed by Cllr Smith

Following the resolution at the March 2019 meeting to move the deposit account to Unity Trust, the minutes omitted to clearly state that the HSBC deposit account will be closed. This was **resolved**.

(e) To consider date of April 2020 meeting

The Annual Parish Meeting and Parish Council meeting in April 2020 falls on Easter Monday (13th April). It was **resolved** that this would be moved to Monday 20th April 2020.

15. Correspondence received

None

16 Other Items to Note

Cllr Smith thanked everyone for helping with Hailey Festival, including the Hailey Herald. Thanks were also given to the treasurer who is stepping down.

17. Dates of Parish Council meetings for 2019-20:

12 th August 2019 (Planning and Finance only)
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Hailey Parish Council July 2019 Minutes

9 th September 2019*
14 th October 2019
11 th November 2019
9 th December 2019*
13 th January 2020
10 th February 2020
9 th March 2020*

* denotes Joan Smith Educational Charity meetings

Meeting closed: 9.15pm