

You are summoned to attend the **Meeting of the Parish Council** to be held at the  
**Village Hall, Hailey on Monday 9<sup>th</sup> September 2019 at 7.30pm**  
 For the transaction of the business stated below. The Public and Press are also invited to attend.

**The agenda is as follows:**

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 12<sup>th</sup> August 2019.
5. Matters arising from the minutes
6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. **Planning:** To receive an update report.

**(a) Planning applications received:**

Ref no:	Address	Proposal
19/02259/LBC	The Old Manor, Poffley End, Hailey	Internal and external alterations to include changes to openings and layouts
19/02366/LBC	The Old Manor, Poffley End, Hailey	Construction of three bay car port building with attached store
19/02366/LBC	The Old Manor, Poffley End, Hailey	Replacement of existing garage storage building with a three-bay car port building and attached store
1902372/LBC	The Old Manor, Poffley End, Hailey	Alterations and erection of single storey side extension, to allow window condition to be removed from 05/2279/P/LB
19/01924/FUL	Bowen's Garage, New Yatt Lane, New Yatt	Demolition of front building and conversion of remaining building into a dwelling with provision of off-street parking and associated landscaping. Alterations to existing vehicular access

**(b) Decisions outstanding:**

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/01833/HHD	6 Delly Close, Hailey	Erection of single storey extension	No objection
19/01847/HHD	17 Middletown, Hailey	Alterations and erection of single storey rear extension	No objection
19/01975/HHD	Kitebrook, New Yatt Lane, New Yatt	Erection of front porch and the addition of dormer window on the front elevation. Add cladding to part of front elevation	No objection

**(c) Decisions made:**

18/03244/OUT	Land south of the Hollies, New Yatt Lane, New Yatt	Residential development of up to 8 dwellings and associated infrastructure works	PC- No objection WODC- Refused
19/01707/HHD	Roebuck, Delly End, Hailey	Replacement of existing rear extension	PC- No objection WODC- Approved

8. To further consider provision of bus shelter in the village
9. To note result of referendum on Neighbourhood Plan
10. To receive a Neighbourhood Policing Report (Cllr Andy Smith)
11. Amenities: (Cllr Calvert McGibbon)
  - (a) Routine recorded inspection of play equipment.

i. To consider ROSPA report and resolve maintenance to be carried out

ii. To consider setting up playground maintenance contract

(b) To consider maintenance of fire extinguisher at pavillion

(c) To consider purchase of car park signs

(d) Sale of Wood Green

(e) Registration of Parish Council land with Land Registry.

(f) To consider renewal or expiry of village hall lease (expiry of current lease 2021)

**12. Highways and Traffic:** To receive update reports. (Cllr Andy Smith)

**13. Environment:** To receive update reports (Cllr Michael Drew)

(a) Grass cutting

(b) Burial Ground

i. To consider upkeep and discuss budget for the work

**14. Allotments** (Cllr Calvert McGibbon)

(a) To consider how to advertise vacant allotments

(b) To consider catchment area for allotments

**15. Finances:**

**(a) Payments received:**

Banbury Memorials	Memorial	£136.00
HMRC	VAT repayment Q4 2018-19 & Q1 2019-20	£1,070.89

**(b)Accounts for authorisation and payment:**

Lisa Wilkinson	Clerk's August net salary	£517.60
	Expenses/Allowance	£26.85
	<b>Total:</b>	<b>£544.45</b>
Nest	Clerk's pension	£39.10
McCracken & Son	August grass cutting	£489.60
Churches Fire	Fire extinguisher service/replacement	£192.18

**(d) Bank transfers**

From	To	Amount	Reason
Unity Trust Current Account	Unity Trust Deposit account (new)	£12,574.31	Transfer of balance from HSBC deposit account (closed and temporarily held in current account)
Unity Trust Current Account	Unity Trust Deposit account (new)	£15,000	Resolved June 2019 to increase interest received

**(e) Hailey Parish Council bank balances**

To 31 August 2019	
Unity Trust Current Account	£50,127.04
Unity Trust Deposit account	0
WODC deposit account	£10,000
Allotments for Labouring Poor	£27,309.97
Allotment for Labouring Poor COIF deposit account	£12,727.47

**16. Correspondence received**

**17 Other Items to Note**

**18. Dates of Parish Council meetings for 2019-20:**

14th October 2019	13th January 2020
11th November 2019	10th February 2020
9th December 2019*	9th March 2020*

\* denotes Joan Smith Educational Charity meetings

**Clerk to the Council**

**Lisa Wilkinson**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*