

To: All members of Hailey Parish Council

9<sup>th</sup> October 2019

You are summoned to attend the **Meeting of the Parish Council on 14<sup>th</sup> October 2019 at 7.30pm**  
For the transaction of the business stated below. The Public and Press are also invited to attend.

**The agenda is as follows:**

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 9<sup>th</sup> September 2019.
5. Matters arising from the minutes
6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. Planning: To receive an update report.

**(a) Planning applications received:**

Ref no:	Address	Proposal
19/02405/LBC	The Old Manor, Poffley End, Hailey	External and internal alterations to repair stone tile roof and convert existing store into wc/shower room with connecting door through to existing gym.

**(b) Decisions outstanding:**

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/02365/HHD	The Old Manor, Poffley End, Hailey	Construction of three bay car port building with attached store	No objection
19/02366/LBC	The Old Manor, Poffley End, Hailey	Replacement of existing garage storage building with a three-bay car port building and attached store	No objection
19/01924/FUL	Bowen's Garage, New Yatt Lane, New Yatt	Demolition of front building and conversion of remaining building into a dwelling with provision of off-street parking and associated landscaping. Alterations to existing vehicular access	No objection

**(c) Decisions made:**

19/01833/HHD	6 Delly Close, Hailey	Erection of single storey extension	PC -No objection WODC- Approved
19/01847/HHD	17 Middletown, Hailey	Alterations and erection of single storey rear extension	PC -No objection WODC- Approved
19/01975/HHD	Kitebrook, New Yatt Lane, New Yatt	Erection of front porch and the addition of dormer window on the front elevation. Add cladding to part of front elevation	PC - No objection WODC - Approved
19/02259/LBC	The Old Manor, Poffley End, Hailey	Internal and external alterations to include changes to openings and layouts	PC -No objection WODC - Approved
19/02372/LBC	The Old Manor, Poffley End, Hailey	Alterations and erection of single storey side extension, to allow window condition to be removed from 05/2279/P/LB	PC - No objection WODC - Approved

**(d)** To note Vanderbilt Strategic and A2 Dominion have contacted the PC regarding a proposed planning application for the land west of Hailey Road, which forms the western end of the North Witney Strategic Development area.

8. To receive quotes for bus shelter in Middletown
9. Update on Infrastructure Development Plan

**10. Feedback on Parish Councillor training.**

**11. To receive a Neighbourhood Policing Report** (Cllr Andy Smith)

**12. Amenities:** (Cllr Calvert McGibbon)

- (a) Routine recorded inspection of play equipment.
  - i. To receive quotes for playground maintenance and accept one
  - ii. To receive quotes for new adventure trail and consider installation of this
  - iii. Update on fire extinguisher servicing at pavillion

(b) Sale of Wood Green

(c) Registration of Parish Council land with Land Registry.

**13. Highways and Traffic:** To receive update reports. (Cllr Andy Smith)

**14. Environment:** To receive update reports (Cllr Michael Drew)

(a) Grass cutting

- i. Update on grass cutting request on Chapel Lane
- ii. To receive quote for cutting branches at Delly Green

(b) Burial Ground

(c) Occupation Lane

**15. Allotments** (Cllr Calvert McGibbon)

(a) To consider requests to rent allotments

(b) To consider steps to rent out unused allotments

**16. Finances:**

(a) Payments received:

Hailey Football Club	Annual rent	£250.00
Allotment rents-HPC	Annual rent	£49.60
Allotment rents-ALP	Annual rent	£1733.20

(b)Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's September net salary	£517.60
	Expenses/Allowance	£24.96
	<b>Total:</b>	<b>£542.56</b>
Nest	Clerk's pension	£39.10
HMRC	Income Tax payment (month 5)	£18.57
Witney Signs	Sign for village hall car park	£183.28
British Legion	Poppy wreath	£100.00
Viking Direct	Stationery	£185.91
Moore	External audit	£240.00
Netwise	Domain renewal	£20.00

(d) Bank transfers

From	To	Amount	Reason
HPC account	ALP account	£49.10	Allotment rent paid to incorrect account

(c) Hailey Parish Council bank balances

To 31 September 2019	
Unity Trust Current Account	£37,292.80
Unity Trust Deposit account	£27,580.35
WODC deposit account	£10,000
Allotments for Labouring Poor	£27,309.97
Allotments for Labouring Poor COIF deposit account	£12,727.47

(d) To receive external audit report and note recommendations

(e) To receive Financial Statements, Actual vs Expenditure figures and authorise Bank Reconciliations

**17. Public Time**

**18. Correspondence received**

**19 Other Items to Note**

**20. Dates of Parish Council meetings for 2019-20:**

11th November 2019	10th February 2020
9th December 2019*	9th March 2020*

13th January 2020	
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\* denotes Joan Smith Educational Charity meetings

**Clerk to the Council**

**Lisa Wilkinson**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*