

To: All members of Hailey Parish Council

6<sup>th</sup> November 2019

You are summoned to attend the **Meeting of the Parish Council on 11<sup>th</sup> November 2019 at 7.30pm**  
For the transaction of the business stated below. The Public and Press are also invited to attend.

**The agenda is as follows:**

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 14<sup>th</sup> October 2019.
5. Matters arising from the minutes
6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. Planning: To receive an update report.

**(a) Planning applications received:**

Ref no:	Address	Proposal
19/02959/HHD	Orchard House, Downhill Lane, Hailey	Erection of detached outbuilding comprising of garaging and storage with solar panels on southern elevation roof slope

**(b) Decisions outstanding:**

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/02365/HHD	The Old Manor, Poffley End, Hailey	Construction of three bay car port building with attached store	No objection
19/02366/LBC	The Old Manor, Poffley End, Hailey	Replacement of existing garage storage building with a three-bay car port building and attached store	No objection
19/01924/FUL	Bowen's Garage, New Yatt Lane, New Yatt	Demolition of front building and conversion of remaining building into a dwelling with provision of off-street parking and associated landscaping. Alterations to existing vehicular access	No objection

**(c) Decisions made:**

19/02405/LBC	The Old Manor, Poffley End, Hailey	External and internal alterations to repair stone tile roof and convert existing store into wc/shower room with connecting door through to existing gym.	PC - No objection WODC- Approved
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(d) Proposed planning application for the land west of Hailey Road (which forms the western end of the North Witney Strategic Development area).

8. To co-opt a new Parish Councillor
9. Update on bus shelter in Middletown
  - (a) To reconsider quotes received for installation in light of further information received
  - (b) To consider installation of noticeboard in bus shelter
10. Village Hall
  - (a) Update on renewal of lease
  - (b) Village hall Management Committee
11. To review Terms of Reference for IDP working party
12. To receive a Neighbourhood Policing Report (Cllr Andy Smith)
13. Amenities: (Cllr Calvert McGibbon)
  - (a) Routine recorded inspection of play equipment.
    - i. To receive quotes for playground maintenance and consider next steps

ii. To consider request from Hailey Football Club for donation towards their football kit

iii. Update on location of defibrillator at New Yatt

(b) Sale of Wood Green

(c) Registration of Parish Council land with Land Registry.

14. **Highways and Traffic:** To receive update reports. (Cllr Andy Smith)

15. **Environment:** To receive update reports (Cllr Michael Drew)

(a) Grass cutting

(b) Burial Ground

16. **Allotments** (Cllr Ann Gibson)

(a) Update on allotments

(b) To consider requesting McCracken and Son to cut back overgrown allotments

(c) To consider field rent for Hemplands

(d) To consider field rent for small field at Whiteoak Green

17. **Finances:**

(a) **Payments received:**

Allotment rents-HPC	Annual rent	£107.87
Allotment rents-ALP	Annual rent	£13.45

(b) **Accounts for authorisation and payment:**

Lisa Wilkinson	Clerk's October net salary	£517.60
	Expenses/Allowance	£24.96
	Income tax (month 6)	£18.60
	<b>Total:</b>	<b>£561.16</b>
Nest	Clerk's pension	£39.10
McCracken and Son	Grass cutting September	£897.60
McCracken and Son	Grass cutting October	£643.20

(c) **Hailey Parish Council bank balances**

<b>To 31 October 2019</b>	
Unity Trust Current Account	£26,118.06
Unity Trust Deposit account	£27,580.35
WODC deposit account	£10,000
Allotments for Labouring Poor	£27,333.35
Allotments for Labouring Poor COIF deposit account	£12,727.47

(d) **To consider draft budget 2020-21**

18. **Public Time**

19. **Correspondence received**

20 **Other Items to Note**

21. **Dates of Parish Council meetings for 2019-20:**

9th December 2019*	10th February 2020
13th January 2020	9th March 2020*

\* denotes Joan Smith Educational Charity meetings

**Clerk to the Council**

**Lisa Wilkinson**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*