

To: All members of Hailey Parish Council

4th December 2019

You are summoned to attend the **Meeting of the Parish Council on 9th December 2019 at 7.30pm**
For the transaction of the business stated below. The Public and Press are also invited to attend.

The agenda is as follows:

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 11th November 2019.
5. Matters arising from the minutes
6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. Planning: To receive an update report.

(a) Planning applications received:

Ref no:	Address	Proposal
19/03096/S73	The Old Manor, Poffley End, Hailey	Noncompliance with condition 7 (Details) of planning permission 05/2279/P/LB to allow as built
19/02830/S73	The Old Manor, Poffley End, Hailey	Noncompliance with condition 5 (Details) of planning permission 05/2278/P/FP to allow as built (Joinery details for the extension)
19/03088/HHD	38 Middletown, Hailey	Conversion of loft to create extra living space with insertion of a rear dormer and front velux rooflights
19/02926/S73	The Haybarn, Burycroft Farm, Crawley Road	Noncompliance with condition 2 planning permission 18/01844/FUL to allow extension and alterations to approved plans

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
19/02959/HHD	Orchard House, Downhill Lane, Hailey	Erection of detached outbuilding comprising of garaging and storage with solar panels on southern elevation roof slope	No objection
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object

(c) Decisions made:

19/02365/HHD	The Old Manor, Poffley End, Hailey	Construction of three bay car port building with attached store	PC -No objection WODC- Approved
19/02366/LBC	The Old Manor, Poffley End, Hailey	Replacement of existing garage storage building with a three-bay car port building and attached store	PC - No objection WODC - Approved

8. To co-opt a new Parish Councillor
9. Installation of bus shelter in Middletown
 - (a) Update on installation
 - (b) To consider installation of noticeboard in bus shelter
10. Village Hall
 - (a) Update on renewal of lease
 - i. To consider extending lease for seven years instead of ten years (on advice from solicitor)
 - (b) Village Hall Management Committee
11. To review Infrastructure Development Plan working party and consider any future work
12. To receive a Neighbourhood Policing Report (Cllr Andy Smith)
13. Amenities: (Cllr Calvert McGibbon)
 - (a) Routine recorded inspection of play equipment.

- i. To receive quotes for playground maintenance and consider next steps
- ii. Update on location of defibrillator at New Yatt

(b) Sale of Wood Green

(c) Registration of Parish Council land with Land Registry.

14. **Highways and Traffic:** To receive update reports. (Cllr Andy Smith)

15. **Environment:** To receive update reports (Cllr Michael Drew)

(a) Burial Ground

16. **Allotments** (Cllr Ann Gibson)

(a) Update on allotments

17. **Finances:**

(a) **Payments received:**

Co-operative Funeralcare	Memorial fees	£136.00
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(b) **Accounts for authorisation and payment:**

Lisa Wilkinson	Clerk's November net salary	£517.60
	Expenses/Allowance	£44.16
	Total:	£561.76
HMRC	Income Tax (month 7)	£18.60
Nest	Clerk's pension (Direct debit)	£39.10
Hailey Football Club	Donation towards football kit (GPC)	£200.00
JAG Trees	Crown lift 3 lime trees at Delly End	£264.00
SLCC	Membership fees (shared with Shipton PC)	£78.00
Alan Bailey	Repay for repairs to Old Burial Ground gate	£48.00
Information Commissioner's Office	Data Protection Fee (Direct Debit)	£35.00

(c) **Hailey Parish Council bank balances**

To 30 November 2019	
Unity Trust Current Account	£23,977.00
Unity Trust Deposit account	£37,580.35
WODC Deposit account	£10,000
Allotments for Labouring Poor	£29,272.77
Allotments for Labouring Poor COIF deposit account	£12,727.47

(d) **To note precept of £35,000 has been requested from WODC**

(e) **To appoint internal auditor for the current financial year**

18. **Public Time**

19. **Correspondence received**

20 **Other Items to Note**

21. **Dates of Parish Council meetings for 2019-20:**

13th January 2020
10th February 2020
9th March 2020*

* denotes Joan Smith Educational Charity meetings

Clerk to the Council

Lisa Wilkinson

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.