

To: All members of Hailey Parish Council

8th January 2020

You are summoned to attend the **Meeting of the Parish Council on 13th January 2020 at 7.30pm**
For the transaction of the business stated below. The Public and Press are also invited to attend.

The agenda is as follows:

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 9th December 2019.
5. Matters arising from the minutes
6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. **Planning:** To receive an update report.

(a) Planning applications received:

Ref no:	Address	Proposal
19/03242/HHD	Ivydene, Delly End, Hailey	Alterations and erection of single storey extension
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works
19/03313/LBC	Hill View, Poffley End, Hailey	Replacement roof to greenhouse

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/03088/HHD	38 Middletown, Hailey	Conversion of loft to create extra living space with insertion of a rear dormer and front velux rooflights	No objection

(c) Decisions made:

Ref no:	Address	Proposal	Decision
19/02959/HHD	Orchard House, Downhill Lane, Hailey	Erection of detached outbuilding comprising of garaging and storage with solar panels on southern elevation roof slope	PC-No objection WODC- Approved
19/03096/S73	The Old Manor, Poffley End, Hailey	Noncompliance with condition 7 (Details) of planning permission 05/2279/P/LB to allow as built	PC-No objection WODC- Approved
19/02830/S73	The Old Manor, Poffley End, Hailey	Noncompliance with condition 5 (Details) of planning permission 05/2278/P/FP to allow as built (Joinery details for the extension)	PC-No objection WODC- Approved
19/02926/S73	The Haybarn, Burycroft Farm, Crawley Road	Noncompliance with condition 2 planning permission 18/01844/FUL to allow extension and alterations to approved plans	PC-No objection WODC- Approved

To approve meeting dates for the financial year 2020-2021

Date	Monday of Month	Weeks between Meetings
20 th April 2020	3 rd (to avoid Easter Monday)	4
20 th April 2019	Annual Parish Meeting	
11 th May 2020	2 nd	4
8 th June 2020*	2 nd	5
13 th July 2020	2 nd	5
10 th August 2020 (Planning and Finance only)	2 nd	4
14 th September 2020*	2 nd	5

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12th October 2020	2nd	4
9th November 2020	2nd	4
14th December 2019*	2nd	5
11th January 2021	2nd	4
8th February 2021	2nd	4
8th March 2021*	2nd	4

9. Installation of bus shelter in Middletown

- (a) To consider purchase of noticeboard in bus shelter at cost of up to £60 plus VAT.
- (b) To consider purchase of headings for noticeboard: 'Parish Council' and 'Community'

10. Village Hall

- (a) Update on renewal of lease; to consider accepting a quote for the work
- (b) Village Hall Management Committee

11. To receive report from Infrastructure Development Plan working party

- (a) To consider developing a 2020 Parish Questionnaire

12. To receive a Neighbourhood Policing Report (Cllr Andy Smith)

13. Amenities: (Cllr Calvert McGibbon)

- (a) Routine recorded inspection of play equipment.
 - i. To receive quotes for playground maintenance and consider next steps
 - ii. Update on location of defibrillator at New Yatt
- (b) Sale of Wood Green
- (c) Registration of Parish Council land with Land Registry.

14. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

15. Environment: To receive update reports (Cllr Michael Drew)

- (a) Burial Ground

16. Allotments (Cllr Ann Gibson)

- (a) Update on allotments
- (b) Update on renewal of substation lease
- (c) To resolve to add Cllrs Drew, Gibson and Rogers to the Allotments for Labouring Poor HSBC bank mandate

17. Finances:

(a) Payments received:

Allotment rent	Hemplands field	£650.00
Memorial fees	Memorial fees	£136.00
Allotment rent (ALP)	Whiteoak Green	£535.00

(b)Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's December net salary	£517.60
	Expenses/Allowance	£24.96
	Total:	£542.56
HMRC	Income Tax	£37.20
Nest	Clerk's pension (Direct debit)	£39.10
Littlethorpe of Leicester	Bus shelter	£9,240.00
Gordon Hill	Installation of bus shelter	£2,382.00

(c) Bank transfer

From	To	Amount	Reason
WODC temp loan	Unity Trust account	£10,000	Closure of account
Unity Trust account	CCLA Public Sector Deposit Fund	£35,000	Better Interest rates
Allotment for Labouring Poor current account	CCLA Charities Deposit account	£20,000	Better interest rates

(d) Hailey Parish Council bank balances

To 31 December 2019	
Unity Trust Current Account	£23,535.54
Unity Trust Deposit account	£27,574.31
WODC Deposit account	£10,000

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Allotments for Labouring Poor	£29,272.77
Allotments for Labouring Poor COIF deposit account	£12,727.47

(d) To receive financial statements for Hailey Parish Council and Allotments for the Labouring Poor

(e) To authorise bank reconciliations

18. Public Time

19. Correspondence received

20 Other Items to Note

21. Dates of Parish Council meetings for 2019-20:

10th February 2020
9th March 2020*

* denotes Joan Smith Educational Charity meetings

Clerk to the Council

Lisa Wilkinson

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.