

You are summoned to attend the **Meeting of the Parish Council on 10th February 2020 at 7.30pm**
For the transaction of the business stated below. The Public and Press are also invited to attend.

The agenda is as follows:

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 13th January 2019.
5. Matters arising from the minutes
6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. **Planning:** To receive an update report.

(a) Planning applications received:

Ref no:	Address	Proposal
20/00109/FUL	1 Yorke Cottages, New Yatt Rd, Witney	Temporary siting of caravan for owner occupation, whilst improvement works to dwelling carried out
20/00086/HHD	1 Yorke Cottages, New Yatt Rd, Witney	Single storey front and rear extensions. Form new vehicular access
20/00331/HHD	New House, Delly End, Hailey	Erection of detached carport and addition of new porch

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/03242/HHD	Ivydene, Delly End, Hailey	Alterations and erection of single storey extension	Object
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works	Object
19/03313/LBC	Hill View, Poffley End, Hailey	Replacement roof to greenhouse	No objection

(c) Decisions made:

Ref no:	Address	Proposal	Decision
19/03088/HHD	38 Middletown, Hailey	Conversion of loft to create extra living space with insertion of a rear dormer and front velux rooflights	PC-No objection WODC- Approved

(d) To consider draft plans for replacement of Bowen's garage

8. To consider arrangements for Annual Parish Meeting, including assigning a budget
9. To consider nomination for PC Trustee for Hailey Relief in Need
10. To receive feedback on Climate Emergency meeting run by Hanborough Environment Group
11. Village Hall
 - (a) To consider accepting a quote for updating the lease
 - (b) Village Hall Management Committee
12. To receive report from Infrastructure Development Plan working party
13. To receive a Neighbourhood Policing Report (Cllr Andy Smith)
14. Amenities: (Cllr Calvert McGibbon)
 - (a) Playground:
 - (i) Routine recorded inspection of play equipment
 - (ii) To resolve updated quote for playground maintenance
 - (iii) To consider replacing spinner bowl
 - (b) Update on location of defibrillator at New Yatt

(c) Sale of Wood Green

(d) Registration of Parish Council land with Land Registry.

15. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

(a) To resolve to purchase new battery for speed camera on Delly Hill at cost of £250 plus VAT

(b) To resolve to request a contribution for the battery from County Cllr Walker’s Councillor Priority Fund.

(c) New Yatt road closure/roadworks

(d) To receive quotes for the noticeboard header in the bus shelter

(e) To receive feedback on OCC plans for the A40

16. Environment: To receive update reports (Cllr Michael Drew)

(a) Burial Ground

i) To authorise JAG Trees to remove old tree material from Old Burial Ground at cost of £

ii) To consider resident’s suggestion for the Wildflower meadow

(b) Trees

i) To consider Tree Safety report and to resolve work to be carried out

17. Allotments (including Allotments for Labouring Poor Charity) (Cllr Ann Gibson)

(a) Update on allotments

i. To consider how to fill vacant plots

(b) Update on renewal of substation lease

(c) To consider installing water supply at the allotments

(d) To note that the Parish Clerk, Lisa Wilkinson, has been clerk to the Trustees for the Allotments for

Labouring Poor Charity since September 2015

18. Finances:

(a) Payments received:

Councillor Priority Fund	Contribution for bus shelter	£2,500.00
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(b) Accounts for authorisation and payment:

Lisa Wilkinson	Clerk’s January net salary	£517.60
	Expenses/Allowance	£24.96
	Total:	£542.56
Nest	Clerk’s pension (Direct debit)	£39.10
OALC	Training for clerk and councillors	£504.00
CJ Clarke Timber Merchants (repay M. Drew)	Noticeboard in bus shelter	£50.40

(c) Hailey Parish Council bank balances

To 31 January 2020	
Unity Trust Current Account	14,980.09
Unity Trust Deposit account	12,656.91
WODC Deposit account (now closed)	0
COIF Public Sector Deposit Fund	35,000.00
Allotments for Labouring Poor	9,820.30
Allotments for Labouring Poor COIF deposit account	£32,727.47

19. Training

(a) To consider clerk’s request for Continual Professional Development

(i) To consider clerk’s request to attend the SLCC Practitioner’s Conference at cost of £105 plus VAT

20. Public Time

21. Correspondence received

22 Other Items to Note

23. Dates of Parish Council meetings for 2019-20 and 2020-21:

9th March 2020*
20 th April 2020 Annual Parish Meeting and PC meeting
11 th May 2020 Annual Meeting of Council
8th June 2020*
13 th July 2020
10 th August 2020 (Planning and Finance only)

Hailey Parish Council February 2020 Agenda

14 th September 2020*
12 th October 2020
9 th November 2020
14 th December 2019*
11 th January 2021
8 th February 2021
8 th March 2021*

* denotes Joan Smith Educational Charity meetings

Clerk to the Council

Lisa Wilkinson

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.