

To: All members of Hailey Parish Council

You are summoned to attend the **Meeting of the Parish Council on 9th March 2020 at 7.30pm**
For the transaction of the business stated below. The Public and Press are also invited to attend.

The agenda is as follows:

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 10th February 2019.
5. Matters arising from the minutes
6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. Planning: To receive an update report.

(a) Planning applications received:

Ref no:	Address	Proposal
20/00439/HHD	2 Foxburrow Lane, Hailey	Single storey extension

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works	Object
19/03313/LBC	Hill View, Poffley End, Hailey	Replacement roof to greenhouse	No objection
20/00109/FUL	1 Yorke Cottages, New Yatt Rd, Witney	Temporary siting of caravan for owner occupation, whilst improvement works to dwelling carried out	No objection
20/00086/HHD	1 Yorke Cottages, New Yatt Rd, Witney	Single storey front and rear extensions. Form new vehicular access	No objection
20/00331/HHD	New House, Delly End, Hailey	Erection of detached carport and addition of new porch	No objection

(c) Decisions made:

None

(d) To note WODC decision on Community Infrastructure Levy and consider a course of action

8. To further consider arrangements for Annual Parish Meeting
9. To consider request to place cones around Delly Green on 21st March
10. Village Hall (Cllr Ann Gibson)
 - (a) Village Hall Management Committee
 - (i) To note request to move Village hall sign in Middletown to a more visible position
11. To receive report from Infrastructure Development Plan working party
 - (a) To receive minutes from IDP meeting 12.2.20
 - (b) To consider whether to progress the Parish Questionnaire
 - (c) To consider whether to suspend the IDP Working Party whilst the CIL procedure is being decided by WODC
 - (d) To consider proposal to improve the appearance of the Old Burial Ground including path and benches
12. To receive a Neighbourhood Policing Report (Cllr Andy Smith)
13. Amenities: (Cllr Calvert McGibbon)
 - (a) Playground:
 - (i) Routine recorded inspection of play equipment

- (ii) To resolve updated quote for playground maintenance
- (b) Update on location of defibrillator at New Yatt
 - (i) To consider an application for a non-metered electricity supply for a defibrillator in New Yatt
- (c) Sale of Wood Green
- (d) Registration of Parish Council land with Land Registry.

14. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

- (a) To agree a noticeboard header in the bus shelter

15. Environment: To receive update reports (Cllr Michael Drew)

- (a) Burial Ground
 - (i) To agree amount for planting at the Wildflower meadow
 - (ii) To consider quotes for laying hard standing from the gate
 - (iii) To agree the principal of Hailey Parish Council contributing, as one of the frontagers, to the maintenance of Church Lane
- (b) Trees
 - i) To consider Tree Safety report and to resolve work to be carried out
- (c) Notice of Landowner Deposit (Highways Act 1980) Land at Heath Farm
- (d) Footpaths and Public Rights of Way: to consider campaigning to identify and register rights of way before the cut-off point of 2026
- (e) To consider a PC approach to climate change

16. Allotments (including Allotments for Labouring Poor Charity) (Cllr Ann Gibson)

- (a) Update on allotments
- (b) Update on renewal of substation lease
- (c) Update on installing water supply at the allotments

17. Finances:

(a) Payments received:

HMRC	VAT reclaim Qs 2&3 2019-20	£1352.41
OCC Councillor Priority Fund	Funding for VAS battery	£250.00
Witney Town Council	Woodgreen rent	£1.00
Hailey FC	Match fees	£250.00
Hailey Village Hall	Annual rent	£1.00

(b) Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's February net salary	£496.78
	Expenses/Allowance	£24.96
	Total:	£521.74
Nest	Clerk's pension (Direct debit)	£39.10
Scribe 2000 Ltd	Account software annual fees	£208.20
Swarco	VAS battery	£318.00
HMRC	Income tax (months 10&11)	£37.00
SLCC	Practitioner's Conference	£121.00
OALC	Annual subscription	£234.42

(c) Hailey Parish Council bank balances

To 29 February 2020	
Unity Trust Current Account	14,095.41
Unity Trust Deposit account	12,656.91
COIF Public Sector Deposit Fund	35,000.00
Allotments for Labouring Poor	9,829.53
Allotments for Labouring Poor COIF deposit account	£32,727.47

18. Public Time

19. Correspondence received

20 Other Items to Note

21. Dates of Parish Council meetings 2020-21:

20 th April 2020 Annual Parish Meeting and PC meeting
11 th May 2020 Annual Meeting of Council

Hailey Parish Council March 2020 Agenda

8th June 2020*
13 th July 2020
10 th August 2020 (Planning and Finance only)
14 th September 2020*
12th October 2020
9th November 2020
14th December 2019*
11th January 2021
8th February 2021
8th March 2021*

* denotes Joan Smith Educational Charity meetings

Clerk to the Council

Lisa Wilkinson

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.