

You are summoned to attend the **Online Meeting of the Parish Council on 8th June 2020 at 7.30pm**
For the transaction of the business stated below. The Public and Press are also invited to attend online.
(See joining instructions at the end of the agenda)

The agenda is as follows:

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 11th May 2020.
5. Matters arising from the minutes
6. Coronavirus
 - (a) Update on Parish volunteer scheme
7. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
8. To finalise review of Emergency Plan
9. To discuss plans for the Hailey Herald
- 10 Planning: To receive an update report.

(a) Planning applications received:

Ref no:	Address	Proposal
20/01074/FUL	The Haybarn, Burycroft Farm, Crawley Rd, Hailey	Erection of new dwelling
20/00994/HHD	Old Barn House, 124 Woodstock Rd, Witney	Conversion of garage into ancillary accommodation to include the insertion of two roof lights (retrospective)
20/00985/FUL	Bowens Garage, New Yatt Lane, New Yatt	Demolition of existing commercial garage and associated structures. Erection of detached dwelling together with alterations to existing vehicular access and landscaping works

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works	Object
20/00962/LBC/ 20/00961/HHD	Hunters Close Farm, Middletown, Hailey	Insertion of new staircase, internal re-ordering, conversion of attic and replacement of modern timber casement windows with leaded lights in oak frames	No objection

(c) Decisions made:

20/00798/HHD	7 Giernalls Rd, Hailey	Erection of single storey side extension, loft conversion with front and rear dormer windows and front entrance porch	PC- No objection WODC- Approved
20/00856/S73	25 Giernalls Rd, Hailey	Noncompliance with condition 2 of planning permission 17/03146/HHD to allow change to roof pitch	PC- No objection WODC- Approved
20/00865/HHD	Wytham, New Yatt Lane	Single storey extension to side and rear	PC-No objection WODC- Approved
20/00881/HHD	Wychwood Cottage, Wood Lane, Hailey	Erection of replacement garage, shed and porch with new garden room to rear	PC-No objection WODC- Approved

(d) Update on Licensing application: Variation of Premises Licence for Aquila Visum Limited Unit F2 New Yatt Business Centre New Yatt Witney

11. Village Hall (Cllr Ann Gibson)

- (a) Village Hall Management Committee

12. To receive a Neighbourhood Policing Report (Cllr Andy Smith)

13. Amenities: (Cllr Calvert McGibbon)

(a) Playground:

- (i) Routine recorded inspection of play equipment
- (ii) Preparation for re-opening of playground
- (iii) To discuss proposed capital expenditure on agility trail
- (iv) To authorise purchase of playbark

(b) To consider accepting the quotation from SSEN for installation of an unmetered connection in New Yatt for a defibrillator

(c) Sale of Wood Green

(d) Registration of Parish Council land with Land Registry.

(e) To consider request by K9 Dreamers to use recreation ground for puppy training classes

14. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

15. Environment

(a) Burial Ground

(i) To consider quote for work on lime tree at Old Burial Ground

(ii) To consider request of a sum of up to £250 to cover eventualities, and avoid a delay in completing the work, to be made available

(iii) To authorise repayment of £65 to Michael Drew for cost of water pipes laid under the Burial Ground path

(iv) To consider purchase of Hailey Parish Council sign for installation by the entrance

(b) Footpaths

(i) Update on Footpaths and Public Rights of Way campaign

(ii) County Council request for footpaths to be cleared: to consider if any footpaths in Hailey meet the criteria

(c) Update on transportation of sewage silt through Poffley End

16. Allotments (including Allotments for Labouring Poor Charity) (Cllr Ann Gibson)

(a) Update on allotments

(i) To consider proposal to supply standardised storage for every plot on Poffley End allotments (ALP)

(ii) Update on water supply at the allotments

(iii) To consider and adopt revised allotment regulations

(iv) To consider PC membership of National Allotment Society

(v) To note and accept offer from allotment holder to paint the gate at Poffley End

(b) Update on renewal of substation lease

17. Finances and Administration:

(a) Payments received:

None

(b) Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's May net salary	£635.19
	Expenses/Allowance	£26.00
	Total:	£661.19
Nest	Clerk's pension (Direct debit)	£46.31
Park Lane Driveways	Groundwork for Burial Ground	£4,799.00*
Park Lane Driveways	Surface work	£4,799.00*
Park Lane Driveways	Remaining Balance for path at Burial Ground	£1,370.00
McCracken and Son	Grass cutting March	£571.20
McCracken and Son	Grass cutting April	£715.20
SSE	Electricity bill for pavillion	£55.03

*Already paid. Invoices approved at April meeting to be paid as they become due

(c) Hailey Parish Council bank balances

To 31 May 2020	
Unity Trust Current Account	£16,343.13
Unity Trust Deposit account	£20,678.90
COIF Public Sector Deposit Fund	£35,000
Allotments for Labouring Poor	£10,054.22
Allotments for Labouring Poor COIF deposit account	£32,747.47

- (d) To receive Internal Audit Report and note any recommendations
- (e) To approve Part 1 Annual Governance statement of Annual Governance and Return (AGAR)
- (f) To approve Part 2 Accounting statement of AGAR
- (g) Update on website accessibility regulations

18. Correspondence received

19 Other Items to Note

20. Dates of Parish Council meetings 2020-21:

Remote meetings to be held until further notice

13 th July 2020
10 th August 2020 (Planning and Finance only)
14 th September 2020*
12 th October 2020
9 th November 2020
14 th December 2019*
11 th January 2021
8 th February 2021
8 th March 2021*

* denotes Joan Smith Educational Charity meetings

Clerk to the Council

Lisa Wilkinson

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.

Remote meetings due to Coronavirus pandemic:

The Government have recently introduced new temporary legislation enabling PCs to hold remote meetings. The public are still invited to these meetings. If you would like to join, then please click on the Zoom link:

<https://us02web.zoom.us/j/3591751596>

If required, the meeting ID is 359 175 1596

There will be a public time item for your views to be heard. The rest of the time, the PC asks that you mute yourself so there is no extra background disturbance.