

You are summoned to attend the **Online Meeting of the Parish Council on 13<sup>th</sup> July 2020 at 7.30pm**  
For the transaction of the business stated below. The Public and Press are also invited to attend online.  
(See joining instructions at the end of the agenda)

**The agenda is as follows:**

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. **Contributions from members of the public**
4. To receive the **Minutes of the Parish Council Meeting dated 8<sup>th</sup> June 2020.** To sign minutes from 9<sup>th</sup> March, 23<sup>rd</sup> March (extraordinary meeting) and 20<sup>th</sup> April
5. **Matters arising from the minutes**
6. **Coronavirus**
  - (a) Update on Parish volunteer scheme including WODC survey
7. To receive **update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.**
- 8 **Planning:** To receive an update report.

**(a) Planning applications received:**

Ref no:	Address	Proposal
20/01664/HHD	Ye Old Cottage, New Yatt Lane, New Yatt	Erection of first floor extension above existing kitchen

**(b) Decisions outstanding:**

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works	Object
20/00962/LBC/ 20/00961/HHD	Hunters Close Farm, Middletown, Hailey	Insertion of new staircase, internal re-ordering, conversion of attic and replacement of modern timber casement windows with leaded lights in oak frames	No objection
20/01074/FUL	The Haybarn, Burycroft Farm, Crawley Rd, Hailey	Erection of new dwelling	No objection
20/00994/HHD	Old Barn House, 124 Woodstock Rd, Witney	Conversion of garage into ancillary accommodation to include the insertion of two roof lights (retrospective)	No objection
20/00985/FUL	Bowens Garage, New Yatt Lane, New Yatt	Demolition of existing commercial garage and associated structures. Erection of detached dwelling together with alterations to existing vehicular access and landscaping works	No objection/Support

**(c) Decisions made:**

None

- (d) To consider PC response to CIL Consultation by WODC
- (e) To consider PC input into review of Local Plan 2031
- (f) Supplementary Planning documents - N Witney, Developer Contributions and Affordable Housing

**9. Village Hall** (Cllr Ann Gibson)

- (a) Village Hall Management Committee

**10. To receive a Neighbourhood Policing Report** (Cllr Andy Smith)

**11. Amenities:** (Cllr Calvert McGibbon)

(a) **Playground:**

- (i) Routine recorded inspection of play equipment
- (ii) Update on re-opening of playground and notices
- (iii) To receive tenders for new agility trail
- (iv) To consider whether golf can be played on the recreation ground and to purchase signs if necessary

(b) Sale of Wood Green

(c) Registration of Parish Council land with Land Registry.

**12. Highways and Traffic:** To receive update reports. (Cllr Andy Smith)

**13. Environment**

(a) **Burial Ground**

- (i) To consider quote for work on lime tree at Old Burial Ground
- (ii) To review Burial Ground Regulations and consider increasing fees in line with Church of England scale of fees

of fees

- (iii) To consider installation of a new gate post, re-hang the gate, and re-fix the rails at the entrance at cost of £235

- (iv) To consider expenditure of up to £250 on wildflower seed for the meadow

(b) **Footpaths**

- (i) Update on Footpaths and Public Rights of Way

**14. Allotments (including Allotments for Labouring Poor Charity)** (Cllr Ann Gibson)

(a) Update on allotments

- (i) Update on water supply at the allotments
- (ii) To consider offer from resident to supply post and wire fence to northern boundary
- (iii) To consider

(b) Update on renewal of substation lease

**15. Finances and Administration:**

(a) **Payments received:**

Oxfordshire County Council	Councillor Priority Fund (contribution to installation of unmetered electricity supply for defib in New Yatt)	£370.00
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(b) **Accounts for authorisation and payment:**

Lisa Wilkinson	Clerk's June net salary	£532.00
	Expenses/Allowance	£26.00
	<b>Total:</b>	<b>£558.00</b>
Nest	Clerk's pension (Direct debit)	£39.10
Amazon (Repay L Wilkinson)	Laminating pouches	£11.95
WODC (Repay L Wilkinson)	Garden waste licence for Burial Ground	£30.00
Alfred Groves DIY Shop (Repay L Wilkinson)	Playground emergency kit	£25.85
Repay M Drew	Supply of water pipes at Burial Ground	£107.28
National Allotment Society	Council Membership	£67.00
McCracken and Son	Grass cutting June	£1,142.40
RM Whitehouse & Co Ltd	Internal audit	£258.00
FLP Outdoor Play Solutions	Playground Maintenance	£5,135.46
Banbury Turf	Playbark 2 cubic metres	£156.00

(c) **Hailey Parish Council bank balances**

<b>To 30 June 2020</b>	
Unity Trust Current Account	£3,318.27
Unity Trust Deposit account	£20,697.77
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	£10,060.76

Allotments for Labouring Poor COIF deposit account	£32,747.47
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(d) To consider clerk's request to be absent for the August PC meeting

(e) To receive Financial Statements, Bank Reconciliations and Actual vs Expenditure figures

16. Correspondence received

17 Other Items to Note

18. Dates of Parish Council meetings 2020-21:

*Remote meetings to be held until further notice*

10 <sup>th</sup> August 2020 (Planning and Finance only)
14 <sup>th</sup> September 2020*
12 <sup>th</sup> October 2020
9 <sup>th</sup> November 2020
14 <sup>th</sup> December 2019*
11 <sup>th</sup> January 2021
8 <sup>th</sup> February 2021
8 <sup>th</sup> March 2021*

\* denotes Joan Smith Educational Charity meetings

### Clerk to the Council

**Lisa Wilkinson**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*

### Remote meetings due to Coronavirus pandemic:

#### Join Zoom Meeting

<https://us02web.zoom.us/j/3591751596>

Meeting ID: 359 175 1596

One tap mobile

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#### Dial by your location

203 901 7895 United Kingdom

131 460 1196 United Kingdom

203 051 2874 United Kingdom

203 481 5237 United Kingdom

203 481 5240 United Kingdom

Meeting ID: 359 175 1596

Find your local number: <https://us02web.zoom.us/u/kAKfn5nb8>

The Government have recently introduced new temporary legislation enabling PCs to hold remote meetings. The public are still invited to these meetings. If you would like to join, then please click on the Zoom link:

There will be a public time item for your views to be heard. The rest of the time, the PC asks that you mute yourself so there is no extra background disturbance.