

Minutes of the **Meeting of the Parish Council** held at the
Village Hall, Hailey on Monday 14th January 2019 at 7.30pm

Present: Cllrs: G. Knaggs (in the chair), D. Musson, G. Doland, C. McGibbon, G. Hyatt, **County Cllr:** L. Walker, **Parish Clerk:** L. Wilkinson, 7 members of public.

1. To receive apologies for absence.

Apologies were received from Cllrs A. Smith, G. Hill and K. Mullins.

2. To receive Declarations of Interest:

There were none.

3. Contributions from members of the public

- The VAS at Vine Farm is not working
- Concern was raised about coaches parking on the lane not actually on the Common Leys campus where they should (travel plan in place). The PC will contact the college regarding this.

4. To receive the Minutes of the Parish Council Meeting dated 10th December 2018

They were signed as a true record.

5. Matters arising from the minutes

There were none.

6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.

County Cllr Walker reported that New Yatt Road is closed due to work to replace a foul sewer and road resurfacing. Advance signs have been requested to be erected as previously the only warning sign was directly outside the development. The road will be closed until 8th February.

Cllr Walker attended the coffee morning in Hailey on Friday 11th January and as a result contacted Thames Water about a leaky pipe.

There are no current plans for the SGN Gasworks through the village that were cancelled last year.

District Cllr Mullins sent in a report in his absence:

• **Food Recycling:**

A recent push to reinforce the recycling message in the District has proven to be a major success. Over a six-week period, a dedicated team of advisors targeted 5,789 homes in Witney, Ducklington and Bampton to offer advice on food waste and recycling as well as giving away free caddies and liners. As a result, 3.7 tonnes of additional food waste were collected – the equivalent of almost 750 caddies.

• **4G Mobile Coverage:**

In a letter to the Department for Digital, Culture, Media and Sport from WODC, it was highlighted that

“59 per cent in the west, did not have reliable 4G coverage from all four mobile phone networks. Therefore, we call upon the Government to introduce legally-binding targets to force the mobile phone networks to extend 4G coverage.”

The response came back at the end of 2018 as follows:

“[An Ofcom report from October 2018 states] that more than half of the premises in [West Oxfordshire] have 4G indoor coverage from all four mobile network operators, and that more than 80% of premises have coverage from at least 3 operators.

Despite this, the government recognises more should be done particularly in rural areas, where people's' experience is still not what it should be.

• **Grant Applications for Community Projects**

Grant funding is now open for 2019-20 applications. WODC's Community Revenue Grants are awarded to

support a diverse range of activity from environmental work through to volunteer activity. Their work must support the Council's own priorities.

7. Planning: To receive an update report.

(a) Planning applications received:

| Ref no: | Address | Proposal | Decision |
|--------------|---------------------------------------|--|--|
| 18/03537/HHD | 9 Hemplands, Poffley End, Hailey | Alterations to stone walling and formation of vehicular access | No objection |
| 19/00010/HHD | Barnfield House, Delly End, Hailey | Extension to storage building | * opened to the public to speak Objection: height of building, only one side faced with stone, removal of vegetation and potential for commercial activity |

* A resident showed aerial photos of the site. The development will double the current footprint. The façades will not be stone clad (apart from facing Barnfield). The materials are not suitable for the area. There are currently plant vehicles on site. Permission has already been gained for storage on two occasions. Concern raised about change of use in the future. Vegetation on boundary would be removed so will not shield the building. It would be built on a higher ground level due to having to be piled. Height will be 15-18ft. It would be visible from surrounding houses and intensify development in that area. Concern about noise of non-domestic traffic.

(b) Decisions outstanding:

| Ref no: | Address | Proposal | PC Decision |
|----------------------|---|---|--------------------------------|
| 18/03244/OUT | Land south of the Hollies, New Yatt Lane, New Yatt | Residential development of up to 8 dwellings and associated infrastructure works | No objection |
| 18/03318/LBC | Old Manor Cottage, Poffley End, Hailey | Alterations to include new fire door and upgrading of existing doors also new extract ventilation to N. E. elevation. | No objection |
| 18/02971/FUL | New Mill, New Mill Lane, Witney | 43 additional parking bays | No objection |
| 18/03010/HHD | Littledean, Pitts Lane, Hailey | Construction of an oak framed porch over front door. Rear extension and conversion of roof space to create first floor living area to include insertion of roof lights and dormer windows. | No objection |
| 18/02530/FUL | Land south of New Mill Lane, Witney | Change of use from Agriculture to Mixed Agriculture and Dog Walking/Grooming business, laying of hardcore and erection of replacement fence (Retrospective). | No objection |
| 17/00992/OUT amended | Land south west of Charlbury Rd, Hailey** | Outline residential development with means of vehicular access from Charlbury Rd for consideration. All other matters (layout, appearance, scale and landscaping) reserved for subsequent approval, for the construction of up to 50 dwellings (C3 use), of which 40% will be affordable. Landscaping and earthworks to facilitate surface water drainage and all | PC – Object Planning Appeal |

| | | | |
|--------------|---------------------------------------|--|--------------|
| | | other ancillary infrastructure and enabling works. | |
| 18/01567/FUL | Bird in Hand, White Oak Green, Hailey | Construction of new dwelling | No objection |

****** Appeal hearing begins on 29th January at Wood Green, Witney.

(c) Decisions made:

| Ref no: | Address | Proposal | Decision |
|--------------|--|--|------------------------------------|
| 18/02866/ADV | Land north of A4095 at E437546 N211578 North Leigh | Erection of two non-illuminated hoarding signs | PC- No objection WODC- Approved |
| 18/03175/HHD | Little Blenheim, Delly End, Hailey | Demolition of existing rear single-storey extensions. Erection of rear single storey extension and first floor side extension. Internal alterations to include loft conversion. (To allow dormer changes to dormer window) | PC-No objection WODC- Approved |
| 18/02749/HHD | 1 Wood Lane, Hailey | Erection of greenhouse and garden shed (part retrospective) | PC- No objection WODC- Approved |
| 18/03324/HHD | 33 New Road, Hailey | Erection of single storey rear extension | PC-No objection WODC- Approved |

8. To approve meeting dates for the financial year 2019-20

| Date | Monday of Month | Weeks between Meetings |
|---|-----------------------|------------------------|
| 8 th April 2019 | 2nd | 4 |
| 8 th April 2019 | Annual Parish Meeting | |
| 13 th May 2019 | 2nd | 5 |
| 10 th June 2019* | 2nd | 4 |
| 8 th July 2019 | 2nd | 5 |
| 12 th August 2019 (Planning and Finance only) | 2nd | 4 |
| 9 th September 2019* | 2nd | 5 |
| 14 th October 2019 | 2nd | 4 |
| 11 th November 2019 | 2nd | 4 |
| 9 th December 2019* | 2nd | 4 |
| 13 th January 2020 | 2nd | 4 |
| 10 th February 2020 | 2nd | 4 |
| 9 th March 2020* | 2nd | 4 |

* denotes Joan Smith meeting

These were approved.

9. To note timetable for PC elections and consider advertising for new councillor(s)

Parish Council elections will be held on 2nd May 2019. The clerk will produce election posters, flyers and a job description to publicise this.

10. To consider PC funding to St John's Church for maintenance of the churchyard

Cllr Musson has further researched this issue. There are opposing arguments from the Society of Local Council Clerks (SLCC)/Oxfordshire Association of Local Councils (OALC) and Paul Clayden, the author of Arnold-Baker on Local Council Administration. Following Cllr Musson's presentation on this issue, he summarised that the advice is diametrically opposed.

Cllr Knaggs reminded the PC that the suggestion had been raised about closing the churchyard so the PC can then take responsibility for maintaining it.

It was agreed that the clerk will recontact OALC/NALC with the opposing point of view from Paul Clayden, to

seek their opinion on it.

11. Neighbourhood Plan

A letter has been received from the Inspector seeking clarification on certain points. Cllr Knaggs will answer these points and circulate the document to the other councillors.

12. Infrastructure Development Plan

a. Village Hall consultation

No update

b. Church Lane

Cllr Musson reported that after speaking to residents of Church Lane, they object to the suggested use of the Lane as part of the new village hall one-way system. There was some discussion about the status of Church Lane as a bridleway/unadopted road. Cllr Musson will investigate its status further.

13. To receive a Neighbourhood Policing Report.

No update

14. Amenities:

(a) Routine recorded inspection of play equipment.

This has been carried out by Cllr McGibbon

A request has been raised for a skate park to replace the exercise equipment. This was noted.

15. Highways and Traffic: To receive update reports.

(a) Highways.

(i) Update on postponed SGN roadworks through Hailey

No update

(b) Update on Vehicle Activated Signs

- The Vine Farm VAS and VAS at New Yatt are both being repaired on 15th January
- The Councillor Priority Fund for VAS at Delly Hill has been approved and will be received in the next week. The VAS has been ordered through Swarco.

16. Estates, Footpaths & Bridleways: To receive update reports.

(a) Sale of Wood Green

No update

(b) Registration of Parish Council land with Land Registry

A solicitor has been appointed to the case.

(c) To receive quote for maintenance of trees in Church Lane and recreation ground

A quote of £550 has been received. Two more estimates will be sought.

(d) The consultation period on Occupation Lane has now closed. One objection has been received which will be considered by OCC.

17. Allotments

All allotments have been inspected. All except for one are in good condition.

18. Finances:

(a) Payments received:

| | | |
|-------------------------------|-----------------------------------|---------|
| Allotments for Labouring Poor | Field rent (Whiteoak Green-small) | £535.00 |
|-------------------------------|-----------------------------------|---------|

(b)Accounts for authorisation and payment:

| | | |
|----------------|-----------------------------|----------------|
| Lisa Wilkinson | Clerk's December net salary | £517.82 |
| | Expenses/Allowance | £30.76 |
| | Total: | £548.58 |
| Nest | Clerk's pension | £23.65 |
| HMRC | Income tax payments | £6.67 |

Payments authorised by Cllrs Doland and Musson

(c)Hailey Parish Council bank balance to 31 December 2018

| | |
|-----------------------------|------------|
| Unity Trust Current Account | £42,666.41 |
| Unity Trust Deposit account | £5,096.75 |

(d) To consider purchase of noticeboards for the parish.

The possibility of purchasing new noticeboards for the parish out of the capital budget, was discussed. A one bay noticeboard with posts costs a minimum of £900. Cllr Doland will research this issue.

(e) To consider salary award for clerk from April 2019 in line with NJC increments

This cost of living rise was agreed.

(f) To note precept for £31,119 has been requested from WODC

This was noted. This is a £10.55 increase on last year's precept.

(g) To receive financial statements for Hailey Parish Council and Allotments for the Labouring Poor
These were circulated.

(h) To authorise bank reconciliations

Cllr McGibbon authorised these at the meeting.

19. Correspondence received

- Restore Volunteer Recruitment Evening poster

20. Other Items to Note

Cllr Hyatt stated that he was pleased to see the village hall being used.

21. Contributions from members of the public

- The work on the skate ramps has not been carried out.
- Support was given by a resident for funding the church
- Fingerpost sign is still broken. Cllr Walker will investigate and ask OCC to repair this.

22. Dates of Parish Council meetings for 2018-19:

| | |
|-----------------------------|--|
| 11 th February | |
| 11 th March 2019 | And Joan Smith Educational Charity meeting |

Meeting closed: 8.50pm

