

Minutes of the Online Meeting of the Parish Council on 10th August 2020 at 7.30pm

Finance and Planning meeting only

Present: Cllrs: G. Knaggs (in the chair), A. Smith, G. Doland, C. McGibbon (minutes), A. Gibson, T. Rogers, due to technology issues Cllr M. Drew joined the meeting at 7.45.

1. To receive apologies for absence.

Apologies were received from Cllr Walker, Cllr Hill, and the Parish Clerk

2. To receive Declarations of Interest: Cllr Doland declared an interest in item 5a) planning application 20/01746/HHD and withdrew from the discussion.

3. To receive the Minutes of the Parish Council Meeting dated 13th July 2020.

These were agreed and signed as a true record.

4. Matters arising from the minutes

There were none.

5. Planning: To receive an update report.

(a) Planning applications received:

Ref no:	Address	Proposal	PC Decision
20/01746/HHD	White Cottage, New Yatt Lane, New Yatt	Alterations and erection of rear single storey extension	No objection

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works	Object
20/01074/FUL	The Haybarn, Burycroft Farm, Crawley Rd, Hailey	Erection of new dwelling	No objection
20/00985/FUL	Bowens Garage, New Yatt Lane, New Yatt	Demolition of existing commercial garage and associated structures. Erection of detached dwelling together with alterations to existing vehicular access and landscaping works	No objection/Support
20/01664/HHD	Ye Old Cottage, New Yatt Lane, New Yatt	Erection of first floor extension above existing kitchen	No objection

(c) Decisions made:

Ref no:	Address	Proposal	Decision
20/00962/LBC/ 20/00961/HHD	Hunters Close Farm, Middletown,	Insertion of new staircase, internal re-ordering, conversion of attic and	PC-No objection WODC- Approved

	Hailey	replacement of modern timber casement windows with leaded lights in oak frames	
20/00994/HHD	Old Barn House, 124 Woodstock Rd, Witney	Conversion of garage into ancillary accommodation to include the insertion of two roof lights (retrospective)	PC- No objection WODC- Approved

6. Finances and Administration:

(a) Payments received:

Peter Smith Funeral directors	Burial fees	£1324.00
SR Childs Funeral Directors	Burial fees	£331.00
Peter Smith Funeral directors	Burial fees	£347.00

(b) Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's July net salary	£517.60
	Expenses/Allowance	£26.00
	Total:	£543.60
Nest	Clerk's pension (Direct debit)	£39.10
Playforce	Deposit for agility trail	£4,734.49
Ubico	Removal of Flytip from Poffley End allotments (ALP)	£36.38
JAG Timber	Remedial work as per survey	£816.00
SSEN	Unmetered connection for defib	£890.16
McCracken and Son Ltd	Grass cutting July	£571.20

These were authorised by Cllrs A. Gibson and C. McGibbon

(c) Hailey Parish Council bank balances

To 31 July 2020	
Unity Trust Current Account	£10,252.75
Unity Trust Deposit account	£13,697.77
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	£10,060.76
Allotments for Labouring Poor COIF deposit account	£32,747.47

(d) To consider raising allotment rents from September 2021

It was **resolved** to raise the allotment rent by 5% from September 2021. Notice of this will be sent to the allotment holders this September with the rent requests.

(e) To consider quotes for tree work at Old Burial Ground and Middletown

Cllr Drew reported that only two quotes have been received despite five being requested. It was **resolved** that the decision on the work could be based on these as no further companies wanted to or had provided a quote for the work at the time the resolution was adopted.

It was **resolved** to offer the work to JAG Trees at the cost of £700 ex VAT.

(f) To consider increasing frequency that WODC empties the playground bin

Following several complaints about the overflowing bin at the playground, it was **resolved** to ask WODC to empty this more frequently. Although the cost of this is unknown at present it was agreed that this was necessary. The clerk will organise this with WODC. It was further **resolved** to seek permission from the Village Hall Committee to use their large yellow waste bin and to seek WODC to empty same. Cllr A. Gibson to follow up and report.

(g) To note Hailey PC's response to the WODC CIL consultation

Cllr Knaggs reported that a flyer had been delivered to all households in the parish, encouraging residents to comment on WODC's CIL proposal. The PC had agreed to object to this in March 2020.

It was **resolved** to adopt the attached as the PC's response to the consultation. It was further **resolved** to

circulate the report within the community; Cllr A. Smith to re-post on Facebook with a link to the WODC consultation web page. It was additionally **resolved** to send a copy of this report with a covering letter, to the Leader of WODC James Mills, Cllr G. Haine and WODC officers Giles Hughes and Chris Hargreaves. Correspondence to be copied to MP Robert Courts. The Chairman to action by providing the text for this. **A few days before the CIL final decision is made by the full WODC council another letter will be circulated. This will be drafted by Cllr Knaggs.**
The Chair was thanked for all his hard work on this matter.

7. Further Issues to note

1. The scheme will cease with effect from Monday 17th of August 2020. Cllrs A. Gibson & Cllr A Smith to notify all concerned via e-mail and 'whats app' of this.
2. Cllr A. Smith discussed the broken gate at the Thames Water land. This broken gate could act as an invitation to gain access to the land. The Chairman would ask the clerk to discuss with the clerk at Crawley PC.
3. Cllr M. Drew discussed the issue of a new editor and production team for the Hailey Herald. He stated that the next HH would be in October. Chair indicated that he and Cllr Drew would have further discussions about the editorial and production requirements.
4. Cllr Drew discussed the issue of returning to face to face instead of the Zoom meetings. The village hall is closed and not available for meetings until further notice. Chair to discuss with Clerk and report back.

8. Dates of Parish Council meetings 2020-21:

Remote meetings to be held until further notice

14 th September 2020*
12 th October 2020
9 th November 2020
14 th December 2019*
11 th January 2021
8 th February 2021
8 th March 2021*

* denotes Joan Smith Educational Charity meetings

Meeting closed at 8.25pm.