

You are summoned to attend the **Online Meeting of the Parish Council on 14<sup>th</sup> September 2020 at 7.30pm**  
For the transaction of the business stated below. The Public and Press are also invited to attend online.  
(See joining instructions at the end of the agenda)

**The agenda is as follows:**

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 10<sup>th</sup> August 2020.
5. Matters arising from the minutes
6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. **Planning:** To receive an update report.

**(a) Planning applications received:**

Ref no:	Address	Proposal
20/01961/HHD	3 Hicks Close, Hailey	Erection of first floor extension above existing garage to create additional bedroom with en suite

**(b) Decisions outstanding:**

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works	Object

**(c) Decisions made:**

Ref no:	Address	Proposal	Decision
20/00985/FUL	Bowens Garage, New Yatt Lane, New Yatt	Demolition of existing commercial garage and associated structures. Erection of detached dwelling together with alterations to existing vehicular access and landscaping works	PC- No objection/Support Application withdrawn
20/01074/FUL	The Haybarn, Burycroft Farm, Crawley Rd, Hailey	Erection of new dwelling	PC-No objection WODC- Approved
20/01664/HHD	Ye Old Cottage, New Yatt Lane, New Yatt	Erection of first floor extension above existing kitchen	PC- No objection WODC- Approved
20/01746/HHD	White Cottage, New Yatt Lane, New Yatt	Alterations and erection of rear single storey extension	PC-No objection WODC- Approved

**(d) To consider response to the Government white paper on changes to the current planning system**

8. To consider appointment of new editor and production team for Hailey Herald
9. To resolve to spend £149 (ex VAT) to make website compliant with new accessibility regulations
10. Village Hall (Cllr Ann Gibson)
  - (a) Village Hall Management Committee
11. To receive a Neighbourhood Policing Report (Cllr Andy Smith)
12. Amenities: (Cllr Calvert McGibbon)

**(a) Playground:**

- (i) Routine recorded inspection of play equipment
- (ii) To consider ROSPA report and any action necessary:

- To remove the stakes with sharp projection at the fireman's pole and infant swing
- To fit new slat to picnic bench

(iii) To resolve to allow 'Ride on Time' Children's activity sessions permission to use the recreation ground

(iv) To note installation of new agility trail

(v) To note contractor has been requested to fix zipwire following issues with it soon after repair by them

(b) Sale of Wood Green

(c) Registration of Parish Council land with Land Registry.

**13. Highways and Traffic:** To receive update reports. (Cllr Andy Smith)

(a) To consider request for signage to slow down traffic for horse-riding

(b) To consider taking out a maintenance contract for the defibrillator on Delly Hill

**14. Environment** (Cllr Michael Drew)

(a) **Burial Grounds**

(i) To receive Burial Ground report

(ii) To consider request for an extra £44 towards wildflower seed

(b) **Footpaths**

(c) **Grass cutting**

(d) **Trees**

**15. Allotments (including Allotments for Labouring Poor Charity)** (Cllr Ann Gibson)

(a) Update on allotments

(i) To receive allotment report

(ii) Update on water supply at the allotments

(iii) To consider splitting up the larger plots at Hemplands

(b) Update on renewal of substation lease

**16. Finances and Administration:**

(a) **Payments received:**

Peter Smith Funeral Directors	Memorial	£142.00
Monumental Stone masons	Additional inscription	£27.00

(b) **Accounts for authorisation and payment:**

Lisa Wilkinson	Clerk's August net salary	£590.98
	Expenses/Allowance	£42.25
	<b>Total:</b>	<b>£633.23</b>
Nest	Clerk's pension (Direct debit)	£40.18
Playsafety Ltd	ROSPA report	£214.80
British Legion	Wreath (GPC)	£50.00
Netwise UK	Website WCAG 2.1aa Accessibility Compliance edits	£149.00
WODC	Conduct of Parish elections 2019	£95.68
McCracken and Son	Grass cutting August	£571.20
Netwise UK	Annual website support and maintenance	£300.00

(c) **Transfer between accounts**

From	To	Reason	Amount
Allotments for Labouring Poor	Hailey Parish Council	Administration fees for charity	£150.00

(d) **Hailey Parish Council bank balances**

To 31 August 2020	
Unity Trust Current Account	£3,262.94
Unity Trust Deposit account	£20,697.77
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	£10,032.90
Allotments for Labouring Poor COIF deposit account	£32,747.47

(e) To resolve Accessibility statement for website

(f) To resolve National Salary Award for 2020 for the clerk (backdated to April 2020)

**17. Correspondence received**

**18. Other Items to Note**

**19. Dates of Parish Council meetings 2020-21:**

***Remote meetings to be held until further notice***

12th October 2020
9th November 2020
14th December 2019*
11th January 2021
8th February 2021
8th March 2021*

\* denotes Joan Smith Educational Charity meetings

**Clerk to the Council**

**Lisa Wilkinson**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*

**Remote meetings due to Coronavirus pandemic:**

The Government have recently introduced new temporary legislation enabling PCs to hold remote meetings. The public are still invited to these meetings. If you would like to join, then please click on the Zoom link below

There will be a public time item for your views to be heard. The rest of the time, the PC asks that you mute yourself so there is no extra background disturbance.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/3591751596>

Meeting ID: 359 175 1596

One tap mobile

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**Dial by your location**

203 901 7895 United Kingdom

131 460 1196 United Kingdom

203 051 2874 United Kingdom

203 481 5237 United Kingdom

203 481 5240 United Kingdom

Meeting ID: 359 175 1596

Find your local number: <https://us02web.zoom.us/j/kAKfn5nb8>