

You are summoned to attend the **Online Meeting of the Parish Council on 12th October 2020 at 7.30pm**
For the transaction of the business stated below. The Public and Press are also invited to attend online.
(See joining instructions at the end of the agenda)

The agenda is as follows:

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 14th September 2020.
5. Matters arising from the minutes
6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. **Planning:** To receive an update report.

(a) Planning applications received:

Ref no:	Address	Proposal
20/02651/HHD	Stacks, Priest Hill Lane, Hailey	Replace detached garage with double garage with office above

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works	Object

(c) Decisions made:

Ref no:	Address	Proposal	Decision
20/01961/HHD	3 Hicks Close, Hailey	Erection of first floor extension above existing garage to create additional bedroom with en- suite	PC-No objection WODC- Approved

(d) North Witney Supplementary Planning Documents (SPD)

8. **Grants:**
 - (a) To consider payment of grant to St John's Church
 - (b) To consider payment of this year's grant to Hailey Festival
9. **Village Hall** (Cllr Ann Gibson)
 - (a) Village Hall Management Committee
 - (b) To consider request to locate a storage container on the Recreation Ground.
10. To receive a **Neighbourhood Policing Report** (Cllr Andy Smith)
11. **Amenities:** (Cllr Calvert McGibbon)
 - (a) **Playground:**
 - (i) Routine recorded inspection of play equipment
 - (ii) To consider installation of a further five stepping logs at the agility trail at the cost of £641.82
 - (iii) To consider increasing the playground budget by £533 to purchase the five stepping logs.
 - (iv) To consider options of replacing the old roundabout and installing a new piece of equipment (included in this year's budget)
 - (b) Sale of Wood Green
 - (c) Registration of Parish Council land with Land Registry.
12. **Highways and Traffic:** To receive update reports. (Cllr Andy Smith)
 - (a) To consider proposal for VAS warranties
13. **Environment** (Cllr Michael Drew)

(a) Burial Grounds

- (i) To receive Burial Ground report
- (b) Footpaths
- (c) Grass cutting
- (d) Trees

14. Allotments (including Allotments for Labouring Poor Charity) (Cllr Ann Gibson)

- (a) Update on allotments
 - (i) To receive allotment report
 - (ii) Update on water supply at the allotments
 - (iii) To report on splitting up the large plot at Hemplands
 - (iv) To consider rent for field at Hemplands (HPC)
 - (v) To consider rent for small field at Whiteoak Green (ALP)
- (b) Update on renewal of substation lease

15. Finances and Administration:**(a) Payments received:**

WODC	Precept	£17,548.00
HPC Allotmentees	Allotment rents	£137.99
ALP Allotmentees	ALP allotment rent	£1,745.00

(b) Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's September net salary	£529.34
	Expenses/Allowance	£26.00
	Total:	£555.34
Nest	Clerk's pension (Direct debit)	£40.18
John Chambers Wildflowers (Repay M. Drew)	Wildflower seed for Burial Ground	£294.00
John Welch & Stammers	Land registry fee for Hemplands allotments	£140.00
Playforce	Agility trail-remaining balance	£4,734.49
HMRC	Income tax payments (Quarter 2)	£44.40
McCracken and Son	Grass cutting September	£897.60
Community Woodland	Grant (GPC)	£300.00
Hailey Herald	Grant (GPC)	£100.00
SSE	Pavillion electricity bill	£27.82
Viking Direct	Ink cartridges/paper	£157.42
G&D Franklin	Repair of gate post at Burial Ground/Playground repairs	£260.00

(c) Hailey Parish Council bank balances

To 30 September 2020	
Unity Trust Current Account	£19,152.40
Unity Trust Deposit account	£8,697.77
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	£11,603.14
Allotments for Labouring Poor COIF deposit account	£32,747.47

- (d) To receive external audit report and note recommendations
- (e) To receive quarterly financial reports
- (f) To authorise bank reconciliations

16. Correspondence received**17. Other Items to Note****18. Dates of Parish Council meetings 2020-21:**

Remote meetings to be held until further notice

9th November 2020
14th December 2020*

11th January 2021
8th February 2021
8th March 2021*

* denotes Joan Smith Educational Charity meetings

Clerk to the Council

Lisa Wilkinson

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.

Remote meetings due to Coronavirus pandemic:

The Government have recently introduced new temporary legislation enabling PCs to hold remote meetings. The public are still invited to these meetings. If you would like to join, then please click on the Zoom link below

There will be a public time item for your views to be heard. The rest of the time, the PC asks that you mute yourself so there is no extra background disturbance.

Join Zoom Meeting

<https://us02web.zoom.us/j/3591751596>

Meeting ID: 359 175 1596

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