

**Minutes of the Online Meeting of the Parish Council on 9<sup>th</sup> November 2020 at 7.30pm**

**Present: Cllrs:** G. Knaggs (in the chair), A. Smith, G. Doland, M. Drew, A. Gibson, T. Rogers, **County Cllr** L. Walker,  
**Parish Clerk:** L. Wilkinson, 2 members of public (Crawley councillors)

1. **To receive apologies for absence;** these were received from Cllr McGibbon and District Cllr G. Hill.
2. **To receive Declarations of Interest:** none were received.
3. **Contributions from members of the public**
4. **To receive the Minutes of the Parish Council Meeting dated 12<sup>th</sup> October 2020.**  
These were signed as a true record.
5. **Matters arising from the minutes**  
There were none.
6. **To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.**

Cllr Walker talked about the current lockdown and its end date of 2<sup>nd</sup> December. West Oxfordshire District is currently relatively low in Covid cases.

The road past the Bird in Hand will be closed for works between 24<sup>th</sup> and 27<sup>th</sup> November.

7. **Planning:** To receive an update report.

**(a) Planning applications received:**

Ref no:	Address	Proposal	PC Decision
20/ 02435/S73	The Old Stables, Burycroft Farm, Crawley Rd	Removal of condition 6 of planning permission 11/0735/P/FP to allow the property to be used as an unrestricted residential dwelling.	No objection
20/02536/FUL	The Haybarn, Burycroft Farm, Crawley Rd	Demolition of existing building and erection of new dwelling	No objection as long as the ridge height does not exceed height of the Old Stables
20/02393/HHD	Greystone, Delly End	Erection of replacement wooden garden shed	No objection

**(b) Decisions outstanding:**

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works	Object
20/02651/HHD	Stacks, Priest Hill Lane, Hailey	Replace detached garage with double garage with office above	No objection

**(c) Decisions made:**

None

**(d) Hailey PC submission to North Witney Supplementary Planning Document**

An SPD on Developer Contributions has emerged from WODC. Cllr Knaggs would like to include aspects of this into the HPC submission so the submission will be put on hold until this is done. This was agreed.

It was agreed to hold an informal meeting for councillors to understand more about these supplementary planning documents.

8. To hear representations from Crawley PC about its proposal to make changes to the HGV weight limit through Crawley

Mark McCappin and Colin Dingwall, Crawley councillors, attended the meeting to speak about their proposal for a 7.5 tonne HGV weight limit through Crawley which has come about because of the weight limit currently trialling through Burford.

OCC has drawn up a potential scheme with Crawley PC and residents and neighbouring PCs are currently being consulted on it before it moves to a more formal stage. Minster Lovell has also had a similar scheme approved. Councillors were concerned that a consequence of these diversions would be HGVs passing through Hailey. The question was raised on how the PCs can work together. Cllr Walker informed the meeting that any restrictions being put in place may be dependent on the results of the Burford weight limit trial.

9. To consider initiating a consultation with St John's Church regarding closing the churchyard  
Cllr Knaggs circulated information on how to close churchyards officially. Following discussion, it was **resolved** not to proceed with this.

10. To note re-opening of volunteer scheme during second Covid lockdown

- The Government has updated its guidance accompanying the National restrictions that came into force on 5 November. People who are classed as clinically extremely vulnerable are "strongly advised to stay at home at all times, unless for exercise or doctors' appointments".
- Letters are being – or have been sent – by the Government to those affected

The PC agreed to notify residents that support is available if they contact their local councillor, rather than re-opening the volunteer scheme fully.

11. Village Hall

(a) Village Hall Management Committee

The VHMC had a remote meeting on 24 October to discuss re-opening the village hall, which interested hirers might fit with the Covid restrictions and how the cleaning protocols would be managed. The hall is now being closed completely to comply with the lockdown restrictions from 5 November. A new heater will be installed, and PAT testing will take place shortly. A possible grant from WODC for small businesses being forced to close is being investigated by the Treasurer.

12. To receive a Neighbourhood Policing Report

Cllr Smith reported that a burglary occurred over the weekend in Pitts Lane, where a number of items left outside in a car port and in sheds, etc. were taken, apparently in multiple visits to the property. Please remember to keep outbuildings secure and locked.

13. Amenities:

(a) Playground:

(i) Routine recorded inspection of play equipment was carried out by Cllr Ann Gibson on 23 October. The roundabout will be re-painted by Cllr Drew.

(ii) To note virement of £500 which has been moved to the playground budget from the reserves budget. This is for the additional standing logs for the agility trail. This was **resolved**.

(iii) To resolve wording of tenancy agreement for container on the Recreation Ground and authorise the clerk to sign on behalf of the Council.

This was **resolved** and will be signed by the Chairman as the clerk will be unavailable.

(iv) The PC noted that under the new lockdown restrictions all outdoor gyms are to remain closed from 5 November. Signs have been put in place on the adult exercise equipment and on noticeboards advising residents of this closure.

(b) Sale of Wood Green

No update.

**(c) Registration of Parish Council land with Land Registry.**

The solicitor has applied to the land registry for the registration of Delly Green.

**14. Highways and Traffic:** To receive update reports.

**(a) Gigaclear Fibre-to- the-Premises broadband in Hailey**

Contact has been made by Gigaclear with their plans to come to Hailey. There is no start date yet, but they will be carrying out surveys in the near future. Cllr Smith will be the PC representative for Gigaclear. The clerk has contacted the Community Engagement Manager.

**(b) SID is still waiting to go back to the police station for repair. We are hoping to continue the SID events after lockdown.**

**(c) Still waiting for training for OCC's "Super User" scheme, having completed the forms and sent them back into OCC.**

**15. Environment**

**(a) Burial Grounds**

**(i) To receive Burial Ground report**

Nothing to report.

**(b) Footpaths**

The sign for the COMMUNITY WOOD on Whitings Lane, was broken by harvesting machinery in August. It has recently been repaired and rehung by Cllr Drew and Mr Bailey

**(c) Grass Cutting**

The Contractors mowed the village grass for the 9th and last time in late October and have done the second trim of the Old Burial Ground, and the hedges in the Burial Ground.

**(d) Trees**

JAG are expected to do the tree work in the OBG in December.

**16. Allotments (including Allotments for Labouring Poor Charity)**

**(a) Update on allotments**

**(i) To receive allotment report**

Meetings have taken place at the Hemplands (Parish Council owned) allotments to discuss the division of two of the large strip plots that had remained uncultivated and had been rented to people no longer living in the village. It is proposed that these should be split into smaller plots to be offered in the early part of 2021 to people on the waiting list. This will enable more village residents to benefit from an allotment and provide additional income for the Parish Council. The strips have been rotavated to level the plots and to break up weeds and soil for the winter. Before the plots are split grass paths will need to be laid to enable access to each plot. Plots will be marked out with sticks early next year.

All rents have been received.

Nothing to report on the Allotments for the Labouring Poor plots at Poffley End Lane.

**(ii) Update on water supply at the allotments**

Thames Water have issued an invoice for the application and design fee for the water supply.

**(iii) To note emergency authorisation prior to PC meeting by chairman/clerk for the rotavation of Hemplands allotments at the cost of £200**

This was noted and authorised.

**(d) Update on renewal of substation lease**

**(i) To resolve to sign fair copies of lease with SSE**

The solicitor has received a copy of the Lease incorporating her amendments, from SSE. However, the name of the Council is incorrect in the attestation clause, so she has asked for this to be changed. Once this has been done, they will send a signature copy for the PC to authorise.

**17. Finances and Administration:**

**(a) Payments received:**

Hailey Football Club	Annual fees	£250.00
HPC Allotmenters	HPC Allotment rents	£53.00
ALP Allotmenters	ALP allotment rent	£20.90

**(b) Accounts for authorisation and payment:**

Lisa Wilkinson	Clerk's October net salary	£529.34
	Expenses/Allowance	£26.00
	<b>Total:</b>	<b>£555.34</b>
Nest	Clerk's pension (Direct debit)	£40.18
St John's Church	Grant (GPC)	£1000.00
SLCC	Annual subscription (shared with Shipton PC)	£80.50
Daniel Hubber Agricultural and Landscaping	Rotavating Hemplands allotments	£200.00
McCracken and Son	Grass cutting October	£998.40
<b>ALP account:</b> Thames Water	Application fee for water supply at Poffley End allotments	£360.00

These will be authorised by Cllrs Drew and Gibson

**(c) Hailey Parish Council bank balances**

<b>To 31 October 2020</b>	
Unity Trust Current Account	£11,992.24
Unity Trust Deposit account	£8,697.77
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	£11,603.14
Allotments for Labouring Poor COIF deposit account	£32,747.47

**(e) To consider and resolve budget and precept request for financial year 2021-22**

A draft budget had been circulated. This was **resolved**.

It was also **resolved not** to raise the precept for the financial year 2021-22. This was achieved by agreeing not to implement any capital projects during the year and putting on hold any further improvements to the playground.

**Budgeted Income for 2021-22**

Item	2020/21	2021/22
Precept	35,355	35096
Allotment rents	840	900
Wayleave	163	167
Bank interest	100	140
Grass cutting grant	1299	1299
Football club rent	500	500
Woodgreen rent	1	1
Charities Administration	300	300
Burial Ground	4000	3500
Reserves	12,000	0
<b>Total</b>	<b>54,558</b>	<b>41,903</b>

**Budgeted Expenditure for 2021/22**

Item	Description	2020/21	2021/22
Grass Cutting/Tree maintenance		6,250	5,500
Clerks Pay/Pension		8,000	8,050
Administration		1,350	1,200
Subscriptions	OALC, SLCC	350	356
Insurance/Audit		1,270	1,235

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Grants/ General Power of Competence	Hailey Herald £100, Hailey Festival £500, British Legion £100, St John's Church £1000, Community Woodland £300, Village hall £1000, other grants £200	3,200	3,200
Pavilion/Football club	General Maintenance	600	600
Recreation Ground	Maintenance & ROSPA Inspection	1,000	5,000
Capital Projects		13,000	0
IT/Noticeboards		1,300	800
Burial Ground		12,500	250
Contingency		500	2240
Bank charges	Internet banking	72	72
New Village Hall Fund	To rebuild village hall	5,000	12,500
Allotment maintenance		166	400
Defibs/VAS			500
<b>Total</b>		<b>54,558</b>	<b>41903</b>

**18. Correspondence received**

None

**19. Other Items to Note**

It was noted that there is a solar farm application pending in Ramsden.

**20. Dates of Parish Council meetings 2020-21:**

*Remote meetings to be held until further notice*

14th December 2020*
11th January 2021
8th February 2021
8th March 2021*

\* denotes Joan Smith Educational Charity meetings

Meeting closed: 21:05