

Minutes of the **Online Meeting of the Parish Council on 11<sup>th</sup> January 2021 at 7.30pm**

**Present: Cllrs:** G. Knaggs (in the chair), A. Smith, G. Doland, A. Gibson, M. Drew, T. Rogers, **County Cllr** L. Walker,  
**Parish Clerk:** L. Wilkinson, 3 members of public

1. **Apologies for absence** were received from Cllr McGibbon.
2. **To receive Declarations of Interest:** None received.
3. **Contributions from members of the public**  
None
4. **To receive the Minutes of the Parish Council Meeting dated 14<sup>th</sup> December 2020.**  
These were agreed and signed as a true record.
5. **Matters arising from the minutes.**  
None.
6. **To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.**  
Cllr Walker reported that Oxfordshire is making progress with vaccinations: 22 sites will be open in Oxfordshire with one central hub. One third of over 80s have already been vaccinated.  
The Council elections in May may be delayed.  
Cllr Doland raised concern that the new development at North Leigh may have created worsened the flooding at New Yatt over the Christmas period.
7. **Planning:** To receive an update report.

**(a) Planning applications received:**

Ref no:	Address	Proposal	PC Decision
20/03214/HHD	Well House, Wood Lane, Hailey	Alterations to include replacement of existing store with two storey rear extension and construction of new front entrance porch	No objection.
20/03016/HHD	Holywell Cottage, New Yatt Lane, New Yatt	Erection of a two-storey rear extension and detached two bay garage with room in roof space	<p><b>Object:</b> the proposal is to extend the existing house a long way back into the plot and the effect of this would create a building of extreme length and of an imposing nature to both neighbouring properties. The proposal is contrary to the WODC Design guide as the footprint is twice the size of the existing house, not subservient to the existing house as it should be.</p> <p>The effect on both light, view, and peaceful enjoyment of the neighbours of their own properties would be huge. The ridge height of the extension is higher than the ridge of the existing building, which is not allowed.</p> <p>The proposal ignores the building line, so the property is visible and results in invasion of privacy into the neighbours’.</p> <p>Additional to the main building is a 2-bay garage with a room above and the proposal is to site this building</p>

			behind the line of the adjoining property and virtually against the fence. This is also unreasonable and will severely impose on Windover. This garage with room over is 56m <sup>2</sup> – nearly as high as the existing cottage and on rising ground.  Thus, the proposal does not meet Planning policy OS2, OS4 and H6 –impact on neighbours’ amenity and environment and character of the area.
20/03358/HHD	24 Giernalls Rd, Hailey	Erection of two-storey side extension and conversion of loft with addition of rear box dormer and rooflights	No objection
20/03181/HHD	Burycroft Farmhouse, Crawley Rd	Construction of a two-bay oak framed car port	No objection but the PC notes the location of the proposed site and the size of the building will impinge on the available light and therefore enjoyment of the building next to it.

**(b) Decisions outstanding:**

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works	Object
20/02435/S73	The Old Stables, Burycroft Farm, Crawley Rd	Removal of condition 6 of planning permission 11/0735/P/FP to allow the property to be used as an unrestricted residential dwelling.	No objection
20/02745/LBC 20/02744/HHD	Tallet Cottage, Gigley Farm, Hailey	Alterations including a raised roof at SE end of Tallet Cottage, refenestration and replacement of timber cladding	No objection
20/02855/FUL	Delly End Farm, Delly End, Hailey	Replacement building to provide ancillary carers accommodation	No objection
20/03061/HHD	Gigley Farm, Hailey	Proposed new plant building to house ground source heat pump	No objection

**(c) Decisions made:**

Ref no:	Address	Proposal	Decision
20/02393/HHD	Greystone, Delly End	Erection of replacement wooden garden shed	PC- No objection WODC- Approved
20/02845/HHD	Woodend New Yatt Lane New Yatt	Erection of new front entrance porch and single storey rear extension	PC – Object WODC- Approved

**(d) Hailey PC submission to North Witney Supplementary Planning Document**

This has been submitted and an acceptance email received stating that the submission will be taken into account.

**(e) To note and initially discuss proposal on Solar Farm at Ramsden**

A proposal for a solar farm adjacent to Whiteoak Green is currently being drawn up. There is a large amount of opposition to this from residents in the surrounding areas. Ramsden village has been canvassed and received a 50% response rate of which 85% are against the proposal. The objections are being co-ordinated by the Stop Akeman Solar Park Group. This will be further discussed when the official application has been received.

**8. Presentation from Gigaclear on installation of Fibre to Premises Broadband in Hailey.**

This information will also be presented to the community via an online session before the installation starts. Gigaclear are planning, designing, and building the entire infrastructure to bring full fibre broadband to rural communities.

- It will cover a total of 140 properties in Hailey and up to 355 using Physical Infrastructure Access (mostly also underground).
- Hailey was a logical commercial step and is fully funded by Gigaclear in conjunction with the Rural Gigabit Connectivity voucher scheme
- The build will cover a total of approximately 6500 metres
- The Hailey build covers up to Turley Road in the North, Towns End in the West, Hatfield Pits Lane in the East, and Poffley End in the South
- Build is anticipated to start at some point in Q1 – currently at the validation stage.
- Aiming to get main access cabinet live in Q2 – some residents will be able to order shortly after this is live
- Current estimate, subject to change, for completion during Q3
- There is a possibility of engaging in the Community Hub scheme which will give free internet access to the village hall for a year

Any questions/issues to be directed to the Network Build Care team on 01865 591137 or [networkbuildcare@gigaclear.com](mailto:networkbuildcare@gigaclear.com)

**9. To consider Leaffield PC's request to object to the OCC consultation on the proposal to make permanent the 7.5t weight restriction through Burford**

The experimental weight restriction through Burford is having a displacement effect with lorries passing through Leaffield. The PC agreed to object to Burford PC making this weight restriction permanent. An objection will be sent to Cllr Walker, co-ordinated by Cllr Knaggs.

**10. To elect PC nominated trustee for Hailey Relief in Need**

Jeremy Lewis is happy to stand for another four-year term as the PC nominated trustee. This was **resolved**.

**11. To consider re-opening of the Covid-19 volunteer scheme for the duration of the current lockdown**

Cllr Gibson reported:

Volunteers have again been posting offers of help on the Hailey Help Hub WhatsApp group. Many people have now established a range of support since the last lockdown, but it was felt that some people may not. A leaflet has been drafted and will be displayed on the website, Facebook page and noticeboards. This includes advice for people to use click-and-collect or phone-and-collect for food shopping where possible.

**12. Village Hall**

**(a) Village Hall Management Committee**

The Village Hall is closed for events for the duration of the lockdown. The new shop – selling food and pet food – opened on Thursday 7 January. Opening hours are Tuesdays and Thursdays from 12-4pm. The container for the shop's storage is in place alongside the old garage on the recreation ground, is painted dark green and looks unobtrusive.

**13. To receive a Neighbourhood Policing Report**

Cllr Smith reported:

- Break-ins – There continue to be break-ins in and around the area. Police are reminding people to ensure all doors, windows and outbuildings are secured, even if you are at home, and not to leave car keys in sight or near front doors.
- Scams – There are multiple scams circulating online relating to Covid-19 and vaccines, as well as a number of fake emails being seen relating to delivery companies. Police are reminding people to be extremely careful when asked to share personal details or bank details over the phone or online.
- Police Station Front counter provision (including Witney) – There is an online consultation until 31/1/21 that can be accessed through the Thames Valley Police website.

**14. Amenities:**

**(a) Playground:**

- (i) Routine recorded inspection of play equipment

This was carried out on Tuesday, 5 January. No significant issues to report.

- (ii) To note that the outdoor gym is now closed.

Temporary signs have been posted in the playground and have been emailed to all Councillors for placing on noticeboards. More durable posters have been delivered and will be used to replace the temporary signs as they become unserviceable. It was **resolved** that these could be bought as an emergency expenditure, due to the speed with which lockdown was implemented.

- (c) Sale of Wood Green

No update.

- (d) Registration of Parish Council land with Land Registry.

No update.

**15. Highways and Traffic:** To receive update reports.

Cllr Smith reported:

- SID – This is with the Police who have sent it to the manufacturer for repair. The team is also looking into purchasing new SID kits but are unsure when these would be available.
- OCC Super User Scheme – Still awaiting further information following joining in October 20.
- Flooding –the possibility of setting up a working group to investigate the extreme recent flooding was discussed. Cllrs Smith, Rogers, and Drew will investigate this.
- Reports of abuse received by horse riders using the roads have been received. Cllr Walker will investigate warning signage but does not believe this will work. Parish Councillors were also unsure if this was the correct route to go down.

**16. Environment**

**(a) Burial Grounds**

- (i) To receive Burial Ground report

Following a query about a memorial bench, Cllr Drew will draw up a proposal for memorial trees instead.

- (b) Footpaths

Noting to report

- (c) Grass cutting

Nothing to report.

- (e) Trees

Trees that need cutting back at Middletown have been reported to Cottsway several times since last September. They have been reported and photos sent, again this week.

**17. Allotments (including Allotments for Labouring Poor Charity)**

- (a) Update on water supply at the allotment

No update.

- (b) Update on renewal of substation lease

- (i) To resolve to sign fair copies of lease with SSE

No update.

**18. Finances and Administration:**

**(a) Payments received:**

HMRC	VAT reclaim Q4 2019-20	£2,279.17
HMRC	VAT reclaim Qs 1&2 2020-21	£4,993.70

**(b) Accounts for authorisation and payment:**

Lisa Wilkinson	Clerk's December net salary	£529.34
	Expenses/Allowance	£30.43
	<b>Total:</b>	<b>£559.77</b>
Nest	Clerk's pension (Direct debit)	£40.18
HMRC	Income tax (month 9)	£21.60
Printed.com (repay L Wilkinson)	Covid-19 playground closure posters	£35.99

These will be authorised by Cllrs Drew and Knaggs.

**(c) Hailey Parish Council bank balances**

<b>To 31 December 2021</b>	
Unity Trust Current Account	£16,388.85
Unity Trust Deposit account	£8,697.77
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	£11,479.42
Allotments for Labouring Poor COIF deposit account	£32,747.47

**(d) To appoint internal auditor for financial year 2020-21**

Robert Whitehouse Ltd has agreed to carry out this year's internal audit.

**19. Correspondence received:**

- Report of abuse received by horse riders.
- Copy of neighbour's objection to Holywell Cottage planning application.
- Documents regarding the proposed solar park at Ramsden
- Road closure 8<sup>th</sup> February and 22<sup>nd</sup> March through Finstock.

**20. Other Items to Note**

Condolences will be sent to the family of an ex-parish councillor who passed away before Christmas.

**21. Dates of Parish Council meetings 2020-21:**

*Remote meetings to be held until further notice*

8th February 2021
8th March 2021*

\* denotes Joan Smith Educational Charity meetings

**Dates of Parish Council meetings 2021-22:**

Monday 12 <sup>th</sup> April 2021	7pm start #
Monday 12 <sup>th</sup> April 2021	Annual Parish Meeting #
Monday 10 <sup>th</sup> May 2021	Annual Meeting of the Council
Monday 14 <sup>th</sup> June 2021*	
Monday 12 <sup>th</sup> July 2021	
Monday 9 <sup>th</sup> August 2021	Finance and Planning only
Monday 13 <sup>th</sup> September 2021*	
Monday 11 <sup>th</sup> October 2021	
Monday 8 <sup>th</sup> November 2021	
Monday 13 <sup>th</sup> December 2021*	
Monday 10 <sup>th</sup> January 2022	
Monday 14 <sup>th</sup> February 2022	
Monday 14 <sup>th</sup> March 2022*	

# subject to Covid-19 regulations

\* Denotes Joan Smith Educational Charity meeting following PC meeting.

Meeting closed: 21.15