

You are summoned to attend the **Meeting of the Parish Council on 21<sup>st</sup> June 2021 at 7.30pm**  
**At Hailey Village Hall**

For the transaction of the business stated below. The Public and Press are also invited to attend.

**The agenda is as follows:**

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 5<sup>th</sup> May 2021 and the Extraordinary Meeting held on 24<sup>th</sup> May 2021.
5. Matters arising from the minutes
6. Presentation from Lesley Montague from Community First
7. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
8. **Planning:** To receive an update report.

**(a) Planning applications received:**

Ref no:	Address	Proposal
21/01667/HHD	Rebandan, Pitts Lane, Hailey	First floor extension
21/01518/FUL	Land south of Foxburrow Lane, Crawley	Erection of steel framed barn
21/01587/FUL	Turley Farm, Turley Lane, Hailey	Change of use from one holiday let use to recreational space for art, yoga and pilates classes (retrospective)

**(b) Decisions outstanding:**

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land north west of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works	Object
21/00404/HHD	11 Hemplands, Poffley End, Hailey	Demolition of existing side and rear extensions. Erection of single rear and two storey side extensions	Comment
21/01116/HHD	2B New Road, Hailey	Ground floor to be extended to the front of the garage underneath half of the car port. This will provide space for a porch area and office space.	No objection
21/01354/HHD	Longbank, Priest Hill Lane, Hailey	Single storey front and rear extension. Demolish existing conservatory	No objection
21/01294/HHD	The George Barn, Middletown, Hailey	Construct new conservatory, rear elevation, under existing balcony	No objection
21/01359/HHD	Gigley Farm, Hailey	Proposed revision of 20/03061/HHD (proposed new plant building)	No objection

**(c) Decisions made:**

Ref no:	Address	Proposal	Decision
20/02855/FUL	Delly End Farm, Delly End, Hailey	Replacement building to provide ancillary carers accommodation	PC-No objection WODC – approved subject to legal agreement
21/00850/HHD	3 Delly Close, Hailey	Refurbishment works to include erection of two storey and first floor side extension, single storey rear	PC- No objection WODC- Approved

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		extension, construction of new open fronted entrance porch and installation of stainless steel flue in rear roof slope	
21/00862/HHD	Yew Tree Cottage, Middletown, Hailey	Demolition of existing outbuildings and construction of single storey rear extension	PC- No objection WODC- Approved

**(d) Turley Lane scam fields** (Cllr Graham Knaggs)

**9. New Village Hall project** (Cllr Graham Knaggs)

**10. Platinum Jubilee** (June 2022)

**11. Village Hall** (Cllr Ann Gibson)

**(a)** Village Hall Management Committee

**(b)** Village Hall lease

**12. To receive a Neighbourhood Policing Report** (Cllr Andy Smith)

**13. Amenities:** (Cllr Ann Gibson)

**(a) Playground:**

**(i)** Routine recorded inspection of play equipment

**(ii)** Quote for roundabout repair

**(b)** Sale of Wood Green

**(c)** Review of licence and match fees for Hailey FC

**(d)** Update on installation of defibrillator at New Yatt

**(e)** Request for continued use of recreation ground on one evening a week by Witney Town Band

**14. Highways and Traffic:** To receive update reports. (Cllr Andy Smith)

**(a)** Burford Experimental Traffic Regulation Order update (Cllr Graham Knaggs)

**(b)** Update on Flooding Working Group

**(c)** Update on Gigaclear

**i.** To consider granting permission for Gigaclear to start work at Delly End

**(d)** To approve call-out and repair of VAS at Vine Farm by Westotec

**15. Environment** (Cllr Michael Drew)

**(a)** Burial Grounds

**i.** To approve quote of £150 for repair of wall at Old Burial Ground

**(b)** Footpaths

**i.** Complaint about local bridleways

**(c)** Grass cutting

**i.** To consider adding strimming/maintenance of the ditch on Church Lane to the grass cutting contract

**(d)** Update on repair of sign at Delly Pool

**(e)** Great Big Green Week (Cllr Andy Smith)

**16. Allotments (including Allotments for Labouring Poor Charity)** (Cllr Ann Gibson)

**(a)** Update on water supply at Poffley End allotments

**(b)** Update on water supply at Hemplands allotments

**(c)** Update on renewal of substation lease

**(d)** To consider purchase of numbered plot markers

**17. Finances and Administration:**

**(a) Payments received:**

HMRC	VAT refund 2020-21 Q4	£181.16
Peter Smith & Son Funeral Directors	Burial fees	£694.00

**(b) Accounts for authorisation and payment:**

Lisa Wilkinson	Clerk's May net salary (Standing order)	£534.94
	Expenses/Allowance	£26.00
	<b>Total:</b>	<b>£560.94</b>
Nest	Clerk's pension (Direct debit)	£40.18
HMRC	Income tax Q1	£31.60
Netwise UK	Email storage	£35.18

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Hailey Village Hall	Hall hire for meetings	£15.00
McCracken and Son Ltd	Grass cutting (April 21)	£1,178.40
McCracken and Son Ltd	Grass cutting (May 21)	£589.20
Glasdon UK Ltd	Litter bin (playground)	£273.06
Witney Signs	Playground sign	£149.76
RMW Accountants	Internal audit 2020-21	£258.00
<b>ALP account:</b> Thames Water	Balance of quote for application for water at Hemplands allotments	£36.00

**(c) Hailey Parish Council bank balances**

<b>To 31<sup>st</sup> May 2021</b>	
Unity Trust Current Account	£9,142.69
Unity Trust Deposit account	£28,697.77
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	£12,219.65
Allotments for Labouring Poor COIF deposit account	£32,747.47

**(d) To receive Internal Audit report for 2020-21 and note recommendations.**

**(e) To authorise Annual Governance Statement**

**(f) To authorise Annual Accounting Statements**

**(g) To resolve dates for Exercise of Public Rights**

**18. Correspondence received**

**19. Other Items to Note**

**20. Dates of Parish Council meetings 2021-22:**

Monday 12<sup>th</sup> July 2021

Monday 9<sup>th</sup> August 2021

Finance and Planning only

Monday 13<sup>th</sup> September 2021\*

Monday 11<sup>th</sup> October 2021

Monday 8<sup>th</sup> November 2021

Monday 13<sup>th</sup> December 2021\*

Monday 10<sup>th</sup> January 2022

Monday 14<sup>th</sup> February 2022

Monday 14<sup>th</sup> March 2022\*

\* denotes Joan Smith Educational Charity meetings

**Clerk to the Council**

**Lisa Wilkinson**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*