

**Minutes of the Meeting of the Parish Council on 12th July 2021 at 7.30pm
At Hailey Village Hall**

Present: Cllrs Knaggs (in the chair), Smith, Drew, Gibson, Rogers and District Cllr Dingwall, 3 members of public

1. To receive apologies for absence.

These were received from Cllrs Doland, McGibbon and County Cllr Walker.

2. To receive Declarations of Interest: none were received.

3. Contributions from members of the public

None.

4. To receive the Minutes of the Parish Council Meeting dated 21st June 2021

These were received and signed as a true record.

5. Matters arising from the minutes.

The red van parked in the lay-by has been reported to Thames Valley Police and WODC but nothing can be done whilst the car tax is valid.

6. Presentation from Lesley Montague from Community First

The PC pays a small annual subscription to Community First Oxfordshire so Ms Montague was invited to give a talk on the services they offer:

- Safeguarding training, trading standards, funding for village halls and more for community shops and village halls
- Syndicate bulk buying oil scheme
- Support for volunteer groups in a village who would like to undertake a transport scheme.
- Support with a Community review
- Advice on Neighbourhood Plan.
- Community workers who specialise in Community Hub working such as affordable housing.
- Supporting communities for example integrating old and new, and making them more sustainable.

7. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.

Cllr Walker sent in a report to say that the decision on the Burford HGV ban on the agenda for 29th July will now be made by the cabinet member for Transport (Cllr Duncan Enright) rather than Environment.

Cllr Dingwall reported that WODC is running a Loyal Free campaign (app available via WODC Facebook page) to support local businesses to give special discounts to support people into the high streets.

The consultation on whether to keep Witney high street open for traffic has now closed.

8. Planning: To receive an update report.

(a) Planning applications received:

Ref no:	Address	Proposal	PC Decision
21/02091/S73	The Haybarn, Burycroft Farm, Hailey	Variation of conditions 2 and 3 of planning permission 20/02536/FUL to allow a smooth coat render to external walls	No objection
21/02320/FUL	Land south of Giernalls Rd, Hailey	Erection of 22 dwellings with associated access, landscaping, open space and infrastructure.	Object to spur road which gives access to neighbouring field

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land northwest of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway	Object

		works, drainage and landscape works including provision of public open space (Amended)	
19/03317/FUL	Land west of Hailey Rd, Witney	Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works	Object
21/01294/HHD	The George Barn, Middletown, Hailey	Construct new conservatory, rear elevation, under existing balcony	No objection
21/01518/FUL	Land south of Foxburrow Lane, Crawley	Erection of steel framed barn	No objection
21/01587/FUL	Turley Farm, Turley Lane, Hailey	Change of use from one holiday let use to recreational space for art, yoga and pilates classes (retrospective)	Object

(c) Decisions made:

21/00404/HHD	11 Hemplands, Poffley End, Hailey	Demolition of existing side and rear extensions. Erection of single rear and two storey side extensions	PC -Comment WODC - Approved
21/01116/HHD	2B New Road, Hailey	Ground floor to be extended to the front of the garage underneath half of the car port. This will provide space for a porch area and office space.	PC -No objection WODC - Approved
21/01354/HHD	Longbank, Priest Hill Lane, Hailey	Single storey front and rear extension. Demolish existing conservatory	PC - No objection WODC - Approved
21/01359/HHD	Gigley Farm, Hailey	Proposed revision of 20/03061/HHD (proposed new plant building)	PC - No objection WODC - Approved
21/01667/HHD	Rebandan, Pitts Lane, Hailey	First floor extension	PC- No objection Application withdrawn

9. New Village Hall project

The first meeting is scheduled for 19th July. The clerk will draw up terms of reference for this group.

10. To consider request for donation towards defibrillator at Hailey Primary school

Dick Tracey is undertaking a sponsored walk to raise funds towards a defib at the school. He requested a donation from the PC towards this. 18 children a week go into cardiac arrest, so it is important. The PC **resolved** a donation of £200 on the condition that it was accessible to the whole community by being located on an external wall.

11. Village Hall**(a) Village Hall Management Committee**

The VHMC met briefly on 24 June. The business included the AGM, the appointment of an Independent Examiner and the ratification of the new Constitution. Three Trustees resigned. One new Trustee was appointed. A further meeting will take place on 13 July to discuss further governance policies, the implications for hiring out the hall and managing the necessary safeguarding once the Covid restrictions are lifted on 19 July.

12. To receive a Neighbourhood Policing Report

A letter of complaint has been sent to South Oxfordshire Car Club (SOCC) regarding their event held on Saturday 5 June. They responded to say that it “was fully authorised by Thames Valley Police”, to acknowledge the issues on the evening and afterwards (which they feel they were on the receiving end of), and to offer to attempt to have our area marked as a “black spot” on their maps for future events. The clerk has responded to confirm the Police are continuing to investigate the issues and that we would like Hailey removed from future events’ routes.

13. Amenities:**(a) Playground:**

- (i) Routine recorded inspection of play equipment

Repairs to the benches are still awaited. The delivery of the additional waste bin is also awaited. The annual RoSPA inspection is due in August, when Cllr Gibson will accompany the inspector to understand the nature of the risks being identified and the probability of these occurring. This will give a guide to any expenditure required on maintaining or replacing the playground equipment. There is a cost involved in having Cllr Gibson attend with the inspector.

A ROSPA accompanied inspection at an additional cost of £42 plus VAT was approved.

(b) Sale of Wood Green

No update

(c) Update on installation of defibrillator at New Yatt

The direct debit mandate and the contract have been signed and can now be sent.

14. Highways and Traffic: To receive update reports.

(a) Burford Experimental Traffic Regulation Order update

The appeal document (60 pages) has been submitted to OCC councillors and officers. The ETRO will be considered by the OCC Cabinet on July 29th.

Hailey PC, as a member of WiVTAG, is requested to contribute towards the cost of printing 75 copies of the report (£77.00). This was **resolved**.

(b) Community Speedwatch

The Community Speedwatch efforts will focus on Poffley End while Gigaclear works continue along the main road in the village. The Police speed van has been in the village at Delly Hill for vehicles coming from Whiteoak Green direction.

On 13 July Cllr Smith will train volunteers who have so far come forward on how to use the radar gun and the new guidance provided by TVP and will sign them up for TVP insurance cover for Community Speedwatch operations.

(c) Update on Flooding Working Group

The group continues to report back through monthly meetings, with plenty of activity underway in the meantime. A useful meeting has been held with Wychwood Project (who look after Singe Wood) and LEDA properties (who own the land potentially to be looked at for a solar farm). The Group is also continuing to put together expert analysis that looks at rainfall volumes on the upstream catchment area feeding into the village and hope for early findings in late July. This will help us to identify the best mitigation actions to take moving forward to further reduce future risk of flooding.

(d) Update on Gigaclear

The Gigaclear contractor has dug a narrow trench (for the cable) from Delly Hill through Middletown to Vine Farm green. The only issue has been the occasional failure of the traffic lights and more than usual chaos with school traffic. Gigaclear has confirmed that the batteries in the traffic lights will be checked to ensure they last during weekends.

The Gigaclear works will continue through the summer. Weekly updates have been submitted by Gigaclear, as promised. Gigaclear will hold an online public meeting for Hailey residents to be able to find out more on THURSDAY 15 JULY at 7PM and details for registering have been posted to residents and put on Facebook pages. More information is also available through www.gigaclear.com.

15. Environment

(a) Burial Grounds

(i) Request for interment of two sets of ashes in a reserved plot

The PC discussed this issue previously and confirmed its decision that ashes only cannot be interred in a burial plot.

(b) Footpaths

(i) OCC decision on application to upgrade Footpath No. 3 (Breach Lane) to Restricted Byway and Footpath No. 7 to Bridleway.

OCC have followed due process and have informed concerned adjoining landowners and the Parish Council, that :

- (a) There is insufficient evidence to support the application and
- (b) That the application is rejected

(ii) Following white lining of potholes in Church Lane (unadopted road), OCC contractors are currently filling potholes.

(c) Grass cutting

The fifth cut took place on 6th July, and the contractors also did the first cut in the Old Burial Ground. The contractors have strimmed the ditch and verge in Church Lane.

(d) Trees

Hugh, from JAG timber expressed concern about a mature Ash Tree in the OBG with a hole in the trunk and agreed to inspect it again when it is in leaf.

(e) Old Burial Ground wall.

Tom Hazzledine mended the wall as requested, for £150.00 on 9th July.

(d) Update on repair of sign at Delly Pool

No update.

(e) Great Big Green Week

Next meeting is being held on Wednesday 14th July.

16. Allotments (including Allotments for Labouring Poor Charity)

(a) To consider selling the strip of land along Priest Hill Lane adjoining Giernalls Triangle

This plot is owned by Allotments for the Labouring Poor charity.

The PC has been approached by Leda Properties with a request to buy this land. Cllr Knaggs and Cllr Gibson met Nick Hardcastle of Leda Properties and James Cordery of Carter Jonas on Friday, 9 July to hear what Leda are proposing.

The land is required to provide services between Giernalls Triangle (potentially being sold by Leda and developed by Sovereign Housing) and the sewage/utility unit on Priest Hill Lane. Leda have undertaken to provide proposals for purchasing

(a) an easement across the strip of land, and

(b) for the strip in its entirety.

Leda have also offered to provide a list of three local valuers and will meet the fees of obtaining a valuation. Leda's proposal is expected by the next PC meeting on 9 August for a full discussion.

(b) Update on water supply at Poffley End and Hemplands allotments

Installation of pipes and troughs have been completed at both sites and the inspections passed by Thames Water. On the payment schedule below are the invoices to pay for connections to the sites.

There was a mix up at Thames Water on the fee to pay for the Poffley End site (charged wrong amount for application and design fee). TW have confirmed that due to this they will accept the original figure quoted of £720 for connection even though the quote expired in May.

Once payments for both connections have been received TW will apply to OCC for permission to dig up the road and will then connect the supply.

(b) Update on renewal of substation lease

No update.

17. Finances and Administration:

(a) Payments received:

HMRC	VAT refund 2020-21 Q4	£181.16
Peter Smith & Son Funeral Directors	Burial fees	£694.00

(b) Accounts for authorisation and payment:

Lisa Wilkinson	Clerk's June net salary (Standing order)	£534.94
	Expenses/Allowance	£26.00
	Total:	£560.94
Nest	Clerk's pension (Direct debit)	£40.18
HMRC	Income tax Q1	£16.00
Westotec	Repair to Vine Farm VAS	£186.00
David Pratley	Rotavating Hemplands allotments/skip hire	£792.00
Hailey Village Hall	Room hire	£10.00
McCracken and Son Ltd*	Grass cutting (June 21)	£1,178.40 Not paid as invoice not received

Allotments for Labouring Poor:		
David Pratley	Installation of water supply at Poffley End and Hemplands allotments	£5,838.00
Thames Water	Connection fee for water supply Hemplands allotments	£1,862.00
Thames Water	Connection fee for water supply Poffley End allotments	£720.00

HPC payments authorised by Cllrs Drew and Gibson

ALP payments authorised by Cllrs Smith and Knaggs

c) Hailey Parish Council bank balances

To 30th June 2021	
Unity Trust Current Account	£6,967.16
Unity Trust Deposit account	£28,697.77
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	£12,136.60
Allotments for Labouring Poor COIF deposit account	£32,747.47

(d) To receive Financial Statements, Bank Reconciliations and Actual vs Expenditure figures

These were received and approved. Cllr Gibson authorised the bank reconciliations.

18. Correspondence received

- Think Before You Dial campaign - starting 15 July from Thames Valley Police
- Temporary Traffic Regulation Order – Temporary Road Closure – at Witney, West End 17th-30th September

19. Other Items to Note

- WODC has approved a new litter bin placement and a renewal programme. The first part of the programme is to undertake an up-to-date survey of all litter and dog bins the council services in West Oxfordshire.
- Gigaclear road closures in October and November
- Concern was expressed about the damage to a scarecrow in Breach Wood.

20. Dates of Parish Council meetings 2021-22:

Monday 9th August 2021 Finance and Planning only
 Monday 13th September 2021*
 Monday 11th October 2021
 Monday 8th November 2021
 Monday 13th December 2021*
 Monday 10th January 2022
 Monday 14th February 2022
 Monday 14th March 2022*

* denotes Joan Smith Educational Charity meetings

Meeting closed: 21:00