

You are summoned to attend the **Meeting of the Parish Council on 13th September 2021 at 7.30pm**
At Hailey Village Hall

For the transaction of the business stated below. The Public and Press are also invited to attend.

The agenda is as follows:

1. To receive apologies for absence.
2. To receive **Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*
3. Contributions from members of the public
4. To receive the Minutes of the Parish Council Meeting dated 9th August 2021
5. Matters arising from the minutes
6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
7. **Planning:** To receive an update report.

(a) Planning applications received:

| Ref no: | Address | Proposal |
|----------------------|-------------------------------------|---|
| 21/02735/FUL | Witney Rugby Club | Erection of a single storey rear extension to clubhouse |
| 21/02545/S73 | 31 New Road, Hailey | Variation of condition 2 of planning permission 19/01838/HHD to allow the single storey rear extension to be reduced in size |
| 21/02842/HHD | The George Barn, Middletown, Hailey | Erection of rear conservatory, under existing balcony |
| 19/03317/FUL amended | Land west of Hailey Rd, Witney | Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area of public open space, increase in percentage of affordable housing |

(b) Decisions outstanding:

| Ref no: | Address | Proposal | PC Decision |
|--------------|---|---|------------------|
| 14/01671/OUT | Land north west of Woodstock Rd, Witney | Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended) | Object |
| 19/03317/FUL | Land west of Hailey Rd, Witney | Erection of 110 residential dwellings including access off Hailey Road: areas of open space, landscaping and associated works | Object |
| 21/02320/FUL | Land south of Giernalls Rd, Hailey | Erection of 22 dwellings with associated access, landscaping, open space and infrastructure. | Object (to spur) |

(c) Decisions made:

| | | | |
|--------------|-------------------------------------|---|------------------------------------|
| 21/02091/S73 | The Haybarn, Burycroft Farm, Hailey | Variation of conditions 2 and 3 of planning permission 20/02536/FUL to allow a smooth coat render to external walls | PC- No objection WODC- Approved |
| 21/01587/FUL | Turley Farm, Turley Lane, Hailey | Change of use from one holiday let use to recreational space for art, yoga and pilates classes (retrospective) | PC-Object WODC- Approved |

8. Platinum Jubilee 2022

9. New Village Hall project (Cllr Graham Knaggs)

- (a) To resolve New Village Hall Project Terms of Reference

10. Village Hall (Cllr Ann Gibson)

(a) Village Hall Management Committee

- (i) To consider request to prune low tree branches to enable fire assembly point sign to be visible
- (ii) Replacement of flat roof to Village Hall- request for PC to take on the contract
- (iii) Request for permission to create an opening in the wall next to the garage to allow easy access for wheelchairs to get to the fire assembly point

11. To receive a Neighbourhood Policing Report (Cllr Andy Smith)

12. Amenities: (Cllr Ann Gibson)

(a) Playground:

- (i) Routine recorded inspection of play equipment
- (ii) RoSPA inspection and report**
- (iii) RoSPA inspection work tendered to specialist playground contractors**
- (iv) RoSPA and other work - quotes being obtained from non-specialist contractor**
- (v) To consider ongoing maintenance at playground

(b) Sale of Wood Green

(c) Update on installation of defibrillator at New Yatt

- (i) to consider purchase of materials to fabricate stand for defibrillator
- (ii) to engage an electrician for final installation work

(d) To note service of fire extinguishers at sports pavilion

(e) Overgrown tree behind pavilion

13. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

(a) Burford Experimental Traffic Regulation Order update (Cllr Graham Knaggs)

(b) Update on Flooding Working Group

(c) Update on Gigaclear

(d) Speedwatch in New Yatt

14. Environment (Cllr Michael Drew)

(a) Burial Grounds

(b) Footpaths

(i) Application for Definitive Map Modification Order to upgrade Hailey Footpath No. 13 to Bridleway and to add a Bridleway in the Parish of Hailey

(ii) Application for a Definitive Map Modification Order to record the legal width of Downhill Lane, as per the Inclosure Award

(c) Grass cutting

(d) Update on repair of sign at Delly Pool

(e) Great Big Green Week (Cllr Andy Smith)

(f) To resolve to cut hedge along Priest Hill Lane

15. Allotments (including Allotments for Labouring Poor Charity)

ALP:

(a) Update on request to purchase strip of land along Priest Hill Lane adjoining Giernalls Triangle by Leda Properties

(i) To resolve appointment of James Fergusson (Adkins) to value the land

(b) To resolve to appoint Julian Sayers (Adkins) to terminate the Agricultural Tenancy Agreement on Whiteoak Green field following death of the tenant

(c) Update on water supply at Poffley End allotments

HPC (Hemplands):

(d) Update on water supply at Hemplands allotments

(e) To consider cutting back overgrown vacant allotment plots and establishing permanent path between

plots

(f) To consider request to keep chickens at Hemplands allotments

(g) To consider rental of remaining vacant plots

(h) To consider options to increase parking

(i) To consider rent increase following installation of water supply at both Hemplands and Poffley End

16. Finances and Administration:

(a) Payments received:

| | | | |
|-------------------------------|----------------------|--------------------------------|---------|
| Allotments for Labouring Poor | Thames Water | Refund for water supply | £240.00 |
| Hailey PC | Hailey Football club | Standing charge season 2021-22 | £250.00 |

(b) Accounts for authorisation and payment:

| | | |
|----------------------------------|--|----------------|
| Lisa Wilkinson | Clerk's August net salary (Standing order) | £534.94 |
| | Expenses/Allowance | £26.00 |
| | Total: | £560.94 |
| Nest | Clerk's pension (Direct debit) | £40.18 |
| HMRC | Income tax months 4 & 5 | £32.60 |
| Netwise UK | Website support and maintenance | £480.00 |
| Playsafety Ltd | ROSPA playground report | £261.00 |
| National Allotment Society (ALP) | Annual membership | £66.00 |
| McCracken and Son Ltd | Grass cutting (July 21) | £1,122.00 |
| McCracken and Son Ltd | Grass cutting (August 21) | £548.00 |
| Hailey Festival | Donation towards Great Big Green Week | £300.00 |
| Hailey Village Hall | Meeting room hire September 2021 | £15.00 |

(c) Hailey Parish Council bank balances

| To 31st August 2021 | |
|--|------------|
| Unity Trust Current Account | £8,530.62 |
| Unity Trust Deposit account | £23,697.77 |
| COIF Public Sector Deposit Fund | £35,000.00 |
| Allotments for Labouring Poor | £3,681.33 |
| Allotments for Labouring Poor COIF deposit account | £32,747.47 |

(b) To resolve clerk's cost of living pay increase- backdated to April 2021

(c) To receive external audit report and note recommendations

17. Correspondence received**18. Other Items to Note****19. Dates of Parish Council meetings 2021-22:**

Monday 11th October 2021

Monday 8th November 2021

Monday 13th December 2021*

Monday 10th January 2022

Monday 14th February 2022

Monday 14th March 2022*

* denotes Joan Smith Educational Charity meetings

Clerk to the Council**Lisa Wilkinson**

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.