**To:** All members of Hailey Parish Council 8th December 2021

You are summoned to attend the **Meeting of the Parish Council on 13th December 2021** at **7.30pm**

**At Hailey Village Hall**

For the transaction of the business stated below. The Public and Press are also invited to attend.

**The agenda is as follows:**

**1. To receive apologies for absence.**

**2. To receive Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*

**3. Contributions from members of the public**

**4. To receive the Minutes of the Parish Council Meeting dated 8th November 2021 and Extraordinary Meeting of the Parish Council dated 1st December 2021**

**5. To receive the Minutes of the Extraordinary Parish Council Meeting dated 2nd December 2021**

**6. Matters arising from the minutes**

**7. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.**

**8. Planning:** To receive an update report.

1. **Planning applications received:**

|  |  |  |
| --- | --- | --- |
| **Ref no:** | **Address** | **Proposal** |
| 21/03561/FUL | Farm Buildings southeast of Crawley Hill Farm, Foxburrow Lane, Crawley | Conversion of a barn to a dwelling, works to include the addition of a pitched roof to provide first floor living space |
| 21/03735/HHD | Aspley House, Wood Lane, Hailey | Demolition of garage and construction of two storey extension |

1. **Decisions outstanding:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref no:** | **Address** | **Proposal** | **PC Decision** |
| 14/01671/OUT | Land northwest of Woodstock Rd, Witney | Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended) | Object |
| 21/02320/FUL | Land south of Giernalls Rd, Hailey | Erection of 22 dwellings with associated access, landscaping, open space and infrastructure. | Object (to spur) |
| 19/03317/FUL  amended | Land west of Hailey Rd, Witney | Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area of public open space, increase in percentage of affordable housing | Object |
| 21/03302/FUL | Land adjacent to Clovelly Cottage, Whiteoak Green | Construction of a detached garage for storage not in connection with Clovelly Cottage (part retrospective) | No objection |
| 21/03323/HHD | 1 Yorke Cottages, New Yatt Road, Witney | Single storey front and rear extensions. Form new vehicular access. Replace existing garage. | No objection |
| 21/03376/HHD | 21 Giernalls Rd, Hailey | Single storey rear extension | No objection |

1. **Decisions made:**

None

**11.** Platinum Jubilee (Cllr Andy Smith)

**12**. **Village Hall** (Cllr Ann Gibson)

**(a)** Village Hall Management Committee

**13**. **To receive a Neighbourhood Policing Report** (Cllr Andy Smith)

**14. Amenities:** (Cllr Ann Gibson)

**(a) Playground:**

**(i)** Routine recorded inspection of play equipment

**(ii)** Update on maintenance

**(iii)** Update on weeding/cleaning playground

**(b)**  Sale of Wood Green

**(c)**  Update on installation of defibrillator at New Yatt

**(i)** To receive quotes for an electrician for final installation work

**15. Highways and Traffic:** To receive update reports. (Cllr Andy Smith)

**(a)** Burford Experimental Traffic Regulation Order update (Cllr Graham Knaggs)

**(b)** Update onFlooding Working Group

**(c)** Update on Gigaclear

**16. Environment** (Cllr Michael Drew)

**(a)** Burial Grounds

**(b)** Footpaths

**(i**) To note recommendation by OCC to upgrade to a Restricted Byway from Bridewell Cottages to North Leigh Lane in the Parishes of North Leigh and Hailey.

**(c)** Grass cutting

**(d)** Trees

**(i)** To consider location of 30 trees from Woodland Trust

**(e)** Update on repair of sign at Delly Pool

**(f)** Verge at Delly Pool

**(g)** To note previous clerk has signed a Statement of Truth to aid with application to register Delly Green with the land registry

**17. Allotments (including Allotments for Labouring Poor Charity)**

**ALP:**

1. Update on request to purchase strip of land along Priest Hill Lane adjoining Giernalls Triangle by Leda Properties

**HPC (Hemplands):**

1. Update on Hemplands allotments:
2. Water supply
3. To consider quotes for laying paths
4. To consider request for shed and greenhouse on plot 8
5. To consider request to cut down dead plum tree on plot 8
6. To note land registration of Hemplands allotments with the Land Registry is complete.

**18. Finances and Administration:**

**(a) Payments received:**

|  |  |  |
| --- | --- | --- |
| Peter Smith Funeral Directors | Burial fees | £694.00 |

**(b)Accounts for authorisation and payment:**

|  |  |  |
| --- | --- | --- |
| Lisa Wilkinson | Clerk’s November net salary | £535.14 |
| Expenses/Allowance | £26.00 |
| **Total:** | **£561.14** |
| Nest | Clerk’s pension (Direct debit) | £40.18 |
| Hailey Village Hall | Room hire (December)/ Clerk interviews | £45.00 |
| RPM | Playground maintenance | £4,860.00 |
| Netwise UK | Domain renewal | £24.00 |
| B&Q/Relics of Witney (Repay M. Drew) | Repair Delly Pool signpost | £772.11 |
| Charlbury Garden Centre/ Nicholson’s/Drainage Superstore  (Repay M. Drew) | Trees/materials for Burial Ground | £490.35 |
| Ubico | Emptying bin at playground (Oct 21 – Mar 22) | £211.10 |
| Welch & Stammers solicitors | Registration of Hemplands allotments | £300.00 |
| Information Commissioner’s Office | Data Protection renewal | £35.00 |

1. **Hailey Parish Council bank balances**

|  |  |
| --- | --- |
| **To 30th November 2021** |  |
| Unity Trust Current Account | £11,338.79 |
| Unity Trust Deposit account | £33,697.77 |
| COIF Public Sector Deposit Fund | £35,000.00 |
| Allotments for Labouring Poor | £5,215.89 |
| Allotments for Labouring Poor COIF deposit account | £32,747.47 |

**(d) To approve meeting dates for 2022**

**19. Correspondence received**

**20. New Village Hall project**

**(a)** To carry out a full examination and discussion of proposals contained in the ‘Brief for Architects’ and past and future Minutes of the new Village Hall Working Party (outstanding action from the October HPC meeting).

**(b)** To agree date of public meeting

**(c)** To discuss the content of the public meeting scheduled for the first two weeks of February

**20. Other Items to Note**

**21. Dates of Parish Council meetings 2021-22:**

Monday 10th January 2022

Monday 14th February 2022

Monday 14th March 2022**\***

\* denotes Joan Smith Educational Charity meetings

**Clerk to the Council**

**Lisa Wilkinson**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*