**To:** All members of Hailey Parish Council Wednesday 5th January 2022

You are summoned to attend the **Meeting of the Parish Council on 10th January 2022** at **7.30pm**

**At Hailey Village Hall**

For the transaction of the business stated below. The Public and Press are also invited to attend.

**The agenda is as follows:**

**1. To receive apologies for absence.**

**2. To receive Declarations of Interest:** *Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.*

**3. To receive the Minutes of the Parish Council Meeting dated 13th December 2021**

**4. Matters arising from the minutes**

**5. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.**

**6. Planning:** To receive an update report.

1. **Planning applications received:**

|  |  |  |
| --- | --- | --- |
| **Ref no:** | **Address** | **Proposal** |
| 21/03561/FUL | Farm Buildings southeast of Crawley Hill Farm, Foxburrow Lane, Crawley | Conversion of a barn to a dwelling, works to include the addition of a pitched roof to provide first floor living space |
| 21/03735/HHD | Aspley House, Wood Lane, Hailey | Demolition of garage and construction of two storey extension |
| 21/03891/FUL | Orchard House, Downshill Lane Hailey | Conversion of two barns to create two self-contained unites with associated parking. |

1. **Decisions outstanding:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref no:** | **Address** | **Proposal** | **PC Decision** |
| 14/01671/OUT | Land northwest of Woodstock Rd, Witney | Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended) | Object  WODC – Under Consideration |
| 21/02320/FUL | Land south of Giernalls Rd, Hailey | Erection of 22 dwellings with associated access, landscaping, open space and infrastructure. | Object (to spur)  WODC – Under Consideration |
| 19/03317/FUL  amended | Land west of Hailey Rd, Witney | Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area of public open space, increase in percentage of affordable housing | Object  WODC – Under Consideration |

1. **Decisions made:**

|  |  |  |  |
| --- | --- | --- | --- |
| 21/03302/FUL | Land adjacent to Clovelly Cottage, Whiteoak Green | Construction of a detached garage for storage not in connection with Clovelly Cottage (part retrospective) | No objection  WODC – Application refused |
| 21/03323/HHD | 1 Yorke Cottages, New Yatt Road, Witney | Single storey front and rear extensions. Form new vehicular access. Replace existing garage. | No objection  WODC – Application Approved |
| 21/03376/HHD | 21 Giernalls Rd, Hailey | Single storey rear extension | No objection  WODC – Application Approved |

**7.** Platinum Jubilee *(Cllr Andy Smith)*

**8**. **Village Hall** *(Cllr Ann Gibson)*

**(a)** Village Hall Management Committee

**9**. **To receive a Neighbourhood Policing Report** *(Cllr Andy Smith)*

**10. Amenities:** *(Cllr Ann Gibson)*

- Playground - routine inspection; update on maintenance; routine cleaning and weeding; grant application for mixed ability playground equipment; request for RoSPA 1 day training course on inspecting playgrounds

- Allotments (including Allotments for the Labouring Poor) ALP (Poffley End Lane) - arrangements for repainting five-bar gate HPC (Hemplands) - Water supply; improvements - paths, raised beds, etc.; car park maintenance responsibility; movement of shed

**(b)**  **Sale of Wood Green**

**(c)**  **Update on installation of defibrillator at New Yatt**

- To receive quotes for an electrician for final installation work

**11. Highways and Traffic:** To receive update reports. *(Cllr Andy Smith)*

**(a)** Burford Experimental Traffic Regulation Order update *(Cllr Graham Knaggs)*

**(b)** Update onFlooding Working Group

**(c)** Update on Gigaclear

**12. Environment** *(Cllr Michael Drew)*

**(a)** Burial Grounds

**(b)** Footpaths

- To note recommendation by OCC to upgrade to a Restricted Byway from Bridewell cottages to North Leigh Lane in the Parishes of North Leigh and Hailey.

**(c)** Grass cutting

**(d)** Trees

**(e)** Update on repair of sign at Delly Pool

**(f)** Verge at Delly Pool

**13. Allotments (including Allotments for Labouring Poor Charity) ALP:**

**(a)** Update on request to purchase strip of land along Priest Hill Lane adjoining Giernalls Triangle by Leda Properties

**HPC (Hemplands):**

**(a)** Update on Hemplands allotments:

- Water supply

- To consider quotes for laying paths

**14. Finance and Administration:**

**(a) Payments received:**

|  |  |  |
| --- | --- | --- |
| P Harris | Hemplands Field Rent | £665.00 |

**(b)Accounts for authorisation and payment:**

|  |  |  |
| --- | --- | --- |
| Lisa Wilkinson | Clerk’s December net salary | £249.00 |
| Expenses/Allowance | £0.00 |
| **Total:** | **£249.00** |
| Nest | Pervious Clerk’s pension (Direct debit) | £10.06 |
| Tracey Cameron | Clerks December Salary | £472.11 |
|  | Expenses/Allowance | £19.68 |
|  | **Total:** | **£491.79** |

1. **Hailey Parish Council bank balances**

|  |  |
| --- | --- |
| **To 31st December 2021** |  |
| Unity Trust Current Account |  |
| Unity Trust Deposit account |  |
| COIF Public Sector Deposit Fund | £35,000.00 |
| Allotments for Labouring Poor |  |
| Allotments for Labouring Poor COIF deposit account |  |

**15. Correspondence received**

- Letter from Banbury Memorial re erection of memorial stone

- Email from a resident wishing to convey their thank to Cllr Drew for his hard work on the Delly Hill signpost

- Email from a resident with regards to the water leak at the Junction of Delly End & B4022

**16. New Village Hall project**

Single Meeting Scheduled – Monday 11th January 2022 @ 7.30pm in the Village Hall

Single Meeting Schedules – Monday 17th January 2022 @ 7.30pm in the Village Hall

Public Meeting Scheduled – Sunday 6th February 2022 @ 2pm in the Village Hall

- To carry out a full examination and discussion of proposals contained in the ‘Brief for Architects’ and past and future Minutes of the new Village Hall Working Party (outstanding action from the October HPC meeting). [This item could be deferred to the single-issue meeting on January 11th]

- To discuss the content of the public meeting scheduled for 6th February.

- New Village Hall invitation to tender – circulated separately alongside Architects Brief

Proposal: Recommendation from working party to October Parish Council The working party recommends that the Parish Council issue an Invitation to Tender to the architects identified in the minutes in addition to any additional architects that the PC wants to include.

**17. Other Items to Note**

- Clerk has purchased Microsoft 365 with cloud storage

- Clerk extra hours to sort out files and files on laptop

**18. Comments from the Public**

**19. Dates of Parish Council meetings 2021-22:**

Monday 10th January 2022

Monday 14th February 2022

Monday 14th March 2022**\***

\* denotes Joan Smith Educational Charity meetings

**Clerk to the Council**

**Tracey Cameron**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*