

To: All members of Hailey Parish Council Wednesday 9th March 2022

You are summoned to attend the **Meeting of the Parish Council on 14th March 2022 at 7.30pm at Hailey Village Hall**

For the transaction of the business stated below. The Public and Press are also invited to attend.

The agenda is as follows:

1. **To receive apologies for absence.**
2. **To receive Declarations of Interest:**
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
3. **To receive the Minutes of the Parish Council Meeting dated 14th February 2022**
4. **Matters arising from the minutes**
5. **Comments from Members of the Public**
6. **To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.**
7. **Projector**
Should we project the agenda and any other key documents during meetings to enable members of the public to follow proceedings more easily. It will also save paper.
8. **Annual Parish meeting**
This meeting will occur at 7.30pm on Monday 11th April after a shortened Parish Council meeting. How should we organise this meeting and should we invite village organisations to make presentations as occurred in 2019?
9. **Policies – renewals**
 - a) Standing Orders
 - b) Financial Regulations
 - c) Freedom of Information Scheme
 - d) Risk Management Scheme
 - e) Code of Conduct
10. **Planning: To receive an update report.**

(a) Planning applications received:

Ref no:	Address	Proposal
22/00516/HHD	4 Poffley End Hailey Witney	Single-storey pitched roof front extension, replacement porch structure and alterations. – Comment by 21st March 2022
22/00498/HHD	1 Delly Close Hailey Witney	Erection of post and rail fencing around the exposed front and side perimeter of the Property – Comment by 25th March 2022
22/00464/HHD	The Garden House Delly End Hailey	Erection of a single storey infill extension to existing dwelling – Comment by 28th March 2022
21/03735/HHD	Aspley House Wood Lane Hailey	Construction of two storey extension, a replacement garage with office space above, alterations to the fenestration and associated works. (Amended) – WODC Extension 16/02/22

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land northwest of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object WODC – Under Consideration
21/03561/FUL	Farm Buildings southeast of Crawley Hill Farm, Foxburrow Lane, Crawley	Conversion of a barn to a dwelling, works to include the addition of a pitched roof to provide first floor living space	Object WODC – Under Consideration
21/03735/HHD	Aspley House, Wood Lane, Hailey	Demolition of garage and construction of two storey extension	WODC – Under Consideration
21/03891/FUL	Orchard House, Downhill Lane Hailey	Conversion of two barns to create two self-contained unites with associated parking.	WODC – Under Consideration
21/04085/LBC	Hill View Poffley End Hailey	External alterations to install an electric charging unit to North East elevation Planning (Listed Building and Conservation Areas) Act	No objection WODC – Under Consideration
22/00055/HHD	Hill View Poffley End Hailey	Installation of an electric charging unit to North East elevation	No objection WODC – Under Consideration

(c) Decisions made:

21/02320/FUL	Land south of Giernalls Rd, Hailey	Erection of 22 dwellings with associated access, landscaping, open space and infrastructure.	Approved
21/03617/HHD	Blenhein Cottage, Poffley End	Erection of a detached garden room	Approved

11. Platinum Jubilee (Cllr Andy Smith)**12. Village Hall (Cllr Ann Gibson)**

(a) Village Hall Management Committee

13. New Village Hall (Cllr Graham Knaggs)

- 1) Invitations to tender – to enable us to select an architect – have been sent to six architecture companies. Closing date for tender submissions is end May.
- 2) How should we consider:
 - a) alternative locations for the new Village Hall.
 - b) identification of criteria for the assessment and selection of tender submissions

14. To receive a Neighbourhood Policing Report (Cllr Andy Smith)**15. Amenities (Cllr Ann Gibson)**(a) **Playground****Routine inspection**(b) **Sale of Wood Green**(c) **Update on installation of defibrillator at New Yatt****16. Highways and Traffic: To receive update reports. (Cllr Andy Smith)**

(a) Burford Experimental Traffic Regulation Order (Cllr Graham Knaggs)

OCC Cabinet decided to uphold Cllr Duncan Enright's decision to revoke the Burford ETRO. So, HGV's can now go through Burford and we should see fewer coming through Hailey, Crawley, Leafield etc. OCC will now start work on a regional strategy covering a substantial area of West Oxfordshire.

(b) Update on Flooding Working Group (Cllr Andy Smith)

17. Environment (Cllr Michael Drew)

a) Burial Ground.

b) Footpaths

Applications for Definitive Map Modification Orders to Upgrade Hailey Footpath No. 3 (Breach Lane) to a Restricted Byway and Hailey Footpath No. 7 to a Bridleway has been **REFUSED** (we objected)

c) Trees

- Willow tree at Delly Pool
- Tree in old Burial Ground
- Tree in Recreation Ground – beyond Sport Pavilion
- Tree in Poffley End – main road, beyond Geese field
- Tree at Vine Farm green

d) Sign at Delly End.

e) Poffley End notice board

The notice board at Poffley end blew down last month. The two supporting posts snapped off. They were from the previous board and had rotted at the base. Graham Franklin recued the newish board and delivered it to Cllr Knaggs - It is in his back garden and surprisingly is undamaged.

Mr Franklin has quoted £220 for replacement of the two posts and installation of the notice board.

18. Allotments (including Allotments for Labouring Poor Charity) ALP:

(a) Update on request to purchase strip of land or an easement along Priest Hill Lane adjoining Giernalls Triangle by Leda Properties

(b) Update on Hemplands allotments:

- Water supply
- To consider quotes for laying paths

(c) Update on Poffley End Lane allotments:

19. Parish Emergency Plan (Martin Crow)

20. OALC membership renewal

Annual subscription of £212.45 + VAT is now due

21. Finance and Administration:

(a) Payments received:

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(b)Accounts for authorisation and payment:

Tracey Cameron	Clerk's February net salary including backdated pay	£459.26
	Expenses/Allowance	£22.28
	Total:	£481.54

Lisa Wilkinson	Net Backpay from April 2021	£68.01
OALC	Annual subscription	£254.93
Water Plus	Poffley End Allotment	£56.36
G & D Franklin	Rebuild Notice Board posts	£220.00
Scribe	Accounts Subscription Annual	£345.60
Hailey Village Hall	Parish Council Meeting	£15.00
Community First	Membership	£70.00
Cllr Gibson	Fence Preserve	£10.00
HMRC	Tax & National Insurance	£192.54

(c) Hailey Parish Council bank balances

To 28th February 2022	
Unity Trust Current Account	£3624.12
Unity Trust Deposit account	£33,699.85
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	
Allotments for Labouring Poor COIF deposit account	

22. Correspondence received**23. Other Items to Note**

- a) Contract for the VAS Maintenance
- b) Horse Rider Sign from OCC
- c) Mobile phone for the Clerk
- d) Splitting the cost of Courses with Cassington
 - Managing Local Elections SLCC £18.00 – 24th March
 - Government Reforms on the Planning System SLCC £36.00 – 6th April
 - Operation London Bridge SLCC £36.00 – 5th April

24. Comments from Members of the Public**25. Dates of Parish Council meetings 2021-22:**

Monday 14th March 2022*

Monday 11th April 2022 (Annual Parish Meeting & Parish Council Meeting)

Monday 9th May 2022

Monday 13th June 2022*

Monday 11th July 2022

Monday 8th August 2022

Monday 12th September 2022*

Monday 10th October 2022

Monday 14th November 2022

Monday 12th December 2022*

* denotes Joan Smith Educational Charity meetings

Clerk to the Council

Tracey Cameron

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.

