

**Minutes of the Meeting of the Parish Council on 11th April 2022 at 7.30pm
At Hailey Village Hall**

Present: Cllrs: G Knaggs (in the chair), M. Drew, A Smith, A. Gibson, District Cllr C Dingwall & County Cllr L. Walker. **Parish Clerk:** T. Cameron, 4 members of the public

1. To receive apologies for absence:

Apologies were received from, G. Doland, G Hill,

2. To receive Declarations of Interest.

3. To receive the Minutes of the Parish Council Meeting dated 14th March 2022

These were agreed and signed as a true record.

4. Matters arising from the minutes: None

5. Comments from Members of the Public:

Member of the public thanked the clerk for adding the minutes to the website. Only one missing is the 11th January Special Meeting – Clerk to add

Clerk to speak to Cottsway re the grass round Middletown re not cutting it.

6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council:

Cllr G Hill –

Cllr C Dingwall –.A new team have been set up re the Ukrainian Refuges.

Cllr L Walker –

7. Policies – renewals – Moved to May Parish Council Meeting

- a) Dignity at Work
- b) Dispute Resolution
- c) Grievance
- d) Recruitment
- e) Terms of Reference Staffing Committee
- f) Training and Development Policy

8. Planning:

(a) Planning applications received:

Ref no:	Address	Proposal	PC Decision
22/00919/HHD	13 Hemplands Poffley End Hailey	Extensions to the side and rear.	No Objection
22/00843/HHD	25 Middletown Hailey	Single Story rear extension to kitchen and form an additional bedroom with ensuite.	No objection

(b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land northwest of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	Object WODC – Under Consideration
21/03561/FUL	Farm Buildings southeast of Crawley Hill Farm, Foxburrow Lane, Crawley	Conversion of a barn to a dwelling, works to include the addition of a pitched roof to provide first floor living space	WODC – Under Consideration
19/03317/FUL amended	Land west of Hailey Rd, Witney	Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area	Object WODC – Under

		of public open space, increase in percentage of affordable housing	Consideration
21/03735/HHD	Aspley House, Wood Lane, Hailey	Demolition of garage and construction of two storey extension	WODC – Under Consideration
21/04085/LBC	Hill View Poffley End Hailey	External alterations to install an electric charging unit to North East elevation Planning (Listed Building and Conservation Areas) Act	No objection WODC – Under Consideration
22/00055/HHD	Hill View Poffley End Hailey	Installation of an electric charging unit to North East elevation	No objection WODC – Under Consideration
21/03735/HHD	Aspley House Wood Lane Hailey	Construction of two storey extension, a replacement garage with office space above, alterations to the fenestration and associated works. (Amended) – WODC Extension 16/02/22	NO OBJECTION
22/00516/HHD	4 Poffley End Hailey Witney	Single-storey pitched roof front extension, replacement porch structure and alterations. – Comment by 21st March 2022	No objection – however PC are concerned about the tiles on the roof as the proposed zinc roof that caused concern with the view that it should be slate tiles instead.
22/00498/HHD	1 Delly Close Hailey Witney	Erection of post and rail fencing around the exposed front and side perimeter of the Property – Comment by 25th March 2022	PC – No objection
22/00464/HHD	The Garden House Delly End Hailey	Erection of a single storey infill extension to existing dwelling – Comment by 28th March 2022	PC – No objection
22/00598/HHD	Field House, Church Lane Hailey	Erection of a two storey rear extension to include alterations to existing roof and construction of porches to front and side	PC – No objection
22/00615/S73	The Haybarn, Burycroft Farm Crawley Road	Variation of conditions 2 and 8 of planning permission 20/02536/FUL to allow alterations to landscaping and proposed driveway	PC – No objection

(c) Decisions made:

21/03735/HHD	Aspley House Wood Lane Hailey	Construction of two storey extension, a replacement garage with office space above, alterations to the fenestration and associated works. (Amended) – WODC Extension 16/02/22	APPROVED
21/04085/LBC	Hill View Poffley End Hailey	External alterations to install an electric charging unit to North East elevation Planning (Listed Building and Conservation Areas) Act	APPROVED
22/00055/HHD	Hill View Poffley End Hailey	Installation of an electric charging unit to North East elevation	APPROVED

9. Environment – Cllr Drew**a) Burial Ground**

Proposal to purchase a Plaque to mark our efforts re trees in the Burial Ground to mark the Queens Jubilee from the Royal British Legion Shop - A4 metal plaque at £129.99

10. Allotments (including Allotments for Labouring Poor Charity) ALP:

Consideration of quotes for creating paths at the Hemplands allotments.

(a) Update on Water supply - Hemplands

D. Pratley was met on site by Cllr Gibson & Cllr Crow re water leak in manhole at carpark entrance. One leaking joint on pipe within manhole was repaired. However, when water switched on, another leak was noted on a pipe joint just outside the manhole, on the allotment side. DP has agreed to repair this but it will need excavation to gain access. He said would be done in a couple of weeks, now overdue. Reminder calls have been made.

(b) Consideration of quotes for creating paths at the Hemplands allotments

Cllr Gibson & Cllr Crow met two contractors on-site to quote for turf paths laid between the two new rows of allotments. Existing grassy vegetation to be excavated before levelling with topsoil, surface preparation and turf laying.

Quotes (all plus VAT) are:

Hickman Bros. £3069 with no allowance for importing soil or removing waste.

Banbury Turf £1960 plus provisional sums of £390 for imported soil and £160 for waste removal - Total £2510 including provisional sums.

These compare with previous quotes for gravel paths of £15105 (Gravel with concrete edgings), £12814 (Gravel with Timber Edgings) and £6380 (Hardcore with timber edgings).

Approval is sought to proceed with the quote from Banbury Turf to allow installation prior to the summer. Note watering of the turf will need to be done by ourselves and allotment holders so benefit in proceeding before weather too dry – **Cllr Gibson & Cllr Drew have proposed that the money comes out of the ALP Budget – PC have agreed to go with Banbury Turf**

(c) The five-bar gate to the Poffley End allotments has been painted.

(d) Update on lettings - A further garden plot at Hemplands has been let. The remaining six plots at Hemplands and one at Poffley End have been advertised in the Hailey Herald.

10A. Amenities - Recreation Ground/Playground Cllr Ann Gibson

Update on playground – The monthly playground inspection was carried out by Cllr Gibson on Friday, 8 April. Nothing of significance was observed. Two new combined litter and dog waste bins have been provided by WODC to replace the separate two dog waste and two litter bins. The minor maintenance items outstanding from the RoSPA report – weeding, cleaning, clearing of overgrown bushes, etc. – has now been carried out by Tom Hazzledine. These maintenance issues will be dealt with as required, approximately three or four times a year.

11.Awarding of annual grants

- Hailey Herald £100
- Hailey Festival £500
- Hailey Village Hall £1,000
- Village Hall roof contribution £4,000
- Community Woodland £300

Grant to Hailey Church to be considered at our May meeting

12. Finances and Administration:

(a) Payments received:

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(b) Accounts for authorisation and payment:

Tracey Cameron	Clerk's March	£566.25
	Expenses/Allowance	£46.26
	Total:	£612.51

Hailey Herald	Grant	£100
Hailey Festival	Grant	£500
Hailey Village Hall	2 grants £1,000 and £4,000	£5,000
Community Woodland	Grant	£300
John Welch & Stammers	Delly End Land Registry Application	£630.00
John Welch & Stammers	Spicers Lane Land Registry Application	£525.00
Cllr Drew	The Queens Green Canopy/Church Bin	£169.99
Tome Hazzledine	Playground work	£44.55
Parish Online	Yearly Subscription	£54.00
VAS	Maintenance of the Speed Camera	£198.00

These were authorised by

(c) Hailey Parish Council bank balances:

To 3rd April 2022	
Unity Trust Current Account	£2,326.27
Unity Trust Deposit account	£33,718.13
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	
Allotments for Labouring Poor COIF deposit account	£18,800.00

13. Correspondence received:

14. Other Items to Note

- a) WODC bin replacements – members of the village have been in contact with WODC and Bill Oddy has agreed to come out and look at where some of the bins are located.
- b) Bench request from Hailey Football Club – Parish Council have agreed.

15. Comments from the Public

16. Dates of Parish Council meetings 2021-22:

- Monday 11th April 2022 (Annual Parish Meeting & Parish Council Meeting)
- Monday 9th May 2022
- Monday 13th June 2022*
- Monday 11th July 2022
- Monday 8th August 2022
- Monday 12th September 2022*
- Monday 10th October 2022
- Monday 14th November 2022
- Monday 12th December 2022*

(* denotes Joan Smith Educational Charity meetings)

Meeting closed: 9pm

Signed

Date