

Minutes of the **Meeting of the Parish Council on 11<sup>th</sup> January 2022 at 7.30pm**  
**At Hailey Village Hall**

**Present: Cllrs:** G Knaggs (in the chair), A. Smith, M. Drew, A. Gibson, G. Doland, District Cllr C. Dingwall, District Cllr. G. Hill & County Cllr L. Walker. **Parish Clerk:** T. Cameron, 8 members of public

**Single Issue Meeting – Architects Brief for the New Village Hall**

Everyone has received a copy of the Architects Brief which also contains 2 sets of minutes from the New Village Hall working group.

Cllr Knaggs made clear that the document was not the final plan and that it was a wish list of what the working party would like. It also contains the terms of reference.

The brief advises that the Village Hall had a 60-year lease that has just been renewed for a 10-year lease, that there is a development of 1400 houses in North Witney, also where the current Village Hall is located as well as the Sports Pavilion, and the plans to integrate the Pavilion into the New Village Hall.

The proposal is an invitation to tender in which The Parish Council would ask for a feasibility study to be done. This will be done in the February 2022 Parish Council Meeting.

The proposal will contain what The Working Party would like the Village Hall to contain.

- An entrance
- Main Hall – sized for a badminton court
- More storage
- Conference Room – max 30 people
- Small Hall/Fitness Studio
- Changing Facilities
- Kitchen
- Bar
- Changing places toilet
- Toilet cubicle doors that open outwards
- Utility room
- Smart Lightening

Cllr Gibson stated that she feels that it is a reasonable architects brief for a new village hall. Cllr Gibson commented that the present village hall is quite old and costly to run. She proposes that the Parish Council move forward with the architects brief so that they can get to a point where it can be shown to the residents of Hailey for a consultation.

Cllr Smith questioned that the background takes into consideration the building of the 1400 houses. Cllr Knaggs advised as far as funding is concerned yes it does. But should it go ahead the population of Hailey will grow too 4700.

Cllr Knaggs also advised that the size of the hall is the smallest that would be able to secure funding from Sports England.

Cllr Knaggs explained the process that needs to be followed

- Invitation to Tender
- The architects that come forward will draw up plans and pictures/drawings and costing from the architects' brief
- The Parish Council will then appoint an architect (the parish council has in the budget £7,500-£10,000 to pay for whatever work is required to get to outline planning permission)

Cllr Smith questioned if The Parish Council could give the Architect a wider range of possible sites and get them to do the appraisals as part of their work. Cllr Knagg advised that the Parish Council could.

Cllr Doland advised that it needed to be made clear that The Parish Council could go for outline planning, but it does not mean that the project has to go forward.

Cllr Drew brought up that surely the type of roof that is in the brief would mean that it would need to be south facing and that could possibly limit the sites that could be used. Cllr Doland advised that at present companies advise that solar panels are placed east/west.

Cllr Drew asked if the Parish Council are going to leave in that they have the whole current site which includes the play area to chose from. Cllr Knaggs advised that if the Parish Council wish to exclude parts of the current site, then they can have that added to the brief. Cllr Drew advised in his personal view that the play area should be excluded.

Cllr Doland doesn't think that the brief should limit the type of roof that is used and the direction that it should be pointed.

Cllr Drew asked how the Parish Council are going to deal with any other suggested sites. Cllr Doland advised that other sites had been considered but because of various reason have been discounted for example-the cost of procuring the land.

Cllr Smith proposed that either all potential sites are put into the brief and let the Architects do the site appraisals or take sites out of the brief and pay for the appraisals at a later date.

The decision was made that to include the following sites:

- The Old Burial Ground
- Mr Bassen Field
- The end of the recreation field
- The site of the current village hall

It was decided to cancel the Public Meeting on 6<sup>th</sup> February 2022.

