**To:** All members of Hailey Parish Council

You are summoned to attend the **Meeting of the Parish Council on**

**8th August 2022** at **7.30pm at Hailey Village Hall**

For the transaction of the business stated below. The Public and Press are also invited to attend.

**The agenda is as follows:**

1. To receive apologies for absence.
2. To receive Declarations of Interest:

**Members** are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.

1. To receive the Minutes of the Parish Council Meeting dated 11th July 2022
2. Matters arising from the minutes
3. Comments from Members of the Public
4. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
5. Consideration of single bid for Whiteoak Green
6. Delly End Finger Post Damage
7. Planning: To receive an update report (Giles Doland)
   1. Planning applications received:

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| --- | --- | --- |
| **Ref no:** | **Address** | **Proposal** |
|  |  |  |

* 1. Decisions outstanding:

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| --- | --- | --- | --- |
| **Ref no:** | **Address** | **Proposal** | **PC Decision** |
| 14/01671/OUT | Land northwest of Woodstock Rd, Witney | Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended) | **PC - Object**  WODC – Under Consideration |
| 19/03317/FUL  amended | Land west of Hailey Rd, Witney | Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area of public open space, increase in percentage of affordable housing | **PC - Object**  WODC – Under Consideration |
| 21/03891/FUL | Orchard House, Downhill Lane Hailey | Conversion of two barns to create two self-contained unites with associated parking. | WODC – Under Consideration |
| 22/01443/HHD | Hollywell Cottage New Yatt Lane New Yatt | Erection of two storey and single storey extensions, replacement open sided  entrance porch, detached double garage and detached annexe comprising carer's  accommodation and hydrotherapy pool. Replace existing 1.6m high entrance gates  with new 1.8m gates. | **PC – No Objection**  However, they would like to comment – that the garage to be in line with the building  WODC – Under Consideration |

* 1. Decisions made:

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| --- | --- | --- | --- |
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1. Finance and Administration:

a) Finance Reports

1. List of Payments
2. Committed Spend
3. Summary of Income and Expenditure

b) 2021/22 Internal Audit Report

1. Risk Management Scheme
2. Asset Register
3. Deeds & Titles
4. Debit Card
5. Councillor Activity
6. Internal Finance Control
7. Members Interests
8. Document Management – OCC Archive

**c) Payments received:**

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| --- | --- | --- |
| Mr & Mrs Snowdon | Burial Plot Reservation | £1440.00 |
| Banbury Memorials | Memorial Fees | £150.00 |
| Public Sector Deposit | Interest | £27.54 |

**d) Accounts for authorisation and payment:**

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| --- | --- | --- |
| Tracey Cameron | Clerk’s Salary | £434.62 |
| Expenses/Allowance | £19.45 |
| **Total:** | **£454.07** |
| HMRC | Income Tax – 6th June – 5th July 2022 | £63.09 |
| Jane Olds | Internal Auditor | £210.00 |
| Hailey Village Hall | December 2021 Meeting | £15.00 |
| Hailey Village Hall | August Village Hall | £15.00 |
| Netwise | Hosting, Support & Maintenance | £480.00 |
| McCracken & Sons | No 3 Cuts & No 4 Recreation Cut | £609.60 |

**e) Hailey Parish Council bank balances 31st July 2022**

|  |  |
| --- | --- |
| **To 1st July 2022** |  |
| Unity Trust Current Account | £28,743.41 |
| Unity Trust Deposit account | £22,827.96 |
| COIF Public Sector Deposit Fund | £35,000.00 |
| Allotments for Labouring Poor **30/06/2022** | £5794.22 |
| Allotments for Labouring Poor COIF deposit account | £18,800.00 |

1. Dates of Parish Council meetings 2021-22:

Monday 8th August 2022

Monday 12th September 2022\*

Monday 10th October 2022

Monday 14th November 2022

Monday 12th December 2022\*

\* denotes Joan Smith Educational Charity meetings

**Clerk to the Council**

**Tracey Cameron**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*