**To:** All members of Hailey Parish Council

You are summoned to attend the **Meeting of the Parish Council on**

**12th December 2022** at **7.30pm at Hailey Village Hall**

For the transaction of the business stated below. The Public and Press are also invited to attend.

**The agenda is as follows:**

1. To receive apologies for absence.
2. To receive Declarations of Interest:

**Members** are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.

1. To receive the Minutes of the Parish Council Meeting dated 14th November 2022
2. Matters arising from the minutes
3. Comments from Members of the Public
4. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
5. Woodgreen – Update from the Clerk
6. Planning: To receive an update report (Giles Doland)
   1. Planning applications received:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref no:** | **Address** | **Proposal** | **Decision** |
| 22/03088/FUL | Stacks Priest Hill Lane Hailey | Demolition of existing and erection of new dwelling. |  |
| 22/03218/HHD | Rebandan Pitts Lane Hailey | Erection of a detached single storey self-contained annex |  |
| 22/03283/LBC & 22/03282/HHD | Greystone Delly End Hailey | Replace existing conservatory with single storey rear extension, internal alterations  and replacement windows |  |
| 22/03298/HHD | Tall Trees Middletown Hailey | Removal of side extension, part conservatory, demolition of existing garage.  Erection of two storey side extension, reconfiguration of rear facade with new  doors and windows, erection of front gable extension to facilitate loft conversion,  addition of dormer window to front of roof. |  |

* 1. Decisions outstanding:

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref no:** | **Address** | **Proposal** | **PC Decision** |
| 14/01671/OUT | Land northwest of Woodstock Rd, Witney | Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended) | **PC - Object**  WODC – Under Consideration |
| 19/03317/FUL  amended | Land west of Hailey Rd, Witney | Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area of public open space, increase in percentage of affordable housing | **PC - Object**  WODC – Under Consideration |
| 22/02740/FUL | Land North Of A4095 At E437664 N211817 North Leigh Oxfordshire | Erection of a single storey dwelling with attached kennel, office and kitchen building  along with construction of a kennel block all to be used in association with the  existing dog training facility | WODC – Under Consideration |
| 22/02918/FUL | Aspley House Wood Lane Hailey | Alterations to roof and fenestration changes to existing dwelling along with demolition of garage. Construction of a new dwelling and associated works. | WODC – Under Consideration |

* 1. Decisions made:

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |

1. Village Hall (Cllr Ann Gibson)
   1. Village Hall Management Committee
2. New Village Hall (Cllr Graham Knaggs)
   1. To receive the notes of the meetings of the New Village Hall Working Group.

Next meeting - TBA

1. To receive a Neighbourhood Policing Report (Cllr Andy Smith)
2. Amenities (Cllr Ann Gibson)
   1. Playground

- Regular Inspection

- Playground Maintenance (long & short term)

* 1. Update on installation of defibrillator at New Yatt (Giles Doland)

1. Highways and Traffic: To receive update reports. (Cllr Andy Smith)
2. New Vas in New Yatt
3. Community Speed Watch Signs
4. Update on Flooding Working Group (Cllr Andy Smith)
5. Staffing Committee (Cllr Gibson & Cllr Crow)
6. Clerks Appraisal Report
7. Environment (Cllr Michael Drew)
   1. Burial Ground
   2. Footpaths
   3. Trees

1. Allotments (including Allotments for Labouring Poor Charity) ALP:
2. Recent Inspections
3. Budget 2023-24
4. Finance and Administration:
   1. Payments Received

|  |  |  |
| --- | --- | --- |
| Various | Hemplands Rent | £140.13 |
| COIF | Public Sector Deposit | £77.21 |

* 1. Accounts for authorisation and payment

|  |  |  |
| --- | --- | --- |
| Tracey Cameron | Clerk’s Salary | £721.21 |
| Expenses/Allowance | £51.09 |
| Total: | **£772.30** |
| McCracken & Sons | Grass Cutting | £456.00 |
| SWA | Architectural Services | £3983.40 |
| ICO | Data Protection Fee | £35.00 |
| ALP | Administration | £150.00 |
| Joan Smith | Administration | £150.00 |
| Village Hall | Dec PCM | £15.00 |
| Village Hall | PC Joint Meeting July | £15.00 |
| Water Plus | Hemplands Allotments | £40.54 |
| HMRC | PAYE 6 Oct – 5 Nov | £70.80 |
| Viking | Stationary | £20.82 |
| SLCC | Membership 50% | £93.50 |
| Moore | Fee | £48.00 |
| HMRC | PAYE 6 Sept - 5 Oct | £99.63 |

* 1. Hailey Parish Council bank balances

|  |  |
| --- | --- |
| **To 4th December 2022** |  |
| Unity Trust Current Account | £45,907.18 |
| Unity Trust Deposit account | £28,786.88 |
| COIF Public Sector Deposit Fund | £35,000.00 |
| Allotments for Labouring Poor | £6,038.37 |
| Allotments for Labouring Poor COIF deposit account | £18,800.00 |

1. Correspondence received
2. Training

The Clerk has request to attend two Training Courses run by the SLCC

* Charitable Trusts 15th & 17th February 2023 - £60 (+ £12 VAT)
* Excel for Beginners Module 1 30th March 2022 - £120 (+ £20 VAT) with the possibility of doing module 2 later in the year

1. Any other business
2. Comments from Members of the Public

1. Dates of Parish Council meetings 2022-23:

Monday 9th January 2023

Monday 13th February 2023

Monday 13th March 2023\*

\* denotes Joan Smith Educational Charity meetings

**Clerk to the Council**

**Tracey Cameron**

*(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.*

*(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.*