

Meeting 15

WORKING GROUP MEETING NOTES FROM 24/1/23

- GK (chair) confirmed that there are two agenda items [1] Review of new SWA documents received (as forwarded by AS), and [2] Discuss draft presentation and logistics for Sunday's Consultation Meeting 1
- AS suggested item [1] Review of new SWA documents be postponed to next meeting and that the focus should be on preparing for Consultation Meeting 1, which was agreed
- AS led the Working Group through the draft presentation which was discussed and amended
- ALL agreed that the next Consultation Meeting 2 be diarised for Sun 12 March 2023 in the village hall from 2:30pm (this is tbc, although it is now in the village hall booking system)
- ALL agreed that a pre-Consultation Meeting 2 session would be held during the week beforehand, most likely on Tue 7 March 2023 at Hayesfield from 7pm (again this is tbc)
- ALL agreed that a separate meeting would be held in due course to discuss the new SWA documents received, and that this would need to be done in good time to include any relevant info in Consultation Meeting 2

ACTIONS (FOR CONSULTATION MEETING 1)

- ALL to meet at village hall on Sunday 29/1/23 at 1:30pm to prepare for the 2:30pm start
- ALL to set up the main room in the village hall as 12-20 tables, each with 4-6 seats around them (to accommodate up to 100 attendees)
- JK to print 20 registration sheets, to include a GDPR statement on each, allowing attendees to register their name and email address, and to ensure 1 is left on each of the tables once set up
- AS to bring projector, laptop, cabling, extension power lead, and set up to display on stage back wall
- AS to bring marker pens, large flip-chart sheets, and post-it notes, and to ensure these are left on each of the tables once set up