

Hailey Parish Council
January 2023 Minutes

To: All members of Hailey Parish Council

Meeting of the Parish Council on
9th January 2023 at 7.30pm at Hailey Village Hall

For the transaction of the business stated below. The Public and Press are also invited to attend.

The agenda as follows:

1. To receive apologies for absence:- Cllr Knaggs, Cllr Walker, Cllr Hill
2. People in Attendance:- Cllr Doland, Cllr Drew, Cllr Smith, Cllr Gibson, Cllr Drew, Cllr Crow Cllr Dingwall, Clerk & 3 members of the public
3. To receive Declarations of Interest:
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
Cllr Drew stated that he has interest in Breach Lane.
4. To receive the Minutes of the Parish Council Meeting dated 12th December 2022- [Redraft to be issued and reviewed for approval](#)
5. Matters arising from the minutes
Apsley House – Tracey to object – Over development and conservation area
[Staffing Committee to pick up a way of dealing with things when the clerk is off ill](#)
6. Comments from Members of the Public
[A member of the public advised that Prince Charles planted a tree in Beach Wood, and they feel that it would be good to use the coronation as a way to celebrate that.](#)

[With regards to the agenda and minutes. It was asked for the Clerk to make sure that the agenda and minutes be put on the website and notice boards. Cllr Drew advised that when they are put on the Bus Stop Notice Board but they are always taken down - Parish Council to look at getting a lockable cabinet.](#)

7. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
Cllr Dingwall – The appeal was lost for 120 houses for the Moores at Ducklington WODC refused it but it was allowed by the Planning Inspectorate. The district council has won 98% of its appeals.
Cabinet meeting on Wednesday.
8. Woodgreen – Update from the Clerk – John Welch and Stammers have advised that they are going to draft the transfer and send it through to WODC shortly.
9. Planning: To receive an update report (Giles Doland)

a) Planning applications received:

Ref no:	Address	Proposal	Decision
22/03327/FUL	Singe Wood Stables White Oak Green Hailey	Conversion of stables into two bedroom living accommodation for letting purposes. Send to WODC in the morning	PC decision - no objection but to query the red pan roof tiles
22/03461/HHD	Furchalay New Yatt Lane New Yatt	Loft conversion including alterations to roof with two storey side extension to replace existing garage, single storey rear extension to replace conservatory and	PC decision – to object – on the grounds of the bulk and height of the proposal .

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		single storey front extension with canopy over front entrance. Associated external works to accommodate additional parking. Send the wording to Giles by Wednesday lunchtime
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b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land northwest of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	PC- Object WODC – Under Consideration
19/03317/FUL amended	Land west of Hailey Rd, Witney	Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area of public open space, increase in percentage of affordable housing	PC- Object WODC – Under Consideration
22/02740/FUL	Land North Of A4095 At E437664 N211817 North Leigh Oxfordshire	Erection of a single storey dwelling with attached kennel, office and kitchen building along with construction of a kennel block all to be used in association with the existing dog training facility	WODC – Under Consideration
22/02918/FUL	Aspley House Wood Lane Hailey	Alterations to roof and fenestration changes to existing dwelling along with demolition of garage. Construction of a new dwelling and associated works.	PC to object WODC – Under Consideration Traceu to email objection
22/03088/FUL	Stacks Priest Hill Lane Hailey	Demolition of existing and erection of new dwelling.	PC Approved -
22/03218/HHD	Rebandan Pitts Lane Hailey	Erection of a detached single storey self-contained annex	PC Approved -
22/03283/LBC & 22/03282/HHD	Greystone Delly End Hailey	Replace existing conservatory with single storey rear extension, internal alterations	PC Approved -
22/03298/HHD	Tall Trees Middletown Hailey	Removal of side extension, part conservatory, demolition of existing garage. Erection of two storey side extension, reconfiguration of rear facade with new doors and windows, erection of front gable extension to facilitate loft conversion, addition of dormer window to front of roof.	PC Approved -

c) Decisions made:

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d) Breach Lane – The Chairman of the Trustees of Breach Wood came to give the Parish Council an over view of the issues with Breach Lane. He advised that Proposal for a modification was turned down by OCC – The proposer then appealed to the Secretary of State. The inspector has called it cul-de-sac bridle way and advised that this is not an ideal situation. Breach lane is now used more by people on foot. It can only be challenged if you can demonstrate that the Inspectorate hasn't done their job properly. Once the inspector makes their decision, they will advise OCC. This has been done and OCC have made the order. There is a way to object to OCC by 27th January.

- Cul-de-sac bridle path makes no sense

- the decision does not help anyone of the village at all

Some evidence exists that this has been used as a bridle way in the 1990s.

Pre 1850 it was used as a track. In 1850 there is evidence that between E & F on the map was closed.

Cllr Smith proposed that the lane doesn't get changed to a bridal way.

Cllr Smith has asked Cllr Crow if he would put something together that with regards to the objection.

10. **Village Hall (Cllr Ann Gibson)** Work to install a new ceiling in the main hall began last week and is due to be completed by the end of the week. After a final clean up by the VHMC the hall will be available for hiring as usual.

11.

a) **Village Hall Management Committee-**

12. **Hailey Facilities (Village Hall & Pavilion)** (Cllr Graham Knaggs)

a) To receive the notes of the meetings of the New Village Hall Working Group. – A meeting was held on Wednesday 4th January. Minutes have been circulated and these were agreed. There will be a public Consultation meeting on 29th January 2023 at 2.30pm in the Village Hall

Recommendations from the Working Group –

The “Hailey facilities (village hall and pavilion)” working group recommends that the parish council resolves to do the following:

- Requests that SWA provides the requested condition survey/s report for the existing village hall and pavilion facilities
- Requests that SWA provides an indicative cost per sqm for the following (with any associated assumptions noted). *We have assumed that the hand drawn new build facilities is 780sqm, the existing village hall is 250sqm, and the existing pavilion facilities is 100sqm (to incorporate additional FIFA requirements, whereas it is in fact currently slightly smaller).*
 - New build of both village hall and pavilion facilities into the single 780sqm building (as per hand drawn plan sent to us by SWA email on 9/12/22)
 - Refurb of existing village hall and add-on new build to include pavilion facilities into a single 350sqm building
 - Refurb of existing village hall and add-on new build to include pavilion facilities into a (larger) single up to 780sqm building
- Reminds SWA that they are invited to the upcoming consultation meeting on Sun 29/1/23 at 2:30pm in the village hall
- Pay for hall hire, printed materials required to promote and hold the upcoming consultation meetings (first one to be held on Sun 29/1/23) to include leaflet drops, posters for noticeboards, posters for A-boards, etc. from the allocated budget up to a maximum of £500

THIS WAS RESOLVED ON 9/1/23 BY PARISH COUNCIL

13. **To receive a Neighbourhood Policing Report** (Cllr Andy Smith)

Hailey's new PCSO has now returned to work and Cllr Smith and Pam Simpkins (Hailey's Neighbourhood Watch Coordinator) will be meeting with her on Wednesday 11/1/23. If anyone has any specific items, they would like us to discuss, please share them by Tuesday 10/1/23.

14. **Amenities** (Cllr Ann Gibson)

a) **Playground**

- **Regular Inspection**- The regular monthly inspection to be carried out on Saturday, 7 January and the report will be circulated to Councillors. Anything of significance will be reported at the meeting. A Wicksteed inspector visited site and dismantled the Rower. This showed that buffers had disintegrated and that this had then caused the ongoing movement of rower to cause the weld to split. On this basis they advised that the damage would not be covered under warranty and that in their opinion the damage was not caused by normal wear and tear but possibly by vandalism. The latest communication from Wicksteed states that it cannot be repaired and that a new unit is required. Wicksteed have been asked to explain reason for this and also to provide a quote for a new rower. They have quoted £5400 for a new rower. **Cllr**

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**Crow to send a letter from the Parish Council with regards to the warranty – Deferred to the
- Playground Maintenance (long & short term)** - further discussions will take place to put forward a proposal for dealing with the work identified in the RoSPA report as well as some recommendations for dealing with the playground equipment in the longer term.

b) Update on installation of defibrillator at New Yatt (Giles Doland)

Cllr Doland and Cllr Crow now have a metal cabinet which now needs to be mounted on to the post. It needs to be set correctly. Once it is in place they will speak to James at SSEN to get it wired up.

15. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

a) Potential New Vas in the Parish in FY23 –

b) Community Speed Watch Signs – They have been ordered

Tracey to chase up Westcotec for the VAS at Delly Hill

16. Update on Flooding Working Group (Cllr Andy Smith)

Following continuing efforts via Cllr Walker (County Councillor), OCC has now responded promising to make contact with Cllr Smith as early as possible in the new year. The plan is to review the overall position and specifically seek maintenance work as previously discussed for the Delly End area, including gully clearing and pipework jetting from up Whiting's Lane (by Oakdene) down through Delly Green to the other side of the B4022 into the field (including the underground soakaway tank and overflows in the field).

17. Staffing Committee (Cllr Gibson & Cllr Crow)

- a) Clerks Appraisal Report- dates in March, June and September are to be established for reviewing the objectives from the Clerk's appraisal in December.

18. Environment (Cllr Michael Drew)

- a) **Burial Ground – Burial on Friday, there were 2 last month. The parochial fees have increased. Cllr Drew has proposed that we increase our prices from £360 to £397 – This was agreed by the Parish Council**
- b) **Footpaths**
- c) **Trees – Cherry Plum has been cut down on the recreation ground. OCC have a tree available to every parish in the county. Cllr Drew suggests we leave that. The Tree Survey still hasn't been done. Cllr Drew will chase.**
- d) **Stonewall – We have a quote from Tom Hazzeline to fix the wall but this hasn't yet been done.**
- e) **Delly End Sign – Cllr Drew will chase to get this fixed.**
- f) **Tracey to email McCracken to get Middletown Green on his list to cut.**

19. Allotments (including Allotments for Labouring Poor Charity) ALP:

- a) Recent Inspections and update. As a precaution, water at both allotment sites has been turned off since the very cold temperatures a few weeks back. No further communication has been received from Water Plus about the quote to take over the water supply to ALP allotments. The first inspection of the allotments – under the new rules – will take place in mid-March. There has been a recent application for a plot at ALP, but there are still five vacant plots at Hemplands. Quotes to be obtained to manage weeds on these plots. Marking out the plots will take place over the next few weeks. A further notice about the availability of plots will be placed in the next edition of the Hailey Herald.

20. Finance and Administration:

a) Payments Received

John Smith & Sons	Burials	£1041.00
COIF	Interest	£90.37
HMRC	VAT Refund	£452.76

b) Accounts for authorisation and payment

Tracey Cameron	Clerk's Salary	£505.88
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	Expenses/Allowance	£44.78
	Total:	£550.66
HMRC	PAYE 6 Nov – 5 Dec	£282.43
Climbing High	Cherry Tree Removal	£600.00
Unity Trust	Service Charge	£18.00
SLCC	Charitable Trust Course	£72.00
SLCC	Excel Module 1 Course	£144.00

c) Cllr Gibson & Cllr Drew will agree to authorise the payments

d) Hailey Parish Council bank balances

Tracey to send out copys of bank statements and meetings before every meeting.

To 4th December 2022	
Unity Trust Current Account	£41,090.47
Unity Trust Deposit account	£28,880.18
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor – 30 th December 2022	£6103.12
Allotments for Labouring Poor COIF deposit account	£18,800.00

e) Moving Joan Smith and ALP accounts from HSBC as they don't allow online banking. – **The Parish Council have made the decision to leave it with cheques.**

21. Correspondence received – Tracey received an email from a member of the public with regards to the issue that people who do not have the internet or are not very good with computers have not been able to note their objections or comments – Tracey passed this to the email to Cllr Walker who responded.

22. Any other business

- Funding for the School Defib pads and battery - *As this is a newly installed the Parish Council will look at this when time comes.*
- Fund the hire of Hailey Village Hall (approximately 2+ hours) one Saturday morning in March. Objective: Defib training/refresher course, plus help with expenses for Dick Tracey (Trainer). – *Parish council agrees to fund the village hall hire and also expenses up to £100 for Dick Tracey's expenses.*
- Fund the battery and pads for the defib at the Lamb & Flag - *Parish to purchase the battery and pads.*
- Kings Coronation - General call for volunteers and ideas for events relating to the coronation weekend.
- Sign that has been put outside of West Oxfordshire College – This is a big sign that has been there since November

23. Comments from Members of the Public

24. Dates of Parish Council meetings 2022-23:

Monday 13th February 2023

Monday 13th March 2023*

* denotes Joan Smith Educational Charity meetings

Clerk to the Council

Tracey Cameron

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.

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